



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/5/2018 **VisitType:** Incident Investigation & Follow Up **Arrival:** 11:15 AM **Departure:** 5:50 PM

CCLC-14999

Anneewakee Academy

4773 Chapel Hill Road Douglasville, GA 30135 Douglas County
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Regional Consultant

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Mailing Address

4773 Chapel Hill Rd
 Douglasville, GA 30135

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/05/2018	Incident Investigation & Follow Up	Good Standing	
08/17/2018	Monitoring Visit	Good Standing	
01/12/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-3L	One Year Olds	1	7	C	12	C	NA	NA	Floor Play
Main	B-2L	Infants	1	3	C	12	C	NA	NA	Feeding
Main	C-1L		0	0	C	12	C	NA	NA	
Main	D-1R	One Year Olds	1	5	C	15	C	NA	NA	Floor Play
Main	E-2R	Two Year Olds	1	6	C	20	C	NA	NA	Floor Play
Main	F-2BR	Two Year Olds	1	10	C	25	C	NA	NA	Transitioning
Main	G-1BR	Three Year Olds	1	12	C	24	C	NA	NA	Transitioning
Main	H-BM	Four Year Olds and Five Year Olds	1	15	C	31	C	NA	NA	Transitioning
Main	I-2L	Three Year Olds and Four Year Olds	1	11	C	25	C	NA	NA	Lunch
Main	J-BL	Six Year Olds and Over	1	16	C	22	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 198						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 85			Total Capacity @35 sq. ft.: 198			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infant	15	C
Main	B-Schoolage	54	C
Main	C-3's	48	C
Main	D-Toddlers	29	C

Comments

Purpose of visit was to complete a follow-up to to corrections of the previous citations.

Plan of Improvement: Developed This Date 11/05/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Kelly Robinson, Program Official

Date

Earlene Huston, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation the blue swing chains on the middle and right playground were beginning to rust.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 11/15/2018

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation the resilient surface material beneath the blue swings on the middle playground was not adequately maintained. A tree root was observed beneath one of the swings.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 11/15/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation tree roots were accessible and possible tripping hazard in the right playground. There were a red and white wire in the left playground in front of the gate exposed. The uncovered wires were possible tripping hazards. Exposed tree roots were observed in the playground located on the left side of the center. The roots are possible tripping hazards.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 11/5/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Discussed age-appropriate discipline and/or redirection.

591-1-1-.13 Field Trips(CR) Met

Comment

Field trip documentation observed to be complete.

Comment

Complete documentation of transportation observed.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined determined based on review of certificate director's training was due to be renewed by September 2018.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 11/15/2018

Sleeping & Resting Equipment

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 2

Staff # 1	Met
Date of Hire: 09/18/2018	
Staff # 2	Met
Date of Hire: 08/01/2017	
Staff # 3	Met
Date of Hire: 05/26/2005	
Staff # 4	Met
Date of Hire: 08/07/2017	
Staff # 5	Met
Date of Hire: 02/08/2010	
Staff # 6	Met
Date of Hire: 06/22/2005	
Staff # 7	Met
Date of Hire: 07/30/2012	
Staff # 8	Met
Date of Hire: 08/26/2008	

Staff # 9	Not Met
Date of Hire: 08/08/2018	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 10	Met
Date of Hire: 07/26/2005	
Staff # 11	Met
Date of Hire: 09/04/2007	
Staff # 12	Met
Date of Hire: 08/06/2018	
Staff # 13	Met
Date of Hire: 07/06/2005	
Staff # 14	Met
Date of Hire: 03/02/2018	
Staff # 15	Met
Date of Hire: 03/02/2018	
Staff # 16	Met
Date of Hire: 08/10/2017	
Staff # 17	Met
Date of Hire: 08/21/2012	
Staff # 18	Met
Date of Hire: 04/19/2010	
Staff # 19	Met
Date of Hire: 09/19/2017	
Staff # 20	Met
Date of Hire: 09/06/2018	
Staff # 21	Not Met
Date of Hire: 06/20/2018	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 22	Met

Records Reviewed: 25**Records with Missing/Incomplete Components: 2**

Date of Hire: 05/03/2018

Staff # 23

Met

Date of Hire: 01/25/2010

Staff # 24

Met

Date of Hire: 07/24/2014

Staff # 25

Met

Date of Hire: 05/21/2016

Staff Credentials Reviewed: 25**591-1-1-.09 Criminal Records Check(CR)****Met****Correction Deadline: 8/24/2018****Corrected on 11/5/2018****Staff person without fingerprint determination letter is no longer employed at the center.****591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined that a staff person employed June 2018 lacked evidence of having received CPR and First Aid training.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 12/5/2018**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(7) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined that a staff person employed August 2018 lacked evidence of having received orientation training.

POI (Plan of Improvement)

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

Correction Deadline: 11/15/2018**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date.

Comment

Adequate supervision observed on this date.