



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/2/2017 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 1:45 PM

CCLC-1449

North Point Prep

10455 Old Alabama Road Connector Alpharetta, GA 30022 Fulton County
 (770) 649-8085 frontoffice@northpointprep.com

Mailing Address
 Same

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536
 Fax: (706) 688-0418
 jennifer.taylor@decal.ga.gov

Quality Rated: No

Compliance Zone Designation		
11/02/2017	Complaint Closure	Good Standing
11/02/2017	Complaint Investigation & Licensing Study	Good Standing
03/06/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	PreK	2	20	C	31	C	NA	NA	Centers
Main	1R	Infants	2	5	C	10	C	NA	NA	Nap, Floor Play
Main	2L	Four Year Olds	2	19	C	24	C	NA	NA	Outside
Main	2R	One Year Olds	2	8	C	12	C	NA	NA	Snack
Main	3L	Four Year Olds	2	20	C	34	C	NA	NA	Circle Time
Main	3R	One Year Olds and Two Year Olds	2	12	C	17	C	NA	NA	Outside
Main	4R	Two Year Olds and Three Year Olds	2	12	C	25	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 153						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 153			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back Playground	214	C
Main	Front Playground	14	C

Comments

The purpose of this visit was to conduct a complaint investigation and licensing study. The consultant also followed up on the previous visit from March 2017.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Michelle Wilson, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 11/2/2017 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 1:45 PM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

A variety of developmentally appropriate activities were observed. Current lesson plans were observed on file.

Correction Deadline: 11/2/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center. Equipment and furniture were observed to be appropriately secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Water play activities were provided off site. Complete documentation was observed.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records **Met**

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible. Discussed with staff to be mindful of hanging cords from blinds.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair. Discussed with director plan for adding sod or other material to the area surrounding the bike path to prevent potential tripping hazards.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines. Current feeding plans were observed on file.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Complete documentation of emergency drills were observed on file. Current emergency plan was also observed on file.

Correction Deadline: 11/7/2017

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

Met

Comment

Observed-Complete Documentation

591-1-1-.36 Transportation(CR)

Met

Comment

Observed-Complete Documentation. Vehicles were observed to have complete first aid kits and operable fire extinguishers.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Safety approved cribs and cots were observed. Staff were observed to follow safe sleep procedures.

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/12/2016	
Staff # 2	Met
Date of Hire: 08/02/2016	
Staff # 3	Met
Date of Hire: 04/01/1997	
Staff # 4	Met
Date of Hire: 08/16/2010	
Staff # 5	Met
Date of Hire: 03/31/2017	
Staff # 6	Met
Date of Hire: 08/03/2017	
Staff # 7	Met
Date of Hire: 03/22/2005	
Staff # 8	Met
Date of Hire: 08/14/2017	

Staff # 9 Date of Hire: 08/08/2017	Met
Staff # 10 Date of Hire: 06/12/2017	Met
Staff # 11 Date of Hire: 11/29/2016	Met
Staff # 12 Date of Hire: 07/24/2017	Met
Staff # 13 Date of Hire: 05/22/2017	Met
Staff # 14 Date of Hire: 08/15/2017	Met
Staff # 15 Date of Hire: 06/05/2017	Met
Staff # 16 Date of Hire: 07/01/2015	Met
Staff # 17 Date of Hire: 08/11/2003	Met
Staff # 18 Date of Hire: 01/31/2017	Met
Staff # 19 Date of Hire: 05/31/2005	Met
Staff # 20 Date of Hire: 08/03/2015	Met
Staff # 21	Met
Staff # 22 Date of Hire: 04/29/2015	Met
Staff # 23 Date of Hire: 03/25/1997	Met
Staff # 24	Met

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Date of Hire: 02/20/2017

Staff # 25

Met

Date of Hire: 08/14/2017

Staff # 26

Met

Date of Hire: 05/02/2005

Staff Credentials Reviewed: 26

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 3/7/2017

Corrected on 11/2/2017

.09(1)(h) - Previous citation has been corrected in that complete records checks were observed on file for all staff.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training

Met

Comment

Observed Complete Documentation Of Training on file.

591-1-1-.31 Staff(CR)

Met

Comment

Staff were observed to comply with applicable regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision