



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/13/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:10 AM

CCLC-14416

Char's Family Daycare, Inc.

3276 Dawson Forest Road Dawsonville, GA 30534 Dawson County
 (706) 265-2427 charsfdc@gmail.com

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 04/13/2021 | Licensing Study | Good Standing | |
| 12/02/2020 | Monitoring Visit | Good Standing | |
| 05/11/2020 | Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|--------------------|------------------------------------|--------------------------------|----------|------|-------------------------------|--------------|------------|--------------|-----------------|
| Main | A 1R | Infants and One Year Olds | 2 | 8 | C | 9 | C | NA | NA | Floor Play, Nap |
| Main | B Middle | One Year Olds and Two Year Olds | 2 | 11 | C | 15 | C | NA | NA | Free Play |
| Main | C Left-side | PreK | 2 | 21 | C | 24 | C | NA | NA | Circle Time |
| Main | D Downstairs RT | Two Year Olds and Three Year Olds | 1 | 5 | C | 9 | C | NA | NA | Free Play |
| Main | E downstairs LF | One Year Olds | 2 | 11 | C | 11 | C | NA | NA | Free Play |
| Main | F Downstairs BK LF | Three Year Olds and Four Year Olds | 2 | 14 | C | 16 | C | NA | NA | Centers |
| Total Capacity @35 sq. ft.: 84 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 70 | | | Total Capacity @35 sq. ft.: 84 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|----------------------|----------------------|-----------------------|
| Main | Infant Playground | 9 | C |
| Main | Preschool playground | 52 | C |
| Main | Toddler playground | 16 | C |

Comments

An Administrative Review was conducted on April 12, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on April 13, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued March 31, 2021 was reviewed during the virtual inspection.

The consultant discussed the supplemental payments for child care staff, and vaccine availability during the exit conference.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Nancy Jones, Program Official

Date

Colleen Covey, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/13/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:10 AM

CCLC-14416

Char's Family Daycare, Inc.

3276 Dawson Forest Road Dawsonville, GA 30534 Dawson County
(706) 265-2427 charsfdc@gmail.com

Mailing Address
Same

Regional Consultant

Colleen Covey

Phone: (706) 256-7245
Fax: (706) 256-7244
colleen.covey@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

A virtual walk through of the center was conducted on April 13, 2021 due to the COVID-19 pandemic. No hazards were observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

A virtual walk through of the playground was conducted on April 13, 2021 due to the COVID-19 pandemic. The playground was observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

Comment

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed during a virtual walk through on April 13, 2021.

591-1-1-.17 Hygiene(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was not directly observed during the virtual walk through on this date. Staff stated knowledge of proper hand washing procedures for staff and children.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

The consultant discussed emergency drill requirements with the Director.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

TA-A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date. Inspections were observed completed as follows:

- 2019- Chevy Express 3500, Temporary Tag # PA 22351, March 28, 2021
- 2007-Chevy Suburban, Tag # BLS 2795, December 30, 2020
- 2012-Chevy Express 3500, Tag # RIF 8484, December 30, 2020
- 2017-Chevy Express 3500, Tag # RRT 2412, December 30, 2020

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 10/06/2018

| | |
|--|--|
| Staff # 2 Date of Hire: 12/18/2017 | Met |
| Staff # 3 Date of Hire: 12/18/2017 | Met |
| Staff # 4 Date of Hire: 02/15/2021 | Met |
| Staff # 5 Date of Hire: 10/30/2017 | Met |
| Staff # 6 Date of Hire: 03/01/2021 | Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 7 Date of Hire: 03/03/2019 | Met |
| Staff # 8 Date of Hire: 04/01/2005 | Met |
| Staff # 9 Date of Hire: 08/23/2016 | Met |
| Staff # 10 Date of Hire: 03/15/2021 | Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 11 Date of Hire: 09/15/2020 | Met |
| Staff # 12 Date of Hire: 03/29/2021 | Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 13 Date of Hire: 10/31/2017 | Met |
| Staff # 14 Date of Hire: 09/06/2019 | Met |
| Staff # 15 | Met |
| Staff # 16 Date of Hire: 02/15/2021 | Met |

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

| | |
|--|--|
| Staff # 17 Date of Hire: 12/20/2018 | Met |
| Staff # 18 | Met |
| Staff # 19 Date of Hire: 09/07/2020 | Met |
| Staff # 20 Date of Hire: 08/01/2010 | Met |
| Staff # 21 Date of Hire: 12/02/2020 | Met |
| Staff # 22 Date of Hire: 11/16/2020 | Met |
| Staff # 23 Date of Hire: 03/15/2021 | Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 24 | Met |
| Staff # 25 Date of Hire: 04/06/2021 | Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 26 Date of Hire: 03/29/2021 | Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 27 Date of Hire: 03/26/2021 | Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete for all staff observed during the virtual visit or listed on the staff list provided by the Director.

591-1-1-.14 First Aid & CPR Met

Comment

CPR and First Aid requirements discussed with the Director.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training for the 2020 year.

591-1-1-.31 Staff(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on April 8, 2021.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

Comment

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.