



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/26/2018    **VisitType:** Licensing Study    **Arrival:** 2:55 PM    **Departure:** 6:00 PM

**CCLC-14416**

**Char's Family Daycare, Inc.**

3276 Dawson Forest Road Dawsonville, GA 30534 Dawson County  
 (706) 265-2427 charsfdc@gmail.com

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/26/2018	Licensing Study	Good Standing	
01/08/2018	Incident Investigation Closure	Good Standing	
01/04/2018	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	1	5	C	9	C	NA	NA	Floor Play
Main	B Middle		0	0	C	15	C	NA	NA	
Main	C Left-side	Four Year Olds and Five Year Olds and Six Year Olds and Over	3	25	C	24	NC	NA	NA	Snack
Main	D Downstairs RT	Two Year Olds	1	4	C	9	C	NA	NA	Free Play
Main	E downstairs LF	One Year Olds and Two Year Olds	2	8	C	11	C	NA	NA	Free Play, Diapering
Main	F Downstairs BK LF	Three Year Olds and Four Year Olds	1	15	C	16	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 84						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 57			Total Capacity @35 sq. ft.: 84			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	9	C
Main	Preschool playground	52	C
Main	Toddler playground	16	C

**Comments**

Follow up to the previous visit that was conducted on January 4, 2018 was completed on this date.

Required reporting was discussed.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Nancy Jones, Program Official

Date

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Colleen Covey, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.05 Animals** **N/A**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

Annual vehicle inspections were observed completed as follows:

2012 Chevrolet Express 2500-August 2, 2018

2000-E350 Ford-May 23, 2018

2007 Chevrolet Suburban-August 2, 2018

**Correction Deadline: 1/8/2018**

**Corrected on 9/26/2018**

**.36(10) - Proper vehicle checks were observed completed on this date.**

**Correction Deadline: 1/8/2018**

**Corrected on 9/26/2018**

**.36(7)(c)2. - Proper checklists were observed on this date.**

**Correction Deadline: 1/8/2018**

**Corrected on 9/26/2018**

**.36(7)(d)1. - Vehicle checks were observed completed on this date.**

**Correction Deadline: 1/8/2018**

**Corrected on 9/26/2018**

**.36(7)(d)2. - Second checks of vehicles were observed completed on this date.**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 02/03/2012

Staff # 2 Met  
Date of Hire: 08/23/2016

Staff # 3 Met

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

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Date of Hire: 07/30/2018

Staff # 4 Met

Date of Hire: 04/29/2005

Staff # 5 Met

Date of Hire: 03/21/2016

Staff # 6 Met

Date of Hire: 12/18/2017

Staff # 7 Met

Date of Hire: 07/30/2018

Staff # 8 Met

Date of Hire: 09/16/2016

Staff # 9 Met

Date of Hire: 10/30/2017

Staff # 10 Met

Date of Hire: 08/03/2018

Staff # 11 Met

Date of Hire: 07/30/2018

Staff # 12 Met

Date of Hire: 01/28/2008

Staff # 13 Met

Date of Hire: 12/18/2017

Staff # 14 Met

Date of Hire: 07/31/2018

Staff # 15 Met

Date of Hire: 09/17/2018

Staff # 16 Met

Date of Hire: 07/30/2018

Staff # 17 Met

Date of Hire: 07/06/2018

**Staff Credentials Reviewed: 17**

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**591-1-1-.09 Criminal Records Check(CR)****Technical Assistance****Technical Assistance**

591-1-1-.09 - October 1, 2018 criminal record check rule changes were discussed.

**Comment**

Criminal records checks were observed to be complete for all seventeen staff members employed on this date. Seven new staff members were hired since the previous visit was conducted on January 4, 2018.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training for the 2017 year.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met**

**Correction Deadline: 1/8/2018**

**Corrected on 9/26/2018**

**.32(7) - Proper supervision was observed on this date.**