



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/13/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 11:05 AM

**CCLC-146**

**The Sunshine House #63**

460 Winn Way Decatur, GA 30030 DeKalb County  
 (404) 501-5659 center63@sshhouse.com

**Regional Consultant**

Verlyn Gant

Phone: (404) 591-6059

Fax: (404) 591-6060

verlyn.gant@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/13/2021	Monitoring Visit	Good Standing	
02/16/2021	Complaint Investigation by Phone	Good Standing	
01/25/2021	Incident Investigation by Phone	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st right	Infants	2	8	C	24	C	NA	NA	Floor Play
Main	B- 2 nd right	PreK	2	13	C	25	C	NA	NA	Centers
Main	C-3rd right		0	0	C	21	C	NA	NA	
Main	D1-front	Three Year Olds	1	11	C	22	C	NA	NA	Transitioning
Main	D2-back		0	0	C	16	C	NA	NA	
Main	E1-front	One Year Olds	1	6	C	16	C	NA	NA	Diapering, Transitioning
Main	E2-back	Two Year Olds	1	10	C	15	C	NA	NA	Transitioning, Centers
Main	F-1st Left		0	0	C	21	C	NA	NA	

Total Capacity @35 sq. ft.: 160

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 48

Total Capacity @35 sq. ft.: 160

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left - preschool	65	C
Main	Right - infants	65	C

### Comments

An Administrative Review was conducted on April 13, 2021. Staff files, children's files, training, and background checks were all reviewed.

A virtual inspection was conducted on April 13, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on March 31, 2021 was reviewed during the virtual inspection.

The infant feeding plan was discussed with the Director during the virtual visits, for rule changes effective October 01, 2020.

Plan of Improvement: Developed This Date 04/13/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Qiana Suggs, Program Official

Date

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Verlyn Gant, Consultant

Date



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### Findings Report

**Date:** 4/13/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 11:05 AM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

##### Comment

A variety of equipment and toys were observed throughout the Center. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

##### Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that there were stacked chairs in D1 three year old classroom, E1 one year old classroom and E2 two year old classroom.

##### POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

**Correction Deadline: 4/13/2021**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

##### Comment

Center does not provide swimming activities.

Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

##### Comment

Center appears clean and well maintained.

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

591-1-1-.15(2)(c) - Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

**Correction Deadline: 4/13/2021**

**Comment**

591-1-1-.15(7) - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**Correction Deadline: 4/13/2021**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety****591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met**

**Correction Deadline: 2/16/2021**

Corrected on 4/13/2021

.11(1) - Previous citation was observed to be corrected during this visit, in that the staff had ceased the use of this disciplinary method. The Director provided staff training on appropriate child guidance techniques and had a system in place to monitor and identify/prevent inappropriate actions.

591-1-1-.13 Field Trips(CR)

N/A

**Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

**Comment**

Center does not provide transportation.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the Director on this date.

**Comment**

591-1-1-.30(4) - requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them. Please ensure that the mats are stored to prevent children's access to them.

Correction Deadline: 4/13/2021

**Staff Records**

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 09/01/2016	
Staff # 2	Met
Staff # 3	Met
Date of Hire: 08/02/2016	
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Date of Hire: 11/23/2020	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 08/14/2018	
Staff # 9	Met

**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 0**

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Staff # 10	Met
Staff # 11	Met
Date of Hire: 11/15/2019	
Staff # 12	Met
Date of Hire: 11/18/2019	
Staff # 13	Met
Date of Hire: 12/07/2018	

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**Staff Credentials Reviewed: 5**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**  
Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**  
Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**  
Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**  
Adequate supervision observed on this date.