



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/8/2017    **VisitType:** Licensing Study    **Arrival:** 12:00 PM    **Departure:** 2:00 PM

**CCLC-15166**

**Myra Carson DBA Mommy's Cottage**

470 Jefferson Highway Winder, GA 30680 Barrow County  
(770) 867-8599 sandib1949@gmail.com

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920  
Fax: (404) 478-8021  
stacy.whitten@dec.al.gov

**Mailing Address**  
Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
11/08/2017	Licensing Study	Good Standing
06/02/2017	Licensing Study	Good Standing
09/23/2016	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Front	Three Year Olds and Four Year Olds	2	9	C	18	C	NA	NA	Circle Time
Main	B Back	One Year Olds and Two Year Olds	1	9	C	11	C	NA	NA	Floor Play
Main	C	Infants and One Year Olds	1	4	C	11	C	NA	NA	Feeding,Nap
Total Capacity @35 sq. ft.: 40						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 40			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	195	C

**Comments**

The purpose of this visit was to conduct a Licensing Study and follow up on previous rule violations.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Sandi Barnett, Program Official

Date

---

Stacy Whitten, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 11/8/2017    **VisitType:** Licensing Study    **Arrival:** 12:00 PM    **Departure:** 2:00 PM

**CCLC-15166****Myra Carson DBA Mommy's Cottage**

470 Jefferson Highway Winder, GA 30680 Barrow County  
(770) 867-8599 sandib1949@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920  
Fax: (404) 478-8021  
stacy.whitten@decal.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities****Technical Assistance****Technical Assistance**

591-1-1-.03(7) - Consultant discussed with provider to ensure children have outdoor play time everyday, weather permitting.

**Correction Deadline: 11/8/2017**

**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**Correction Deadline: 6/5/2017****Corrected on 11/8/2017****.08(a)-(f) - Correction of the previous citation in that consultant observed completed files for all children.**

<b>Facility</b>
-----------------

---

**591-1-1-.06 Bathrooms****Met****Comment**

Secure Cleaning Tools Out of Reach - consultant discussed with provider to ensure toilet plunger and brush are stored out of reach of children.

---

**591-1-1-.19 License Capacity(CR)****Met****Correction Deadline: 6/2/2017****Corrected on 11/8/2017****.19(1) - Correction of the previous citation in that consultant observed provider to be within licensed capacity for all classrooms.**

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Observation-No Hazards Accessible

---

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant observations that the fence on the back corner of the infant and toddler playground was observed to be 3ft tall due to the accumulation of mulch and pine straw causing the fence to be less than 4ft. tall. It was also determined that a tree had fallen on the left side of the playground fence and was lying on top of the fence and had broken an area of the fence. The provider stated the tree had fallen in September and they were in dispute with the landlord to have it removed.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 11/30/2017****Recited on 11/8/2017****Finding**

Previously Cited: 591-1-1-.26(7) requires that climbing and swinging equipment be anchored and have a resilient surface beneath the equipment. The fall-zone from such equipment must be adequately maintained by the Center to assure continuing resilience. It was determined based on consultant observations that there was three inches of resilient surface under the climbing structures where six inches is required.

**POI (Plan of Improvement)**

Previously Cited: The Center will ensure that climbing and swinging equipment is anchored. The Center will develop and/or follow a plan for routine inspections of the resilient surface and for replacing when needed.

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 11/30/2017**

**Recited on 11/8/2017**

**Finding**

Previously Cited: 591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on consultant observations that active ant beds were observed on the playground. It was also determined that the playground had an accumulation of large branches accessible to children.

**POI (Plan of Improvement)**

Previously Cited: To ensure the cleanliness, sanitation and safety of the playground, the center will ensure ants are treated and limbs picked up.

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 11/30/2017**

**Recited on 11/8/2017**

<b>Food Service</b>
---------------------

---

**591-1-1-.15 Food Service & Nutrition** **Met**

**Correction Deadline: 6/2/2017**

**Corrected on 11/8/2017**

.15(5) - Correction of the previous citation in that consultant observed a current menu to be posted.

<b>Health and Hygiene</b>
---------------------------

---

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Correction Deadline: 7/2/2017**

**Corrected on 11/8/2017**

.10(3)(a) - Correction of the previous citation in that consultant observed diaper changing pad to be in clean, good repair.

---

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff Remind Children Wash Hand

---

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Provider is not currently dispensing medication.

<b>Safety</b>
---------------

---

**591-1-1-.05 Animals** **Met**

**Comment**

Animals Clean/Appropriately Caged

---

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Observed-Complete Documentation

---

**Sleeping & Resting Equipment**

---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Correction Deadline: 11/8/2017****Corrected on 11/8/2017****.30(1)(b)3 - Correction of the previous citation in that consultant observed mats to be stored without sheets touching each other.****Correction Deadline: 6/3/2017****Corrected on 11/8/2017****.30(2)(b) - Correction of the previous citation in that consultant observed cribs not to have any items inside or attached.**

---

**Staff Records**

---

**Records Reviewed: 7****Records with Missing/Incomplete Components: 0**

---

Staff # 1	Met
Date of Hire: 06/01/2008	
Staff # 2	Met
Staff # 3	Met
Date of Hire: 09/01/1990	
Staff # 4	Met
Date of Hire: 01/01/1992	
Staff # 5	Met
Date of Hire: 07/14/1992	
Staff # 6	Met
Date of Hire: 01/01/1990	
Staff # 7	Met

**Staff Credentials Reviewed: 7**

---

---

**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete

**Comment**

No new hires

---

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 6/2/2017

Corrected on 11/8/2017

.31(8)(a) - Correction of the previous citation in that consultant observed completed criminal records checks for all staff and volunteers.

<b>Staffing and Supervision</b>
---------------------------------

---

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 6/2/2017

Corrected on 11/8/2017

.32(1) - Correction of the previous citation in that consultant observed appropriate staff/child ratios in all classrooms.

---

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 6/2/2017

Corrected on 11/8/2017

.32(7) - Correction of the previous citation in that consultant observed adequate supervision in all classrooms.