



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/18/2019 **VisitType:** Licensing Study **Arrival:** 10:20 AM **Departure:** 1:15 PM

CCLC-14999

Anneewakee Academy

4773 Chapel Hill Road Douglasville, GA 30135 Douglas County
 (770) 942-8814 kellyanneewakee@bellsouth.net

Regional Consultant

Maranda Powell

Phone: (770) 357-9953

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laura.davis@decal.ga.gov

Mailing Address

4773 Chapel Hill Rd
 Douglasville, GA 30135

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/18/2019	Licensing Study	Good Standing	
12/20/2018	Incident Investigation Closure	Good Standing	
11/05/2018	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-3L	One Year Olds	1	5	C	12	C	NA	NA	Feeding
Main	B-2L	Infants	1	3	C	12	C	NA	NA	Floor Play
Main	C-1L		0	0	C	12	C	NA	NA	
Main	D-1R	One Year Olds	1	4	C	15	C	NA	NA	Story
Main	E-2R	Two Year Olds	1	6	C	20	C	NA	NA	Free Play
Main	F-2BR	Two Year Olds	1	6	C	25	C	NA	NA	Free Play
Main	G-1BR	Three Year Olds	1	15	C	24	C	NA	NA	Music, Free Play
Main	H-BM	Four Year Olds and Five Year Olds	2	13	C	31	C	NA	NA	Centers
Main	I-2L	Four Year Olds	1	12	C	25	C	NA	NA	Free Play
Main	J-BL		0	0	C	22	C	NA	NA	

Total Capacity @35 sq. ft.: 198

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 64

Total Capacity @35 sq. ft.: 198

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infant	15	C
Main	B-Schoolage	54	C
Main	C-3's	48	C
Main	D-Toddlers	29	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Kelly Robinson, Program Official

Date

Maranda Powell, Consultant

Date



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Findings Report

Date: 1/18/2019 **VisitType:** Licensing Study **Arrival:** 10:20 AM **Departure:** 1:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Correction Deadline: 11/15/2018

Corrected on 1/18/2019

Citation observed corrected

Correction Deadline: 11/15/2018

Corrected on 1/18/2019

Citation observed corrected on this date

Correction Deadline: 11/5/2018

Corrected on 1/18/2019

Citation observed corrected

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Please be mindful of voice tone in redirecting children.

Correction Deadline: 11/15/2018

Corrected on 1/18/2019

Citation observed corrected on this date. Consultant observed transportation training for Director.

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 24**Records with Missing/Incomplete Components: 3**

Staff # 1 Date of Hire: 09/18/2018	Met
Staff # 2 Date of Hire: 08/01/2017	Met
Staff # 3 Date of Hire: 05/26/2005 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 4 Date of Hire: 08/07/2017	Met
Staff # 5 Date of Hire: 02/08/2010	Met
Staff # 6 Date of Hire: 06/22/2005 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 7 Date of Hire: 07/30/2012	Met
Staff # 8 Date of Hire: 08/26/2008	Met
Staff # 9 Date of Hire: 08/08/2018 <u>"Missing/Incomplete Components"</u>	Not Met

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10 Date of Hire: 12/12/2018	Met
Staff # 11 Date of Hire: 07/26/2005	Met
Staff # 12 Date of Hire: 09/04/2007	Met
Staff # 13 Date of Hire: 08/06/2018	Met
Staff # 14 Date of Hire: 07/06/2005	Met
Staff # 15 Date of Hire: 03/02/2018	Met
Staff # 16 Date of Hire: 03/02/2018	Met
Staff # 17 Date of Hire: 04/19/2010	Met
Staff # 18 Date of Hire: 09/19/2017	Met
Staff # 19 Date of Hire: 09/06/2018	Met
Staff # 20 Date of Hire: 06/20/2018	Met
Staff # 21 Date of Hire: 05/03/2018	Met
Staff # 22 Date of Hire: 01/25/2010	Met
Staff # 23 Date of Hire: 07/24/2014	Met
Staff # 24 Date of Hire: 05/21/2016	Met

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided two file(s) for employees hired since last visit. All employees verified had Comprehensive CRC's on this date.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined that a staff person employed August 2018 lacked evidence of having received CPR and First Aid training.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 1/31/2019

Recited on 1/18/2019

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

Correction Deadline: 11/15/2018

Corrected on 1/18/2019

Citation observed corrected on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 12/20/2018

Corrected on 1/18/2019

Citation observed corrected on this date. Consultant observed supervision in all classrooms on this date.