



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/28/2017 **VisitType:** Monitoring Visit **Arrival:** 2:30 PM **Departure:** 4:00 PM

CCLC-13460

PRIME TIME - COGBURN WOODS

13080 COGBURN ROAD Alpharetta, GA 30004 Fulton County
 (770) 664-1220 danam@ymcaatlanta.org

Regional Consultant

LaQuita Clark
 Phone: (706) 497-1536
 Fax: (706) 688-0418
 jennifer.taylor@dec.al.ga.gov

Mailing Address

13080 Cogburn Road
 Alpharetta, GA 30004

Quality Rated: ★ ★ ★

Compliance Zone Designation		
11/28/2017	Monitoring Visit	Good Standing
03/27/2017	Licensing Study	Good Standing
11/17/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Five Year Olds and Six Year Olds and Over	2	70	NC	83	C	NA	NA	Snack, Transitioning, Homework
Main	Gym		0	0	C	128	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Centers Request				
Total # Children this Date: 70			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Basketball	100	C
Main	Field	172	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit from March 2017.

Plan of Improvement: Developed This Date 11/28/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Toshiba Butler , Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 11/28/2017 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center. Equipment and furniture were observed to be appropriately secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

The program does not have diapered children enrolled.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Met****Correction Deadline: 3/27/2017****Corrected on 11/28/2017****.20(2) - Previous citation has been corrected in that medications were observed to be accompanied by prescriptions on this date.****Safety**

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The program does not provide a rest period.

Staff Records**Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/20/2014	
Staff # 2	Met
Date of Hire: 08/02/2014	
Staff # 3	Met
Date of Hire: 08/02/2014	
Staff # 4	Met
Date of Hire: 08/07/2017	
Staff # 5	Met
Date of Hire: 08/22/2016	

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment

Observed at least 50% Certified First Aid & CPR. Please ensure that all staff are certified in CPR/first aid. New staff should be certified within 90 days of hire.

591-1-1-.33 Staff Training **Met**

Comment

Observed complete documentation of health and safety orientation on file. Please ensure that all new staff obtain the training within 90 days of hire.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff were observed to comply with applicable regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Not Met**

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined, based on observation, that a ratio of 2:70 children ages five-years-old and older was observed when a ratio of 2:50 was required.

POI (Plan of Improvement)

The Center will provide adequate staff when there is a mixed-age group. An additional staff member was observed to arrive prior to the consultant's departure.

Correction Deadline: 11/28/2017

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision