



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/18/2018 **VisitType:** Monitoring Visit

**Arrival:** 10:15 AM

**Departure:** 1:15 PM

**CCLC-1479**

**Childcare Network #31**

1145 Cedar Shoals Dr. Athens, GA 30605 Clarke County  
 (706) 543-9242 cni31@childcarenetwork.com

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/18/2018	Monitoring Visit	Good Standing	
05/17/2018	Licensing Study	Good Standing	
12/12/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Left Front	PreK	2	9	C	22	C	30	C	Centers
Main	Left Rear	Three Year Olds and Four Year Olds	1	11	C	25	C	35	C	Outside
Main	middle back	Infants and One Year Olds	1	6	C	12	C	NA	NA	Feeding, Free Play
Main	Right Back	One Year Olds	2	13	C	15	C	NA	NA	Diapering, Centers
Main	Right Front	Three Year Olds	1	13	C	15	C	NA	NA	Outside
Main	Right Middle	Two Year Olds	2	14	C	16	C	NA	NA	Transitioning, Music
Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 66			Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	106	C

**Comments**

The purpose of today's visit was to conduct a Monitoring Visit and to follow up from the previous visit on May 17, 2018.

Plan of Improvement: Developed This Date 12/18/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Susan Smith, Program Official

Date

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Chrische Walker, Consultant

Date



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### Findings Report

**Date:** 12/18/2018 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**Correction Deadline: 5/17/2018**

**Corrected on 12/18/2018**

.25(13) - The citation has been corrected on this date. The consultant observed teacher bags not to be accessible to the children and stored in a locked cabinet.

**Correction Deadline: 5/17/2018**

**Corrected on 12/18/2018**

.25(17) - The previous citation has been corrected on this date. The consultant observed the growing vines on the back fencing material located on the left children's outside play area to be removed. The director will continue to monitor throughout the back playground.

**Correction Deadline: 5/17/2018**

Corrected on 12/18/2018

.25(3) - The previous citation has been corrected on this date. The consultant observed the exposed hole located around the water valve behind the toilet in the children's restroom located in the Left Rear classroom to be covered.

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that a four inch gap was measured on the top far left side near the preschool playground and a three inch gap was measured on the bottom far left gate, causing a potential entrapment hazard. It was further determined that a five inch gap was measured on the top far right gate near the toddler playground and a three inch gap was measured on the bottom far left gate, causing a potential entrapment hazard. Both gates were toward the front of the building.

**POI (Plan of Improvement)**

The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 12/18/2018**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed in the Right Back Room.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff stated proper knowledge of hand washing procedures.

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**591-1-1-.20 Medications(CR)**

**N/A**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)**

**Not Met**

**Comment**

A current inspection was observed for vehicles with the tag numbers PNM1308 and PMN1309. These vehicles were not on site during the visit and are in the process of being repaired.

**Comment**

Complete documentation of transportation observed. Great job!

**Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that two loaner vehicles on site with the tag numbers SAA4301 and DQM290 did not have an annual safety check on file.

**POI (Plan of Improvement)**

The Center will obtain the annual vehicle inspection for all vehicles on site and for vehicles transporting the children.

**Correction Deadline: 12/23/2018**

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

591-1-1-.30(1)(b)1 - Please monitor the blue mats in the storage closet in the Left Rear Classroom for wear and tear.

**Correction Deadline: 12/18/2018**

**Staff Records****Records Reviewed: 12****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/26/2016	
Staff # 2	Met
Date of Hire: 08/05/2016	
Staff # 3	Met
Date of Hire: 02/27/2017	
Staff # 4	Met
Date of Hire: 06/25/2012	
Staff # 5	Met
Date of Hire: 11/15/2018	
Staff # 6	Met
Date of Hire: 12/06/2013	
Staff # 7	Met
Date of Hire: 06/15/2015	
Staff # 8	Met
Date of Hire: 10/13/2008	
Staff # 9	Met
Date of Hire: 10/31/2017	
Staff # 10	Met
Date of Hire: 01/20/2003	
Staff # 11	Met

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 09/17/1999

Staff # 12

Met

Date of Hire: 08/02/2018

**Staff Credentials Reviewed: 12**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Director provided two files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Please replace missing items in first aid kits on both vehicles.

**Correction Deadline: 5/24/2018**

**Corrected on 12/18/2018**

**.14(2) - The previous citation has been corrected on this date. The consultant observed the staff members to have current documentation of first aid and CPR certification.**

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Discussed obtaining staff training for the 2018 year for the next regulatory visit.

**Correction Deadline: 5/17/2018**

**Corrected on 12/18/2018**

**.33(1) - The previous citation has been corrected on this date. The consultant observed the staff member hired on October 30, 2017 to have completed a documentation of orientation on file.**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.