



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/11/2020 **VisitType:** Licensing Study **Arrival:** 1:10 PM **Departure:** 3:50 PM

CCLC-14416

Char's Family Daycare, Inc.

3276 Dawson Forest Road Dawsonville, GA 30534 Dawson County
 (706) 265-2427 charsfdc@gmail.com

Regional Consultant

Colleen Covey

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/11/2020	Licensing Study	Good Standing	
10/09/2019	Complaint Closure	Good Standing	
10/09/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants and One Year Olds	1	3	C	9	C	NA	NA	Diapering, Floor Play
Main	B Middle	Three Year Olds	1	7	C	15	C	NA	NA	Centers
Main	C Left-side	Five Year Olds and Six Year Olds and Over	1	9	C	24	C	NA	NA	Centers
Main	D Downstairs RT	Two Year Olds	1	7	C	9	C	NA	NA	Free Play
Main	E downstairs LF	Four Year Olds and Five Year Olds	1	8	C	11	C	NA	NA	Transitioning
Main	F Downstairs BK LF	One Year Olds	1	3	C	16	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 84						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 37			Total Capacity @35 sq. ft.: 84			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	9	C
Main	Preschool playground	52	C
Main	Toddler playground	16	C

Comments

May 11, 2020-An Administrative Review was completed on this date.

June 16, 2020-An administrative Review was conducted on May 11, 2020. Staff files, children's files, training and background checks were all reviewed. A virtual inspection was completed on June 16, 2020 with the Director. An in person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued June 15, 2020 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Nancy Jones, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

Date: 5/11/2020 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on June 15, 2020. The Director stated that toys and equipment that can not be properly sanitized have been stored and are not in use.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Attendance records were observed to be complete.

Comment

Records were observed to be complete and well organized for five of five children's files reviewed.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

Correction Deadline: 10/9/2019

Corrected on 5/11/2020

.25(3) - The consultant observed during the virtual visit that the light fixtures in classroom E were clean and free from dead insects.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures were observed during the Virtual Visit.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing of children and staff was discussed with the Director on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on June 16, 2020.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - The Consultant discussed with the Director emergency drills and documentation requirements due to the COVID-19 pandemic.

591-1-1-.22 Parental Access**Met****Comment**

During the Virtual Visit conducted on June 16, 2020, parental access to the center was discussed with the Director and observed during the virtual walk through. The center was observed to be restricting access to the center according to the Executive Order issued on June 15, 2020.

Correction Deadline: 5/11/2020

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next in person regulatory visit.

591-1-1-.36 Transportation(CR)**Not Evaluated****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Vehicle inspections were completed for the following vehicles:

2017 Chevy Express 3500, Tag RRT2412-January 20, 2020

2012 Chevy Express 3500, Tag RIF8484-January 20, 2020

2007 Chevy Suburban, Tag BLS2795-January 20, 2020

Comment

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next in person regulatory visit.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats, sheet, and blankets was discussed with the Director on this date.

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 10/06/2018	Met
Staff # 2 Date of Hire: 12/18/2017	Met
Staff # 3 Date of Hire: 12/18/2017	Met
Staff # 4	Met
Staff # 5 Date of Hire: 03/03/2019	Met
Staff # 6 Date of Hire: 04/01/2005	Met
Staff # 7 Date of Hire: 02/03/2012	Met
Staff # 8 Date of Hire: 08/23/2016	Met
Staff # 9 Date of Hire: 03/13/2019	Met
Staff # 10 Date of Hire: 09/06/2019	Met
Staff # 11 Date of Hire: 12/20/2018	Met
Staff # 12	Met
Staff # 13 Date of Hire: 07/30/2018	Met
Staff # 14 Date of Hire: 08/01/2010	Met
Staff # 15 Date of Hire: 06/02/2020	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

A satisfactory criminal record check was observed for one new staff member that was hired since the Administrative Review was conducted.

Comment

Criminal record checks were observed to be complete for 21 staff members employed on this date.

Comment

Director provided two files for employees hired since last visit on September 11, 2019.

Correction Deadline: 10/9/2019**Corrected on 5/11/2020****.09(1)(j) - Consultant verified that the therapist has completed the criminal record check process and has a satisfactory criminal record check on file.**

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of CPR and First Aid training completed according to current licensing guidelines.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training for the 2019 year.

Comment

Please remember that transportation training is required to be updated every two years for the Director, Driver, and all staff who ride or check vehicles. Some staff certificates will expire at the end of this year.

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.