



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/2/2019 **VisitType:** Monitoring Visit **Arrival:** 11:20 AM **Departure:** 2:05 PM

CCLC-14293

Senoia Kids Academy

180 Village Cir. Senoia, GA 30276 Coweta County
(770) 599-4498 angela@senoiakids.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

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laura.swann@decal.ga.gov

Mailing Address

P.O. Box 220
Senoia, GA 30276

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/02/2019	Monitoring Visit	Good Standing	
10/09/2018	Licensing Study	Good Standing	
01/30/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	1	3	C	10	C	NA	NA	Nap, Floor Play
Main	B 6-12 Months		0	0	C	8	C	NA	NA	
Main	C 12 M-18 Months		0	0	C	8	C	NA	NA	
Main	D 18-24 Months	One Year Olds	1	4	C	9	C	NA	NA	Nap
Main	E 2 Years	Two Year Olds	1	7	C	10	C	NA	NA	Nap
Main	F 2 years		0	0	C	10	C	NA	NA	
Main	G 3 Years		0	0	C	30	C	NA	NA	
Main	H Prek	Three Year Olds	1	11	C	20	C	NA	NA	Nap
Main	I School Age	Five Year Olds and Six Year Olds and Over	1	18	C	20	C	28	C	Free Play
Total Capacity @35 sq. ft.: 125						Total Capacity @25 sq. ft.: 133				
Total # Children this Date: 43			Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 133				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG 3-School Age	55	C
Main	PG Infant Toddler	40	C

Comments

Plan of Improvement: Developed This Date 04/02/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Kimberly Holmes, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that in classroom I the paint was chipping off the baseboard and the right side wall.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 5/7/2019

Recited on 4/2/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Correction Deadline: 10/12/2018****Corrected on 4/2/2019****.26(9) - Correction observed on this date. Continue to monitor the sidewalks to ensure they were flush with the ground to prevent tripping.****Technical Assistance**

591-1-1-.26(9) - Please monitor the following:

Infant toddler playground:

Tree roots should be spray painted to prevent a tripping hazard.

School age playground:

Black mats under the swings and at the end of the slide need to be flush with the ground to prevent a tripping hazard.

Correction Deadline: 4/2/2019**Food Service**

591-1-1-.15 Food Service & Nutrition**Met****Correction Deadline: 10/10/2018****Corrected on 4/2/2019****.15(2) - Correction observed on this date. All feeding plans were updated as required.****Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 10/19/2018****Corrected on 4/2/2019****.36(3)(a-b) - Current two drivers had completed the required two hour transportation training.****Sleeping & Resting Equipment**

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 16****Records with Missing/Incomplete Components: 4**

Staff # 1 Date of Hire: 06/05/2017	Met
Staff # 2 Date of Hire: 05/15/2015	Met
Staff # 3 Date of Hire: 01/01/2005	Met
Staff # 4 Date of Hire: 01/01/2005	Met
Staff # 5 Date of Hire: 09/06/2018 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 6 Date of Hire: 03/29/2019	Met
Staff # 7 Date of Hire: 12/16/2018 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate	Not Met
Staff # 8 Date of Hire: 10/09/2018	Met
Staff # 9 Date of Hire: 04/01/2005	Met
Staff # 10 Date of Hire: 07/12/2017	Met
Staff # 11 Date of Hire: 01/04/2019	Met
Staff # 12 Date of Hire: 12/22/2018	Not Met

Records Reviewed: 16**Records with Missing/Incomplete Components: 4**

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 13

Not Met

Date of Hire: 12/28/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 14

Met

Date of Hire: 02/01/2019

Staff # 15

Met

Date of Hire: 04/02/2012

Staff # 16

Met

Date of Hire: 05/23/2005

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 6 file(s) for employees hired since last visit.

Correction Deadline: 10/9/2018

Corrected on 4/2/2019

.09(1)(i) - Correction observed on this date.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that 3 staff had not obtained certification in first aid and CPR within 90 days of their hire date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 5/2/2019

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that 3 staff had not completed the health and safety training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/2/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32(7) - Consultant discussed active supervision with the director.

Correction Deadline: 4/2/2019