



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/1/2018 **VisitType:** Monitoring Visit **Arrival:** 12:00 PM **Departure:** 3:55 PM

CCLC-139

The Sunshine House #104

4920 Stewart Mill Road Douglasville, GA 30135 Douglas County
 (770) 947-1577 center104@sshouse.com

Regional Consultant

Maranda Powell

Phone: (770) 357-9953

Fax: (678) 302-2432

laura.davis@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/01/2018	Monitoring Visit	Good Standing	
02/27/2018	Monitoring Visit	Good Standing	
07/12/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	Infants	2	4	C	9	C	NA	NA	Free Play,Nap
Main	B-2L		0	0	C	8	C	NA	NA	
Main	C-3L		0	0	C	8	C	NA	NA	
Main	D-4L	Two Year Olds	1	8	C	10	C	NA	NA	Nap
Main	E-5L	Three Year Olds and Four Year Olds	2	22	C	25	C	NA	NA	Nap
Main	F-3R GA PreK		0	0	C	31	C	44	C	
Main	G-2R GA PreK		0	0	C	18	C	25	C	
Main	H-1R GA PreK		0	0	C	19	C	26	C	
Total Capacity @35 sq. ft.: 128					Total Capacity @25 sq. ft.: 155					
Total # Children this Date: 34					Total Capacity @25 sq. ft.: 155					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Side	40	C
Main	Right Side	39	C

Comments

Plan of Improvement: Developed This Date 08/01/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tammy Clark, Program Official

Date

Maranda Powell, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 3/9/2018

Corrected on 8/1/2018

Citation observed corrected

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Correction Deadline: 2/27/2018

Corrected on 8/1/2018

Citation observed corrected

591-1-1-.20 Medications(CR)	N/A
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Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)	Met
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Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Date of Hire: 07/31/2017

Staff # 2	Met
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Date of Hire: 09/26/2016

Staff # 3	Met
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Date of Hire: 06/05/2017

Staff # 4	Met
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Date of Hire: 08/03/2010

Staff # 5	Met
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Date of Hire: 11/16/2004

Staff # 6	Met
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Date of Hire: 12/11/2003

Records Reviewed: 16**Records with Missing/Incomplete Components: 0**

Staff # 7	Met
Date of Hire: 07/30/2014	
Staff # 8	Met
Date of Hire: 08/01/2016	
Staff # 9	Met
Date of Hire: 08/12/2013	
Staff # 10	Met
Date of Hire: 01/10/2017	
Staff # 11	Met
Date of Hire: 05/15/2007	
Staff # 12	Met
Date of Hire: 03/06/2000	
Staff # 13	Met
Date of Hire: 06/01/2017	
Staff # 14	Met
Date of Hire: 08/04/2003	
Staff # 15	Met
Date of Hire: 09/08/2017	
Staff # 16	Met
Date of Hire: 08/01/2018	

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Criminal records checks were observed to be complete.

591-1-1-.33 Staff Training	Not Met
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Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation that one employee with a hire date of July, 2017 did not complete the health and safety training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 8/10/2018

Recited on 8/1/2018

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff requirements met at this time.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.