



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/9/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:55 AM    **Departure:** 1:10 PM

**CCLC-146**

**The Sunshine House #63**

460 Winn Way Decatur, GA 30030 DeKalb County  
(404) 501-5659 center63@sshhouse.com

**Regional Consultant**

Laurel Benta

Phone: (770) 357-3279

Fax: (770) 357-3281

carrie.spangler@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/09/2019	Monitoring Visit	Good Standing	
02/05/2019	Incident Investigation Closure	Good Standing	
01/09/2019	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st right	Infants and One Year Olds	2	6	C	24	C	NA	NA	Floor Play
Main	B- 2 nd right	PreK	2	17	C	25	C	NA	NA	Centers
Main	C-3rd right	PreK	2	20	C	21	C	NA	NA	Story
Main	D1-front	Three Year Olds	2	13	C	22	C	NA	NA	Lunch, Transitioning
Main	D2-back	Three Year Olds and Four Year Olds	2	8	C	16	C	NA	NA	Story
Main	E1-front	One Year Olds	1	8	C	16	C	NA	NA	Lunch
Main	E2-back	Two Year Olds	2	10	C	15	C	NA	NA	Lunch
Main	F-1st Left	Infants	1	1	C	21	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 160						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 83						Total Capacity @35 sq. ft.: 160				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left - preschool	65	C
Main	Right - infants	65	C

**Comments**

Plan of Improvement: Developed This Date 04/09/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Pamela Hawkins, Program Official

Date

---

Laurel Benta, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/9/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:55 AM    **Departure:** 1:10 PM

---

**CCLC-146****The Sunshine House #63**

460 Winn Way Decatur, GA 30030 DeKalb County  
(404) 501-5659 center63@sshhouse.com

**Mailing Address**  
Same

**Regional Consultant**

Laurel Benta

Phone: (770) 357-3279  
Fax: (770) 357-3281  
carrie.spangler@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

<b>Activities and Equipment</b>
---------------------------------

---

**591-1-1-.12 Equipment & Toys(CR)****Not Met****Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the white sink in the children's dramatic play area was broken with jagged edges in the two-year-old classroom.

**POI (Plan of Improvement)**

The Center will ensure that equipment and furniture are in good repair and free from hazards.

**Correction Deadline: 4/9/2019**

---

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

<b>Facility</b>
-----------------

---

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

---

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the right side fence adjacent to the parking lot measured three feet ten inches on the toddler playground.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 4/23/2019**

---

<b>Health and Hygiene</b>
---------------------------

---

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the changing table was porous in that it had holes and splintering wood in the one-year-old classroom.

**POI (Plan of Improvement)**

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

**Correction Deadline: 4/12/2019**

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

---

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

---

<b>Safety</b>
---------------

---

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

---

<b>Sleeping &amp; Resting Equipment</b>
---

---

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that five cribs had loose fitting sheets in the 1st Right Infant classroom.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 4/9/2019**

<b>Staff Records</b>
----------------------

<b>Records Reviewed: 20</b>	<b>Records with Missing/Incomplete Components: 0</b>
-----------------------------	--

Staff # 1	Met
Date of Hire: 03/12/2018	
Staff # 2	Met
Date of Hire: 08/14/2014	
Staff # 3	Met
Date of Hire: 08/01/2016	
Staff # 4	Met
Date of Hire: 04/30/1995	
Staff # 5	Met
Date of Hire: 08/14/2018	
Staff # 6	Met
Date of Hire: 07/10/2017	
Staff # 7	Met
Date of Hire: 02/20/2019	
Staff # 8	Met
Date of Hire: 03/12/2009	
Staff # 9	Met
Date of Hire: 03/25/2002	
Staff # 10	Met
Date of Hire: 08/01/2016	
Staff # 11	Met
Date of Hire: 05/20/2016	
Staff # 12	Met

**Records Reviewed: 20**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/15/1998

Staff # 13

Met

Date of Hire: 09/24/2018

Staff # 14

Met

Date of Hire: 03/18/2019

Staff # 15

Met

Date of Hire: 08/13/2018

Staff # 16

Met

Date of Hire: 08/01/2016

Staff # 17

Met

Date of Hire: 08/01/2016

Staff # 18

Met

Date of Hire: 03/12/2018

Staff # 19

Met

Date of Hire: 05/19/2017

Staff # 20

Met

Date of Hire: 05/04/1998

**Staff Credentials Reviewed: 20**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.