



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/30/2018 **VisitType:** Licensing Study **Arrival:** 10:05 AM **Departure:** 1:35 PM

CCLC-14293

Senoia Kids Academy

180 Village Cir. Senoia, GA 30276 Coweta County
 (770) 599-4498 angela@senoiakids.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

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laura.swann@decal.ga.gov

Mailing Address

P.O. Box 220
 Senoia, GA 30276

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/30/2018	Licensing Study	Good Standing	
07/27/2017	Complaint Investigation & Monitoring Visit	Good Standing	
07/27/2017	Complaint Closure	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and One Year Olds	2	7	C	10	C	NA	NA	Nap,Floor Play
Main	B 6-12 Months		0	0	C	8	C	NA	NA	
Main	C 12 M-18 Months		0	0	C	8	C	NA	NA	
Main	D 18-24 Months	One Year Olds	1	6	C	9	C	NA	NA	Transitioning,Out side
Main	E 2 Years	Two Year Olds	1	9	C	10	C	NA	NA	Story
Main	F 2 years	Two Year Olds	1	8	C	10	C	NA	NA	Story
Main	G 3 Years	Three Year Olds and Four Year Olds	1	14	C	30	C	NA	NA	Art
Main	H Prek	PreK	2	20	C	20	C	NA	NA	Centers
Main	I School Age		0	0	C	20	C	28	C	
Total Capacity @35 sq. ft.: 125						Total Capacity @25 sq. ft.: 133				
Total # Children this Date: 64			Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 133				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG 3-School Age	55	C
Main	PG Infant Toddler	40	C

Comments

Plan of Improvement: Developed This Date 01/30/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible.
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
Important New Deadlines:	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: https://qualityrated.dec.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov	

_____ Kimberly Holmes, Program Official	_____ Date	_____ Laura Swann, Consultant	_____ Date
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Findings Report

Date: 1/30/2018 **VisitType:** Licensing Study

Arrival: 10:05 AM

Departure: 1:35 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Comment

Parent authorizations obtained/completed.

Technical Assistance

591-1-1-.08(1) - Please review enrollment forms to ensure they are filled out completely.

Correction Deadline: 1/30/2018

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Please monitor bathrooms for necessary supplies.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Not Met**

Correction Deadline: 7/31/2017

Corrected on 1/30/2018

.26(8) - Correction observed on this date. Continue to fluff and redistribute to ensure fall zones have the required resilient surface.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that 4 of 4 swing chains on the right side playground were rusted and protruding bolts were present throughout.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. The center will sand and repaint the swing chains and cover protruding bolts.

Correction Deadline: 1/30/2018

Recited on 1/30/2018

Food Service

591-1-1-.15 Food Service & Nutrition **Not Met**

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records that 3 of 7 infant feeding plans needed updating.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 1/30/2018

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 7/27/2017

Corrected on 1/30/2018

.07(2) - Correction observed on this date.

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Not Met**

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that staff in classroom G did not wash their hands after wiping a child's nose. Further, it was observed that staff in classroom F used hand sanitizer after wiping a child's nose.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 1/30/2018

591-1-1-.20 Medications(CR) **Not Evaluated**

Comment

No medications administered per the director. Discussed proper medication documentation and procedures.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Not Evaluated**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Technical Assistance**

Technical Assistance

591-1-1-.36(3)(a-b) - Consultant discussed with the director the requirements for transportation training to be completed every two years by drivers and the director.

Correction Deadline: 2/9/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 1/30/2018

Corrected on 1/30/2018

.30(1)(a)3 - Correction observed on this date.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 06/05/2017	
Staff # 2	Met
Date of Hire: 05/15/2015	
Staff # 3	Met
Date of Hire: 01/01/2005	
Staff # 4	Met
Date of Hire: 01/01/2005	
Staff # 5	Met
Date of Hire: 07/14/2016	
Staff # 6	Met
Date of Hire: 10/09/2018	
Staff # 7	Met
Date of Hire: 04/01/2005	
Staff # 8	Met
Date of Hire: 07/12/2017	
Staff # 9	Met
Date of Hire: 01/18/2018	
Staff # 10	Met
Date of Hire: 04/02/2012	
Staff # 11	Met
Date of Hire: 06/06/2016	
Staff # 12	Met

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Date of Hire: 05/23/2005

Staff # 13

Met

Date of Hire: 02/20/2015

Staff # 14

Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

Comment

Director provided three file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete kits observed in center and on vehicles.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)

Met

Comment

No volunteers.

Correction Deadline: 1/30/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.