



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/14/2018 **VisitType:** Monitoring Visit

Arrival: 7:05 AM

Departure: 10:10 AM

CCLC-1469

Childcare Network #19

1987 Wood Valley Rd. Macon, GA 31211 Bibb County
(478) 314-0199 cni19@childcarenetwork.com

Regional Consultant

Brandi Mangino

Phone: (478) 314-9726

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brandi.mangino@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/14/2018	Monitoring Visit	Good Standing	
03/05/2018	Licensing Study	Good Standing	
10/16/2017	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Two Year Olds	2	13	C	22	C	NA	NA	Centers
Main	2nd Left	One Year Olds	1	4	C	9	C	NA	NA	Music
Main	3rd Left	Infants	2	6	C	9	C	NA	NA	Floor Play, Feeding, Nap
Main	Back Right		0	0	C	19	C	27	C	
Main	Front Right	Three Year Olds and Four Year Olds	1	13	C	21	C	30	C	Centers, Circle Time
Main	Middle Back	PreK	2	13	C	23	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 103						Total Capacity @25 sq. ft.: 120				
Total # Children this Date: 49			Total Capacity @35 sq. ft.: 103			Total Capacity @25 sq. ft.: 120				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large	166	C
Main	Right	21	C

Comments

All center staff as of this date have a comprehensive background check.

Plan of Improvement: Developed This Date 11/14/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Dearonda Billue, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

Consultant discussed the ventilation in the right side restroom in the Pre-K room needs to be checked to ensure it is working properly.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Technical Assistance

Please ensure that trash can lids remain on when staff are using the trash can for used diapers.

Correction Deadline: 12/14/2018

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on consultants observation that feeding plans were posted within the infant classroom; however, the forms were observed to not be updated as required in that one enrolled child turns one-year-old in January was observed to be eating solid food and the feeding plan stated that the child was to eat four (4) ounces of formula every two (2) hours and nothing listed about solid foods.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 11/16/2018

Recited on 11/14/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that medication was listed to be given to a child on August 23, 2018 and August 24, 2018. The medication was given on August 23, 2018 and not on August 24, 2018 and no notes were made as to why the medication was not given. It was further determined that on August 23, 2018 and May 18, 2018 when medication was given the center made no notes of any adverse reactions.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 11/14/2018

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 3/10/2018

Corrected on 11/14/2018
.21(3) - Citation observed to be corrected.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date. Consultant discussed to add/replace items in the first aid kits.

Bus ending in tag number 2502 and 2501 had annual safety checks on July 21, 2018. Bus ending in tag number 4878 is not in use.

Correction Deadline: 3/15/2018

Corrected on 11/14/2018

.36(3)(a-b) - Citation observed to be corrected.

Correction Deadline: 3/5/2018

Corrected on 11/14/2018

.36(7)(d)2. - Citation observed to be corrected.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 22

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 06/24/2015	
Staff # 2	Met
Date of Hire: 04/11/2013	
Staff # 3	Met
Date of Hire: 09/21/2007	
Staff # 4	Met
Date of Hire: 03/14/2018	
Staff # 5	Met

Date of Hire: 10/05/2017

Staff # 6 Met

Date of Hire: 08/09/2018

Staff # 7 Met

Date of Hire: 01/04/2019

Staff # 8 Met

Date of Hire: 04/18/2017

Staff # 9 Met

Date of Hire: 09/11/2013

Staff # 10 Met

Date of Hire: 07/09/2014

Staff # 11 Met

Date of Hire: 01/19/2017

Staff # 12 Met

Date of Hire: 08/08/2017

Staff # 13 Met

Date of Hire: 08/02/2017

Staff # 14 Met

Date of Hire: 12/26/2017

Staff # 15 Met

Date of Hire: 01/16/2018

Staff # 16 Met

Date of Hire: 11/17/2011

Staff # 17 Met

Date of Hire: 01/05/1998

Staff # 18 Met

Date of Hire: 10/25/2010

Staff # 19 Met

Date of Hire: 03/05/2013

Staff # 20 Met

Date of Hire: 09/13/2012

Records Reviewed: 22

Records with Missing/Incomplete Components: 0

Staff # 21 Met
Date of Hire: 03/12/2012

Staff # 22 Met
Date of Hire: 04/30/2014

Staff Credentials Reviewed: 22

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Director provided one file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 4/4/2018

Corrected on 11/14/2018

.14(2) - Citation observed to be corrected.

591-1-1-.33 Staff Training Met

Correction Deadline: 3/9/2018

Corrected on 11/14/2018

.33(3) - Citation observed to be corrected.

Comment

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

Consultant discussed this with the new center director.

Correction Deadline: 12/14/2018

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Correction Deadline: 3/5/2018

Corrected on 11/14/2018

.32(7) - Citation observed to be corrected. Supervision rules discussed with the center director on this date.