



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/27/2021 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 9:30 AM

CCLC-14446

The Greenbrier Preschool

3025 William Few Parkway Evans, GA 30809 Columbia County
 (706) 210-4592 ktracy@thebradleyschools.com

Regional Consultant

Melyn Smith

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 melyn.smith@dec.al.ga.gov

Mailing Address

3804 Evans To Locks Road
 Martinez, GA 30907

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/27/2021	Licensing Study	Good Standing	
07/15/2020	Monitoring Visit	Good Standing	
03/10/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Infants	Infants and One Year Olds	3	11	C	28	C	NA	NA	Floor Play,Nap
Main	K-4	PreK	2	21	C	31	C	NA	NA	Story
Main	Pre-K/After School	PreK	2	21	C	30	C	NA	NA	Transitioning,Snack
Main	T-1A	One Year Olds	2	12	C	15	C	NA	NA	Nap
Main	T-1B	One Year Olds and Two Year Olds	3	15	C	21	C	NA	NA	Diapering,Transitioning
Main	T-2A	Two Year Olds	2	18	C	18	C	NA	NA	Transitioning,Diapering
Main	T-2B	Two Year Olds and Three Year Olds	3	20	C	29	C	NA	NA	Transitioning,Story
Main	T-3A	Three Year Olds	2	20	C	22	C	NA	NA	Snack
Main	T-3B	Three Year Olds and Four Year Olds	2	22	C	22	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 216					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 160					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Infant Playground	3	C

Main	PG- Left Playground	105	C
Main	PG- Right	27	C

Comments

An Administrative Review was conducted on January 27, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 4, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on January 29, 2021 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 01/27/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Katie Tracy, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Center menu meets USDA guidelines.

Technical Assistance

591-1-1-.15(2) - Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Correction Deadline: 1/27/2021

Technical Assistance

591-1-1-.15(2)(g) - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 1/27/2021

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Hand washing requirements were discussed with the Director on this date.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Correction Deadline: 3/11/2020

Corrected on 1/27/2021

.36(7)(d)2. - Previous citation corrected, based on review of records, in that the second physical check of the vehicles used for routine transportation was documented. Following the first check of the vehicle, the second check was conducted by a designated staff person by physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 38**Records with Missing/Incomplete Components: 11**

Staff # 1

Met

Date of Hire: 05/03/2019

Staff # 2

Not Met

Date of Hire: 10/05/2020

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 3

Not Met

Date of Hire: 09/08/2020

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 4

Met

Date of Hire: 08/12/2019

Staff # 5	Not Met
Date of Hire: 02/17/2020	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 6	Not Met
Date of Hire: 10/21/2020	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 7	Met
Date of Hire: 05/20/2008	
Staff # 8	Met
Date of Hire: 01/12/2021	
Staff # 9	Not Met
Date of Hire: 09/23/2020	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 10	Met
Date of Hire: 07/27/2015	
Staff # 11	Met
Date of Hire: 06/15/2017	
Staff # 12	Met
Date of Hire: 10/12/2012	
Staff # 13	Met
Date of Hire: 09/19/2019	
Staff # 14	Met
Date of Hire: 07/18/2019	
Staff # 15	Not Met
Date of Hire: 01/16/2020	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 16	Met
Date of Hire: 08/15/2019	

Staff # 17	Not Met
Date of Hire: 03/12/2020	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 18	Met
Date of Hire: 02/09/2018	
Staff # 19	Met
Date of Hire: 04/08/2019	
Staff # 20	Met
Date of Hire: 11/20/2000	
Staff # 21	Met
Date of Hire: 12/02/2019	
Staff # 22	Met
Date of Hire: 05/06/2014	
Staff # 23	Met
Date of Hire: 07/11/2019	
Staff # 24	Met
Date of Hire: 11/04/2019	
Staff # 25	Met
Date of Hire: 06/12/2009	
Staff # 26	Met
Date of Hire: 07/31/2019	
Staff # 27	Met
Date of Hire: 08/17/2020	
Staff # 28	Met
Date of Hire: 10/05/2009	
Staff # 29	Not Met
Date of Hire: 07/29/2020	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 30	Not Met

Records Reviewed: 38**Records with Missing/Incomplete Components: 11**

Date of Hire: 07/22/2020

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 31

Not Met

Date of Hire: 09/17/2020

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 32

Not Met

Date of Hire: 01/31/2020

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 33

Met

Date of Hire: 06/07/2018

Staff # 34

Met

Date of Hire: 09/21/2005

Staff # 35

Met

Date of Hire: 05/01/2016

Staff # 36

Met

Date of Hire: 01/01/2000

Staff # 37

Met

Date of Hire: 07/26/2019

Staff # 38

Met

Date of Hire: 10/22/2012

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training**Not Met**

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined, based on review of records, that Staff #'s 2, 3, 5, 6, 9, 15, 17, 29, 30, 31, and 32 were lacking evidence of completing the Health and Safety Orientation Training within 90 days of employment, as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 2/26/2021

591-1-1-.31 Staff(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on January 29, 2021.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Technical Assistance

Comment

Adequate supervision observed on this date during the virtual walk through.

Technical Assistance

591-1-1-.32(7) - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Correction Deadline: 1/27/2021