



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/9/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:10 AM **Departure:** 10:30 AM

CCLC-14416

Char's Family Daycare, Inc.

3276 Dawson Forest Road Dawsonville, GA 30534 Dawson County
 (706) 265-2427 charsfdc@gmail.com

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

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colleen.covey@decals.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/09/2019	Complaint Closure	Good Standing	
10/09/2019	Complaint Investigation Follow Up	Good Standing	
09/11/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	1	4	C	9	C	NA	NA	Floor Play
Main	B Middle	One Year Olds and Two Year Olds	2	12	C	15	C	NA	NA	Diapering, Free Play
Main	C Left-side	PreK	2	20	C	24	C	NA	NA	Transitioning
Main	D Downstairs RT	Two Year Olds and Three Year Olds	1	6	C	9	C	NA	NA	Outside
Main	E downstairs LF	One Year Olds	2	8	C	11	C	NA	NA	Outside
Main	F Downstairs BK LF	Three Year Olds and Four Year Olds	1	13	C	16	C	NA	NA	Outside
Total Capacity @35 sq. ft.:						84	Total Capacity @25 sq. ft.:		0	
Total # Children this Date: 63			Total Capacity @35 sq. ft.:			84	Total Capacity @25 sq. ft.:		0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	9	C
Main	Preschool playground	52	C
Main	Toddler playground	16	C

Comments

Follow up to the previous Monitoring Visit that was conducted on September 11, 2019 was completed on this date.

Plan of Improvement: Developed This Date 10/09/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Nancy Jones, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Staff Records

Records Reviewed: 13**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 10/06/2018	
Staff # 2	Met
Date of Hire: 12/18/2017	
Staff # 3	Met
Date of Hire: 12/18/2017	
Staff # 4	Met
Date of Hire: 03/03/2019	
Staff # 5	Met
Date of Hire: 04/01/2005	
Staff # 6	Met
Date of Hire: 02/03/2012	
Staff # 7	Met
Date of Hire: 08/23/2016	
Staff # 8	Met
Date of Hire: 03/13/2019	

Records Reviewed: 13

Records with Missing/Incomplete Components: 1

Staff # 9	Not Met
Date of Hire: 05/20/2019	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 10	Met
Date of Hire: 09/06/2019	
Staff # 11	Met
Date of Hire: 12/20/2018	
Staff # 12	Met
Date of Hire: 07/30/2018	
Staff # 13	Met
Date of Hire: 08/01/2010	

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on observation that a therapist, staff #10 was present and working with a child without a criminal record check ported to the facility. The consultant verified that the staff member did have a satisfactory criminal record check on file that was still in the portability period.

POI (Plan of Improvement)

The Director will not accept the satisfactory criminal record check letter. Upon arrival, prior to going into a classroom the Director will complete a portability request.

Correction Deadline: 10/9/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.