



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/7/2019    **VisitType:** Licensing Study    **Arrival:** 9:45 AM    **Departure:** 3:35 PM

**CCLC-1385**

**Kids' Stop Learning Center**

533 Grassdale Rd Cartersville, GA 30121 Bartow County  
 (770) 386-7867 kidsstopinc@yahoo.com

**Regional Consultant**

Rachael Brown

Phone: (770) 342-7795  
 Fax: (678) 891-5887  
 rachael.brown@dec.al.ga.gov

**Mailing Address**  
 1700 Dean St.  
 Rome, GA 31061

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/07/2019	Licensing Study	Good Standing	
06/07/2019	Complaint Closure	Good Standing	
05/31/2019	Complaint Closure	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Left Pre-K Wing-1R		0	0	C	37	C	NA	NA	Not In Use	
Main	Left Pre-K Wing-End of Hall	PreK	2	20	C	28	C	NA	NA	Centers	
Main	1L -Right Wing Infant/Toddler Side	Two Year Olds	1	10	C	12	C	NA	NA	Lunch,Transitioning	
Main	2L- Right Wing-Infant Toddler Side	One Year Olds	1	8	C	13	C	NA	NA	Transitioning,Lunch	
Main	3 L-Right Wing	One Year Olds	1	8	C	13	C	NA	NA	Transitioning,Lunch	
Main	4L Right Wing	Infants	2	6	C	15	C	NA	NA	Nap,Feeding,Lunch	
Main	E- Front Room Upon Entrance	Three Year Olds	2	25	C	34	C	NA	NA	Centers	
Main	Middle Hallway-Back Pre-K	PreK	4	39	C	39	C	NA	NA	Centers	
Main	Middle Rm b/f Dining Rm	Two Year Olds	2	16	C	18	C	NA	NA	Lunch,Transitioning	
<b>Total Capacity @35 sq. ft.:</b>						209	<b>Total Capacity @25 sq. ft.:</b>				0
<b>Total # Children this Date:</b> 132			<b>Total Capacity @35 sq. ft.:</b>			209	<b>Total Capacity @25 sq. ft.:</b>				0

**Comments**

Consultant left 1-day letter and criminal records check affidavit on this date.  
Consultant discussed criminal record check rules on this date.  
Consultant discussed lead teacher credentials on this date.

Plan of Improvement: Developed This Date 10/07/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Please refer to the website, <a href="http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx">http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx</a> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,</p> <ul style="list-style-type: none"><li>• New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry</li><li>• New clearance is required at least once every five years</li><li>• Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance</li><li>• All staff members are required to have completed at least a national fingerprint based clearance check</li><li>• Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance</li><li>• Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee</li></ul>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Tracy Howell, Program Official

Date

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Rachael Brown, Consultant

Date



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### Findings Report

**Date:** 10/7/2019    **VisitType:** Licensing Study    **Arrival:** 9:45 AM    **Departure:** 3:35 PM

**CCLC-1385**

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

591-1-1-.03(2) - Ensure lesson plans are dated and posted in a timely manner.

**Correction Deadline: 10/7/2019**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Pool not in use at this time, gates observed locked.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be well organized. Ensure addresses for release to persons are complete addresses.

**Facility**

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**591-1-1-.06 Bathrooms****Technical Assistance****Technical Assistance**

591-1-1-.06(7) - Monitor bathroom floors for cracks in tile.

**Correction Deadline: 10/7/2019**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by center on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Correction Deadline: 5/22/2019****Corrected on 10/7/2019**

**.25(13) - Citation observed to be corrected on this date. No hazards observed accessible to children.**

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Technical Assistance**

591-1-1-.26(9) - Ensure cracks/holes in plastic barriers are repaired in a timely manner. Monitor swing chains for rust.

**Correction Deadline: 10/7/2019**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**Comment**

Please ensure that infant feeding forms are updated regularly.

**591-1-1-.18 Kitchen Operations****Technical Assistance****Technical Assistance**

591-1-1-.18(1) - Monitor food expiration dates.

**Correction Deadline: 10/7/2019**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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591-1-1-.17 Hygiene(CR) Met

**Comment**

Proper hand washing observed throughout the center.

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591-1-1-.20 Medications(CR) N/A

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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591-1-1-.21 Operational Policies & Procedures Met

**Comment**

Program observed complete emergency drills

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591-1-1-.27 Posted Notices Met

**Comment**

Observed all required posted notices.

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591-1-1-.29 Required Reporting Met

**Correction Deadline: 5/31/2019**

**Corrected on 10/7/2019**

**.29(3) - Citation observed to be corrected on this date. Center stated reporting all incidents in DECAL KOALA within 24 hours.**

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**Safety**

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591-1-1-.11 Discipline(CR) Met

**Comment**

Redirection stated to be used throughout the facility.

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591-1-1-.13 Field Trips(CR) N/A

**Comment**

Center does not participate in field trips at this time.

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591-1-1-.36 Transportation(CR) Technical Assistance

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Correction Deadline: 5/23/2019**

**Corrected on 10/7/2019**

**.36(4)(b) - Citation observed to be corrected on this date. Consultant observed vehicle removed from premises and a new vehicle purchased.**

**Technical Assistance**

591-1-1-.36(4)(b) - Ensure weather striping is replaced as needed and excess materials removed from vehicle before transportation is provided.

**Correction Deadline: 10/8/2019**

**Comment**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that vehicle tag number S0102250 did not have a fire extinguisher.

**Correction Deadline: 10/7/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Technical Assistance**

**Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

591-1-1-.30(1)(b)1 - Monitor cots for fraying.

**Correction Deadline: 10/7/2019**

**Staff Records**

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 3**

Staff # 1 Not Met

Date of Hire: 09/29/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2 Met

Date of Hire: 07/02/2018

Staff # 3 Not Met

Date of Hire: 07/13/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 4 Not Met

Date of Hire: 08/10/2010

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5 Met

Date of Hire: 09/04/2019

Staff # 6 Met

Date of Hire: 09/14/2008

Staff # 7 Met

Date of Hire: 10/01/2010

Staff # 8 Date of Hire: 03/12/2018	Met
Staff # 9 Date of Hire: 07/25/2016	Met
Staff # 10 Date of Hire: 01/02/2017	Met
Staff # 11 Date of Hire: 08/10/2010	Met
Staff # 12 Date of Hire: 03/03/2017	Met

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met**

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that staff #1 was present in the center providing services to children and had not made application to the Department or to an authorized fingerprinting site. The employee's first day at the facility was reported to be September 29, 2019.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will view videos to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will view videos to ensure the CRC rules are maintained.

**Correction Deadline: 10/7/2019**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that employee #1 was present in the facility providing services to children and did not have a valid and current satisfactory comprehensive records check determination on file. The employee's first day was stated to be September 29, 2019.



**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will view videos to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will view videos to ensure the CRC rules are maintained.

**Correction Deadline: 10/7/2019**

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**Comment**

Please add thermometers, protective eye wear, and face masks to vehicle First Aid Kits.

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Not Met**

**Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that five employees listed at Lead Teacher did not meet the minimum academic requirements

**POI (Plan of Improvement)**

Teachers will enroll in a credential program in a timely manner.

**Correction Deadline: 4/7/2020**

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.