



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/28/2018 **VisitType:** Licensing Study **Arrival:** 10:20 AM **Departure:** 3:20 PM

CCLC-13339

Akers Academy (Alpharetta)

830 Old Alpharetta Rd Alpharetta, GA 30005 Forsyth County
 (770) 889-0788 lmitch05@yahoo.com

Regional Consultant

Tasha McDonald

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/28/2018	Licensing Study	Good Standing	
03/28/2018	Licensing Study	Good Standing	
02/05/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	2	6	C	12	C	NA	NA	Diapering, Floor Play
Main	B 2R		0	0	C	13	C	NA	NA	
Main	C 3R	One Year Olds	1	4	C	17	C	NA	NA	Transitioning, Outside
Main	D 4R	Two Year Olds	1	5	C	17	C	NA	NA	Outside, Transitioning
Main	E 5R	Two Year Olds	1	8	C	19	C	NA	NA	Outside
Main	F 6R	PreK	2	19	C	24	C	NA	NA	Circle Time
Main	G Bk End	PreK	2	18	C	22	C	NA	NA	Transitioning, Outside
Main	H 4L		0	0	C	33	C	NA	NA	
Main	I 3L	Three Year Olds	1	6	C	20	C	NA	NA	Story, Circle Time
Main	J 2L	PreK	1	11	C	20	C	NA	NA	Circle Time
Main	K 1L	Three Year Olds	1	7	C	20	C	NA	NA	Lunch, Transitioning
Total Capacity @35 sq. ft.: 217						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 84						Total Capacity @35 sq. ft.: 217				
						Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	68	C
Main	Playground B	145	C
Main	Playground C	60	C
Main	Playground D	17	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on March 28, 2018. Consultant discussed Quality Rated, Comprehensive background Check, update in USDA guidelines, update of the existing Emergency Preparedness Plan to include all required topics, conducting lockdown drills every six months in addition to fire drills and tornado drills, changes in provider search and new features in the provider's Koala account.

Plan of Improvement: Developed This Date 08/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Krista Whitney, Program Official

Date

Tasha McDonald, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Name of Release Person Missing	
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Name of Release Person Missing	
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Name of Release Person Missing	
Child # 5	Not Met

"Missing/Incomplete Components"

.08(3)-Name of Release Person Missing

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on on review of records four out of five children's files did not have documentation of release to persons' information.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 8/28/2018

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

Correction Deadline: 3/28/2018

Corrected on 8/28/2018

.25(3) - The previous citation was observed to be corrected on this date. Consultant observed the vents in classroom F- 6R to be clean and in good repair on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 4/7/2018

Corrected on 8/28/2018

.26(6) - The previous citation was observed to be corrected on this date. Consultant observed equipment to be in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on consultant's observation that four children did not wash their hands upon transitioning from the playground to their classroom.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 8/28/2018

591-1-1-.20 Medications(CR)**Met****Comment**

Per the director, the center does not dispense medication.

Policies and Procedures

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met**

Correction Deadline: 3/28/2018

Corrected on 8/28/2018

.30(1)(b)1 - The previous citation was observed to be corrected on this date. Consultant observed the mats in classroom J 2L to be clean and in good repair on this date.

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 07/25/2018

Staff # 2

Met

Date of Hire: 07/30/2018

Staff # 3	Met
Staff # 4	Met
Date of Hire: 11/01/2017	
Staff # 5	Met
Date of Hire: 07/16/2018	
Staff # 6	Met
Date of Hire: 07/18/2018	
Staff # 7	Met
Date of Hire: 11/20/2017	
Staff # 8	Met
Date of Hire: 07/02/2018	
Staff # 9	Met
Date of Hire: 09/21/2004	
Staff # 10	Met
Date of Hire: 05/05/2005	
Staff # 11	Met
Date of Hire: 07/03/2016	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 08/16/2010	
Staff # 14	Met
Date of Hire: 01/26/2017	
Staff # 15	Met
Date of Hire: 06/16/2008	
Staff # 16	Met
Date of Hire: 04/24/2006	
Staff # 17	Met
Date of Hire: 04/11/2013	
Staff # 18	Met
Date of Hire: 10/21/2013	

Staff # 19

Met

Date of Hire: 07/29/2016

Staff # 20

Met

Date of Hire: 05/16/2016

Staff Credentials Reviewed: 20

591-1-1-.09 Criminal Records Check(CR)

Technical Assistance

Technical Assistance

591-1-1-.09 - Consultant advised the provider that beginning October 1, 2018:

- That local background checks (with purpose code “W”) will no longer be accepted (no more 21-day provisional employment).
- Everyone must have at least a fingerprint-based background check letter before they can be present at the center to care for children.
- The new definition of Provisional Employee includes those with only a satisfactory Fingerprint Records Check Determination. People with this type of clearance are allowed on site, but must be under the direct and continuous supervision of a Director or Employee with a satisfactory Comprehensive Records Check Determination.
- A new comprehensive background check must be run for anyone who has had a lapse of employment in the child care industry that lasts 6 months or longer. (Students-in-Training are considered “employed in the child care industry” if they’ve been enrolled in a child care related curriculum.)
- Letters will only be accepted at a new facility if they are “ported” electronically.

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit was conducted on March 28, 2018.

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.