



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/29/2019 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 1:20 PM

CCLC-133

Sheltering Arms - Welcome All

4365 Welcome All Road Atlanta, GA 30349 Fulton County
 (404) 209-1897 erevell@shelteringarmsforkids.com

Regional Consultant

Elim Tekie

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elim.tekie@decal.ga.gov

Joint with: Princess Walton

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/29/2019	Licensing Study	Good Standing	
05/23/2019	Complaint Closure	Good Standing	
05/15/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	# 1 infants		0	0	C	20	C	NA	NA	
Main	# 10		0	0	C	28	C	NA	NA	
Main	# 11 - Pre-K		0	0	C	28	C	NA	NA	
Main	# 12		0	0	C	28	C	NA	NA	
Main	# 14- threes		0	0	C	28	C	NA	NA	
Main	# 15 threes	Four Year Olds	3	7	C	28	C	NA	NA	Free Play
Main	# 16 threes		0	0	C	28	C	NA	NA	
Main	# 2 infants	One Year Olds	3	6	C	20	C	NA	NA	Free Play
Main	# 3 toddler 1	Two Year Olds	2	15	C	20	C	NA	NA	Outside
Main	# 4 toddler 1		0	0	C	20	C	NA	NA	
Main	# 5 - Two-years		0	0	C	20	C	NA	NA	
Main	# 6 -two year		0	0	C	20	C	NA	NA	
Main	# 7 Pre-K	Three Year Olds	3	11	C	28	C	NA	NA	Centers
Main	# 8 Pre-K		0	0	C	28	C	NA	NA	
Main	# 9 - Pre-K		0	0	C	28	C	NA	NA	
Main	#13 - threes		0	0	C	28	C	NA	NA	

Total Capacity @35 sq. ft.: 400

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 39

Total Capacity @35 sq. ft.: 400

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infants	20	C


Main	Three-year-old	72	C
Main	Toddler/Two	62	C

Comments

The purpose of this visit was to conduct a Licensing Study and follow-up on previous citations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Eric Revell, Program Official

Date

Elim Tekie, Consultant

Date

Princess Walton, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms **Technical Assistance**

Technical Assistance

591-1-1-.06(4) - It was observed by Consultant, that bathroom #3, bathroom # 7 and bathroom #15 did not have proper ventilation.

Correction Deadline: 8/28/2019

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Technical Assistance**

Technical Assistance

591-1-1-.21(1)(p) - It was observed based on observation, that there was no Fire Drill done for the month of June. Last Fire drill conducted was May 1, 2019.

Correction Deadline: 8/3/2019

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete for July 25, 2019.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation. Only during the Summer months. Consultant observed proper documentation for field trip on July, 25, 2019.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Please ensure that cribs/cots are labeled for individual use.

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 7

Staff # 1 Met

Date of Hire: 11/07/2014

Staff # 2 Met

Date of Hire: 01/10/2012

Staff # 3 Date of Hire: 03/12/2012	Met
Staff # 4 Date of Hire: 01/17/2017 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 5 Date of Hire: 01/01/2002	Met
Staff # 6 Date of Hire: 12/09/2016 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 7 Date of Hire: 06/04/2018	Met
Staff # 8 Date of Hire: 10/16/2000	Met
Staff # 9 Date of Hire: 03/10/2017 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 10 Date of Hire: 08/13/2018	Met
Staff # 11 Date of Hire: 01/23/2017	Met
Staff # 12 Date of Hire: 05/18/2016 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 13	Met
Staff # 14	Met
Staff # 15 Date of Hire: 10/14/2015	Met

Records Reviewed: 26**Records with Missing/Incomplete Components: 7**

Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Date of Hire: 07/01/1996	
Staff # 19	Met
Date of Hire: 08/13/2018	
Staff # 20	Met
Staff # 21	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 22	Not Met
Date of Hire: 07/27/2015	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 23	Met
Staff # 24	Met
Date of Hire: 08/06/2018	
Staff # 25	Met
Staff # 26	Not Met
Date of Hire: 11/05/2007	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles. Consultant observed complete First Aid kit on this date.

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on observation, there were 11 staff members who did not complete their 10 hrs. of annual training.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 8/28/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.