



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/16/2020 **VisitType:** Monitoring Visit

**Arrival:** 9:00 AM

**Departure:** 10:00 AM

**CCLC-13528**

**Mayo Academy, Inc.**

418 Andrews Road Columbus, GA 31903 Muscogee County  
 (706) 507-0586 mayoacademy@yahoo.com

**Regional Consultant**

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@decals.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/16/2020	Monitoring Visit	Good Standing	
05/28/2020	Licensing Study	Good Standing	
11/14/2019	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Bldg 1	Room C - Toddler		0	0	C	7	C	NA	NA		
Total Capacity @35 sq. ft.: 7						Total Capacity @25 sq. ft.: 0					
Bldg. 1	Room B	Infants	1	5	C	7	C	NA	NA	Floor Play,Nap	
Bldg. 1	Room D		0	0	C	11	C	NA	NA		
Bldg. 1	Room E	One Year Olds and Two Year Olds	1	7	C	12	C	NA	NA	Free Play	
Bldg. 1	Room F		0	0	C	10	C	NA	NA		
Bldg. 1	Room G		0	0	C	12	C	NA	NA		
Total Capacity @35 sq. ft.: 52						Total Capacity @25 sq. ft.: 0					
Bldg. I	Room A		0	0	C	7	C	NA	NA		
Total Capacity @35 sq. ft.: 7						Total Capacity @25 sq. ft.: 0					
Bldg. II	Left		0	0	C	19	C	NA	NA		
Bldg. II	Middle		0	0	C	23	C	NA	NA		
Bldg. II	Right	Three Year Olds and Four Year Olds	1	6	C	19	C	NA	NA	Circle Time	
Total Capacity @35 sq. ft.: 61						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 18		Total Capacity @35 sq. ft.: 127			Total Capacity @25 sq. ft.: 0						


<b>Building</b>	<b>Playground</b>	<b>Playground Occupancy</b>	<b>Playground Compliance</b>
Bldg. 1	Main	93	C

**Comments**

A virtual inspection was conducted on November 16, 2020 with the Director. An in-person visit was not conducted due to Covid-19 pandemic. Compliance with the Executive Order issued on June 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Carolyn Thomas, Program Official

Date

---

Penny Svenson, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 11/16/2020 **VisitType:** Monitoring Visit

**Arrival:** 9:00 AM

**Departure:** 10:00 AM

**CCLC-13528**

**Mayo Academy, Inc.**

418 Andrews Road Columbus, GA 31903 Muscogee County  
(706) 507-0586 mayoacademy@yahoo.com

**Mailing Address**  
Same

**Regional Consultant**

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@decal.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Defer**

**Defer**

This will be evaluated on the next regulatory visit.

**POI (Plan of Improvement)**

Floors will be maintained to be safe and sanitary.

**Correction Deadline: 11/28/2019**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 11/28/2019**

**Corrected on 11/16/2020**

**The correction was observed on this date.**

### Food Service

**Technical Assistance**

The Consultant discussed with the Director that the new infant feeding plan is now required and that parents should have discussed with the child’s pediatrician foods that are developmentally appropriate and all have agreed that it is developmentally appropriate. There is no required written piece needed from the doctor. The parent must acknowledge and sign off on the new form that they have discussed with the pediatrician and it is deemed appropriate.

**Correction Deadline: 11/16/2020**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Diapering was not evaluated on this date. A Virtual Visit was conducted due to COVID-19 Pandemic.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Center does not provide routine transportation. Transportation is provided by a Contractor.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Correction Deadline: 10/10/2019**

**Corrected on 11/16/2020**

**The Director stated the correction was made.**

**Staff Records**

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Staff # 2

Met

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 05/20/2019

Staff # 3 Met

Staff # 4 Met

Date of Hire: 10/10/2019

Staff # 5 Met

Staff # 6 Met

Staff # 7 Met

Staff # 8 Met

Staff # 9 Met

**Staff Credentials Reviewed: 2**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios on this date. A Virtual Visit was conducted due to the Covid-19 pandemic.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.