



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2018 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 11:15 AM

CCLC-13528

Mayo Academy, Inc.

418 Andrews Road Columbus, GA 31903 Muscogee County
 (706) 507-0586 mayoacademy@yahoo.com

Regional Consultant

Penny Svenson

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2018	Monitoring Visit	Good Standing	
09/28/2017	Licensing Study	Good Standing	
03/01/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Bldg. 1	Room C - Toddler		0	0	C	7	C	NA	NA		
Total Capacity @35 sq. ft.: 7						Total Capacity @25 sq. ft.: 0					
Bldg. 1	Room B	Infants and One Year Olds	1	6	C	7	C	NA	NA	Floor Play	
Bldg. 1	Room D	Two Year Olds	7	7	C	11	C	NA	NA	Free Play,Centers	
Bldg. 1	Room E		0	0	C	12	C	NA	NA		
Bldg. 1	Room F		0	0	C	10	C	NA	NA		
Bldg. 1	Room G		0	0	C	12	C	NA	NA		
Total Capacity @35 sq. ft.: 52						Total Capacity @25 sq. ft.: 0					
Bldg. I	Room A		0	0	C	7	C	NA	NA		
Total Capacity @35 sq. ft.: 7						Total Capacity @25 sq. ft.: 0					
Bldg. II	Left		0	0	C	19	C	NA	NA		
Bldg. II	Middle		0	0	C	23	C	NA	NA		
Bldg. II	Right	Three Year Olds and Four Year Olds	1	10	C	19	C	NA	NA	Story	
Total Capacity @35 sq. ft.: 61						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 23		Total Capacity @35 sq. ft.: 127			Total Capacity @25 sq. ft.: 0						


Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The consultant issued and discussed the compliance determination worksheet on this date.

Plan of Improvement: Developed This Date 02/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Carolyn Thomas, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Evening Care

591-1-1-.32 Staffing/Supervision(CR) **Met**

Comment

Staffing and supervision met for evening care hours.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The administrator stated that medications are not administered at the center.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date.

Staff Records

Records Reviewed: 10**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 06/21/2001

Staff # 2

Met

Records Reviewed: 10**Records with Missing/Incomplete Components: 1**

Date of Hire: 05/25/2017

Staff # 3

Met

Date of Hire: 07/19/2007

Staff # 4

Met

Date of Hire: 05/26/2017

Staff # 5

Not Met

Date of Hire: 09/15/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 6

Met

Date of Hire: 07/23/2012

Staff # 7

Met

Date of Hire: 05/19/2014

Staff # 8

Met

Date of Hire: 06/21/2001

Staff # 9

Met

Date of Hire: 12/03/2015

Staff # 10

Met

Date of Hire: 05/15/2007

Staff Credentials Reviewed: 10**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff member hired on September 27, 2017, did not have health and safety orientation as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 3/23/2018

Correction Deadline: 9/29/2017

Corrected on 2/21/2018

Correction was observed on this date.

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 9/28/2017

Corrected on 2/21/2018

Correction was observed on this date.

Correction Deadline: 9/28/2017

Corrected on 2/21/2018

Correction was observed on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.