



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/27/2020 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 12:00 PM

CCLC-15173

Peachtree Road Lutheran Child Development Center

3686 Peachtree Road, Ne Atlanta, GA 30319 Fulton County
 (404) 233-1658 prlp3686@gmail.com

Regional Consultant

Emma Smith

Phone: (770) 357-5106

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emma.smith@decal.ga.gov

Mailing Address

3686 Peachtree Rd NE
 Atlanta, GA 30319

Quality Rated: No

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 02/27/2020 | Monitoring Visit | Good Standing | |
| 08/29/2019 | Licensing Study | Good Standing | |
| 05/03/2019 | Monitoring Visit | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|---------|-----------------------------------|-------------------------------|----------|------|------------|--------------|------------|--------------|--------------------|
| Infant Cottage | Room 15 | Infants | 2 | 6 | C | 15 | C | NA | NA | Floor Play |
| Infant Cottage | Room 17 | Infants | 2 | 7 | C | 7 | C | NA | NA | Nap |
| Infant Cottage | Room 16 | Infants | 2 | 7 | C | 8 | C | NA | NA | Nap |
| Total Capacity @35 sq. ft.: 30 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| Main | Room 1 | Two Year Olds | 3 | 14 | C | 16 | C | NA | NA | Circle Time |
| Main | Room 10 | Three Year Olds | 2 | 11 | C | 17 | C | NA | NA | Circle Time |
| Main | Room 11 | Five Year Olds | 1 | 6 | C | 7 | C | NA | NA | Transitioning |
| Main | Room 12 | Five Year Olds | 1 | 8 | C | 10 | C | NA | NA | Transitioning |
| Main | Room 13 | Five Year Olds | 1 | 8 | C | 9 | C | NA | NA | Transitioning |
| Main | Room 14 | | 0 | 0 | C | 8 | C | NA | NA | Not In Use |
| Main | Room 2 | Two Year Olds | 3 | 10 | C | 15 | C | NA | NA | Circle Time |
| Main | Room 3 | One Year Olds | 3 | 13 | C | 15 | C | NA | NA | Story, Circle Time |
| Main | Room 4 | Two Year Olds | 2 | 13 | C | 14 | C | NA | NA | Transitioning |
| Main | Room 5 | Two Year Olds and Three Year Olds | 2 | 11 | C | 14 | C | NA | NA | Circle Time |
| Main | Room 6 | Infants | 3 | 7 | C | 12 | C | NA | NA | Nap, Feeding |
| Main | Room 7 | Two Year Olds | 4 | 12 | C | 18 | C | NA | NA | Centers |
| Main | Room 8 | Infants | 1 | 3 | C | 4 | C | NA | NA | Nap |
| Main | Room 9 | | 0 | 0 | C | 13 | C | NA | NA | |

| | | |
|---------------------------------|---------------------------------|-------------------------------|
| Total Capacity @35 sq. ft.: 172 | | Total Capacity @25 sq. ft.: 0 |
| Total # Children this Date: 136 | Total Capacity @35 sq. ft.: 202 | Total Capacity @25 sq. ft.: 0 |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------------|--------------------|----------------------|-----------------------|
| Infant Cottage | Cottage Playground | 8 | C |
| Main | A: Upper Preschool | 67 | C |
| Main | B: Lower Infant | 6 | C |
| Main | C: Lower Toddler | 7 | C |
| Main | D: Older Toddler | 19 | C |

Comments

The purpose of this visit was to conduct a monitoring visit and follow up to the previous visit on August 29, 2019.

The consultant left a one day letter, read the consultant script, and left the A to Z video affidavit for staff member # with the director on this date.

The consultant also left a 45 day POI FU letter with the director for staff members # and # .

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Kirk Bridgers, Program Official

Date

Emma Smith, Consultant

Date



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Findings Report

Date: 2/27/2020 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 12:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that in room 3 there was a broken middle drawer that held staplers, scissors, and other office supplies that were accessible to the children on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 2/27/2020

Recited on 2/27/2020

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Comment**

Staff were observed to remind children to wash hands.

Technical Assistance

591-1-1-.17(8) - Please ensure that all staff wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means.

Correction Deadline: 2/27/2020

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(1)(b)1 - Please be mindful of wear and tear on mats and ensure all mats are in good repair.

