



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/27/2018 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 12:20 PM

**CCLC-139**

**The Sunshine House #104**

4920 Stewart Mill Road Douglasville, GA 30135 Douglas County  
 (770) 947-1577 center104@sshhouse.com

**Regional Consultant**

Maranda Powell

Phone: (770) 357-9953

Fax: (678) 302-2432

laura.davis@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/27/2018	Monitoring Visit	Good Standing	
07/12/2017	Licensing Study	Good Standing	
01/17/2017	Licensing Study	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.
			<b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.
			<b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	Infants	1	5	C	9	C	NA	NA	Nap
Main	B-2L		0	0	C	8	C	NA	NA	
Main	C-3L	One Year Olds	1	6	C	8	C	NA	NA	Outside
Main	D-4L	Two Year Olds	1	8	C	10	C	NA	NA	Free Play, Diapering
Main	E-5L	Three Year Olds and Four Year Olds	1	15	C	25	C	NA	NA	Circle Time, Story
Main	F-3R GA PreK	PreK	2	20	C	31	C	44	C	Free Play
Main	G-2R GA PreK	PreK	2	19	C	18	NC	25	C	Free Play
Main	H-1R GA PreK		0	0	C	19	C	26	C	

Total Capacity @35 sq. ft.: 128

Total Capacity @25 sq. ft.: 155

Total # Children this Date: 73

Total Capacity @35 sq. ft.: 128

Total Capacity @25 sq. ft.: 155

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Side	40	C
Main	Right Side	39	C

**Comments**

Plan of Improvement: Developed This Date 02/27/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Tammy Clark, Program Official

Date

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Maranda Powell, Consultant

Date



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### Findings Report

**Date:** 2/27/2018 **VisitType:** Monitoring Visit

**Arrival:** 9:50 AM

**Departure:** 12:20 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 7/26/2017

Corrected on 2/27/2018

Citation observed corrected

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 7/26/2017

Corrected on 2/27/2018

Citation observed corrected

### Facility

591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 7/26/2017

Corrected on 2/27/2018  
Citation was observed corrected on this date.

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there was an exposed drain pipe on the front side of the left playground and exposed tree roots at the back of the left playground. Additionally, the first and the last drain covers were observed to be unsecured and removable on the right playground.

**POI (Plan of Improvement)**

To ensure the cleanliness, sanitation and safety of the playground, the center will cover the drain pipe and tree roots , and will secure the drain covers.

**Correction Deadline: 3/9/2018**

**Recited on 2/27/2018**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Not Met**

**Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation a staff member in classroom D did not direct a child to wash their hands after a diapering change.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 2/27/2018**

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**591-1-1-.20 Medications(CR)**

**Met**

**Correction Deadline: 7/12/2017**

**Corrected on 2/27/2018**

**Citation observed corrected**

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

Correction Deadline: 7/13/2017

Corrected on 2/27/2018

Citation observed to be corrected

<b>Sleeping &amp; Resting Equipment</b>
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## 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

**Technical Assistance**

Please monitor for tears and exposed foam

Correction Deadline: 2/27/2018

<b>Staff Records</b>
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**Records Reviewed: 17****Records with Missing/Incomplete Components: 3**

Staff # 1	Met
Date of Hire: 02/06/2017	
Staff # 2	Met
Date of Hire: 07/31/2017	
Staff # 3	Met
Date of Hire: 09/26/2016	
Staff # 4	Met
Date of Hire: 06/05/2017	
Staff # 5	Met
Date of Hire: 08/03/2010	
Staff # 6	Met
Date of Hire: 11/16/2004	
Staff # 7	Met
Date of Hire: 12/11/2003	
Staff # 8	Met
Date of Hire: 07/30/2014	
Staff # 9	Met
Date of Hire: 08/01/2016	
Staff # 10	Not Met
Date of Hire: 08/12/2013	

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

**Records Reviewed: 17****Records with Missing/Incomplete Components: 3**

Staff # 11 Date of Hire: 01/10/2017	Met
Staff # 12 Date of Hire: 05/15/2007	Met
Staff # 13 Date of Hire: 04/11/2017	Met
Staff # 14 Date of Hire: 03/06/2000	Met
Staff # 15 Date of Hire: 06/01/2017 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 16 Date of Hire: 08/04/2003	Met
Staff # 17 Date of Hire: 09/08/2017 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met

**Staff Credentials Reviewed: 17**

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<b>591-1-1-.09 Criminal Records Check(CR)</b>	<b>Met</b>
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**Comment**

Criminal records checks were observed to be complete.

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<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
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**Correction Deadline: 8/11/2017**

**Corrected on 2/27/2018**

**Citation observed corrected**

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<b>591-1-1-.33 Staff Training</b>	<b>Not Met</b>
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**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation that two employees with a hire dates of July, 2017 and September 2017, did not complete the health and safety training within the first 90 days of employment.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 3/29/2018**

**Correction Deadline: 2/16/2017**

**Corrected on 2/27/2018**

**Citation observed corrected**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Lead Staff requirements met.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.