



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/20/2017 **VisitType:** Monitoring Visit **Arrival:** 12:30 PM **Departure:** 2:30 PM

CCLC-1444

Cherokee Academy At Clayton

1205 Upper Burriss Rd. Canton, GA 30114 Cherokee County
 (770) 479-4404 cherokeeademy@windstream.net

Regional Consultant

Karyn Presley

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karyn.presley@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation		
09/20/2017	Monitoring Visit	Good Standing
02/20/2017	Licensing Study	Good Standing
08/03/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- left side 1st left	Five Year Olds and Six Year Olds and Over	3	20	C	20	C	NA	NA	Field Trip
Main	B- Left side 2nd right	One Year Olds and Two Year Olds	1	6	C	13	C	NA	NA	Nap
Main	C- Left side 1st right	Infants and One Year Olds	1	5	C	13	C	NA	NA	Floor Play,Nap,Free Play
Main	D- ASP room	Six Year Olds and Over	1	13	C	16	C	NA	NA	TV
Main	E- Right side - 2nd right Left side of room	Two Year Olds	1	12	NC	12	C	NA	NA	Nap
Main	F- Second side 2nd right- Right side of room	Three Year Olds	0	4	NC	23	C	NA	NA	Nap
Main	G- Right side 1st right	Four Year Olds and Five Year Olds	1	9	C	26	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 123						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 69			Total Capacity @35 sq. ft.: 123			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- Left Side	20	C
Main	Playground B- Rear	94	C
Main	Playground C- Right Side	58	C

Comments

Plan of Improvement: Developed This Date 09/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Julia Cato, Program Official

Date

Karyn Presley, Consultant

Date



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Findings Report

Date: 9/20/2017 **VisitType:** Monitoring Visit **Arrival:** 12:30 PM **Departure:** 2:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 2/20/2017

Corrected on 9/20/2017

.25(3) - Previous citation was observed to be corrected in that the center was observed clean and in good repair

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

Correction Deadline: 3/22/2017**Corrected on 9/20/2017****.10(3)(a) - Previous citation was observed to be corrected in that the diaper changing surface was observed in good repair on this date.**

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Met****Comment**

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)**Met****Comment**

Observed-Complete Documentation

Consultant could not observe the vehicles during this visit due to the center being on a field trip during the visit.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 27**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 04/24/2017	
Staff # 2	Met
Date of Hire: 04/24/2017	
Staff # 3	Met
Date of Hire: 10/31/2016	
Staff # 4	Met
Date of Hire: 08/01/2016	
Staff # 5	Met

Date of Hire: 04/24/2017

Staff # 6 Met

Date of Hire: 05/01/2017

Staff # 7 Not Met

Date of Hire: 08/29/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 8 Met

Date of Hire: 08/22/2011

Staff # 9 Met

Date of Hire: 08/13/2020

Staff # 10 Met

Date of Hire: 08/14/2017

Staff # 11 Met

Date of Hire: 08/15/2006

Staff # 12 Met

Date of Hire: 07/19/2004

Staff # 13 Met

Date of Hire: 03/04/2013

Staff # 14 Met

Date of Hire: 09/25/2009

Staff # 15 Met

Date of Hire: 08/19/2014

Staff # 16 Met

Date of Hire: 08/19/2014

Staff # 17 Met

Date of Hire: 06/16/2014

Staff # 18 Met

Date of Hire: 06/27/2016

Staff # 19 Met

Date of Hire: 08/24/2017

Staff # 20 Date of Hire: 07/19/2004	Met
Staff # 21 Date of Hire: 08/21/2017	Met
Staff # 22 Date of Hire: 08/15/2017	Met
Staff # 23 Date of Hire: 04/08/2015	Met
Staff # 24 Date of Hire: 10/02/2015	Met
Staff # 25 Date of Hire: 07/06/2016	Met
Staff # 26 Date of Hire: 11/23/2015	Met
Staff # 27 Date of Hire: 06/09/2014	Met

Staff Credentials Reviewed: 27**591-1-1-.09 Criminal Records Check(CR)****Not Met****Finding**

591-1-1-.09(1)(g) requires Provisional Employees hired on or after January 1, 2014 to have a satisfactory Preliminary Records Check Determination. A Provisional Employee cannot reside at the Center or be present at the Center while children are present for care for more than 21 days from the date of hire or first day of residency without first submitting both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on consultants review of records that one provisional employee has a local background check, but has not submitted for fingerprints and is past the 21 days of hire.

POI (Plan of Improvement)

The Center will ensure that Provisional Employees hired on or after January 1, 2014 have a satisfactory Preliminary Records Check Determination. The Center will have a plan to ensure that Provisional Employees hired on or after January 1, 2014 submit a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site within 21 days from the date of hire or the first day of residency. The Center will not allow a provisional employee to be at the Center while children are present if this requirement is not met.

Correction Deadline: 9/20/2017**591-1-1-.33 Staff Training****Met****Comment**

Health/Safety training was observed for all required staff

Comment

Center staff were observed to comply with all applicable laws and regulations

Staffing and Supervision

Finding

591-1-1-.32(5) requires that during day-time rest or sleeping periods, at least one Staff person is in each room providing direct supervision of the children and all Staff required by these rules relating to Staff: child ratios are in the Center and available to assure safe evacuation in an emergency. Staff: child ratios may be doubled for children three (3) years and older provided these requirements are met. It was determined based on consultants observation that 1 staff member was observed supervision 12 two year olds and four three year olds during nap time.

POI (Plan of Improvement)

The Center will rearrange staff schedules to ensure the required number of staff are in each room and available.

Correction Deadline: 9/20/2017

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on consultants observation that 1 staff member was observed walking between classroom E and classroom F during nap time.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 9/20/2017