Correction Deadline: 2/27/2020

Staff Records

| | |
|---|---------|
| Staff # 1 | Met |
| Date of Hire: 09/26/2019 | |
| Staff # 2 | Met |
| Date of Hire: 01/31/2017 | |
| Staff # 3 | Met |
| Date of Hire: 08/21/2009 | |
| Staff # 4 | Met |
| Date of Hire: 08/21/2013 | |
| Staff # 5 | Met |
| Date of Hire: 02/05/2018 | |
| Staff # 6 | Met |
| Staff # 7 | Met |
| Date of Hire: 01/12/1998 | |
| Staff # 8 | Met |
| Date of Hire: 01/13/2020 | |
| Staff # 9 | Met |
| Date of Hire: 03/12/2001 | |
| Staff # 10 | Met |
| Date of Hire: 08/28/2000 | |
| Staff # 11 | Met |
| Staff # 12 | Met |
| Date of Hire: 01/23/2013 | |
| Staff # 13 | Not Met |
| Date of Hire: 09/01/2014 | |
| <u>"Missing/Incomplete Components"</u> | |
| .09-Criminal Records Check Dissatisfied | |
| Staff # 14 | Met |
| Date of Hire: 01/31/2019 | |
| Staff # 15 | Met |
| Date of Hire: 01/01/1996 | |

| | |
|--------------------------|-----|
| Staff # 16 | Met |
| Date of Hire: 08/20/2012 | |
| Staff # 17 | Met |
| Date of Hire: 05/19/2016 | |
| Staff # 18 | Met |
| Date of Hire: 01/17/2019 | |
| Staff # 19 | Met |
| Date of Hire: 02/17/2020 | |
| Staff # 20 | Met |
| Date of Hire: 03/01/2016 | |
| Staff # 21 | Met |
| Date of Hire: 08/10/2007 | |
| Staff # 22 | Met |
| Staff # 23 | Met |
| Date of Hire: 08/01/2012 | |
| Staff # 24 | Met |
| Date of Hire: 08/19/2019 | |
| Staff # 25 | Met |
| Date of Hire: 03/26/2018 | |
| Staff # 26 | Met |
| Staff # 27 | Met |
| Date of Hire: 10/08/2012 | |
| Staff # 28 | Met |
| Date of Hire: 06/25/2019 | |
| Staff # 29 | Met |
| Date of Hire: 07/28/2016 | |
| Staff # 30 | Met |
| Date of Hire: 02/27/2019 | |
| Staff # 31 | Met |
| Date of Hire: 02/07/2020 | |

| | |
|--------------------------|-----|
| Staff # 32 | Met |
| Date of Hire: 10/09/2019 | |
| Staff # 33 | Met |
| Staff # 34 | Met |
| Date of Hire: 02/21/2020 | |
| Staff # 35 | Met |
| Date of Hire: 01/22/2019 | |
| Staff # 36 | Met |
| Date of Hire: 02/19/2018 | |
| Staff # 37 | Met |
| Date of Hire: 09/24/2012 | |
| Staff # 38 | Met |
| Date of Hire: 06/09/2014 | |

Staff Credentials Reviewed: 22**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met****Comment**

Director provided 7 files for employees hired since last visit.

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of record that staff member #17, that was hired on September of 2014, did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will watch the CRC videos to ensure the CRC rules are maintained.

Correction Deadline: 2/27/2020**Technical Assistance**

591-1-1-.09(1)(h) - The consultant observed staff members #39 and #44 to have a national satisfactory criminal record check letter due to waiting on out of state results. The consultant observed both staff members to be supervised on this date. The consultant left a 45-day POI FU letter with the director on this date.

Correction Deadline: 2/27/2020

Finding

591-1-1-.09(1)(I)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on review of records that staff member #17 that was hired September 2014, had an expired Comprehensive Records Check Determination on this date. The consultant left a one-day letter, read the consultant script, and left the A to Z video affidavit with the director on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch the A to Z CRC videos to ensure CRC rules are maintained.

Correction Deadline: 2/27/2020

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 8/29/2019

Corrected on 2/27/2020

.32(1) - The previous citation was corrected on this date. The consultant observed all classrooms to maintain staff: child ratios on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.