



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/16/2019 **VisitType:** Monitoring Visit

Arrival: 9:30 AM

Departure: 12:30 PM

CCLC-131

Sheltering Arms - Oakley Township

7210 Oakley Terrace Union City, GA 30291 Fulton County
 (770) 964-0578 snovack@shelteringarmsforkids.com

Regional Consultant

Princess Walton

Phone: (770) 357-7030

Fax: (770) 357-7029

princess.walton@decal.ga.gov

Joint with: Shannon Curtis

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/16/2019	Monitoring Visit	Good Standing	
11/07/2019	Complaint Closure	Good Standing	
09/27/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1- Infants	One Year Olds	2	6	C	19	C	NA	NA	Diapering
Main	10- Pre-K	PreK	2	16	C	27	C	NA	NA	Outside
Main	11- Pre-K	Three Year Olds	2	13	C	27	C	NA	NA	Music
Main	12- Pre-K	Three Year Olds and Four Year Olds	2	13	C	27	C	NA	NA	Circle Time
Main	13- Preschool	Three Year Olds	2	13	C	27	C	NA	NA	Centers
Main	14- Preschool	Three Year Olds	1	9	C	27	C	NA	NA	Circle Time
Main	15- Preschool	Three Year Olds and Four Year Olds	2	12	C	27	C	NA	NA	Art
Main	16- Preschool	Three Year Olds and Four Year Olds	2	11	C	27	C	NA	NA	Story
Main	2- Infants	Infants	2	6	C	19	C	NA	NA	Diapering
Main	3- Toddlers	One Year Olds and Two Year Olds	3	10	C	18	C	NA	NA	Free Play
Main	4- Toddlers	Two Year Olds	2	8	C	18	C	NA	NA	Circle Time
Main	5- Toddlers	Two Year Olds and Three Year Olds	2	10	C	18	C	NA	NA	Transitioning
Main	6- Toddlers	Three Year Olds	2	8	C	18	C	NA	NA	Outside
Main	7- Pre-K	PreK	2	16	C	27	C	NA	NA	Centers
Main	8- Pre-K	PreK	2	17	C	27	C	NA	NA	Centers
Main	9- Pre-K	PreK	2	19	C	27	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 380

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 187

Total Capacity @35 sq. ft.: 380

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	19	C
Main	Pre-K	114	C
Main	Preschol	80	C
Main	Toddler	50	C

Comments

The purpose of this visit is to conduct a monitoring visit and to follow-up to previous visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 43

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Date of Hire: 07/21/2019	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 07/29/2019	
Staff # 9	Met
Staff # 10	Met

Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Date of Hire: 11/27/2018	
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Date of Hire: 04/16/2019	
Staff # 21	Met
Date of Hire: 03/21/2018	
Staff # 22	Met
Staff # 23	Met
Date of Hire: 03/26/2018	
Staff # 24	Met
Date of Hire: 09/18/2006	
Staff # 25	Met
Date of Hire: 12/17/2019	
Staff # 26	Met
Date of Hire: 08/18/2014	
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Date of Hire: 08/01/1999	
Staff # 30	Met

Records Reviewed: 43

Records with Missing/Incomplete Components: 0

Date of Hire: 08/17/2015

Staff # 31 Met

Staff # 32 Met

Staff # 33 Met

Date of Hire: 11/27/2018

Staff # 34 Met

Date of Hire: 07/29/2018

Staff # 35 Met

Date of Hire: 06/25/2018

Staff # 36 Met

Staff # 37 Met

Staff # 38 Met

Staff # 39 Met

Staff # 40 Met

Staff # 41 Met

Date of Hire: 08/14/2017

Staff # 42 Met

Date of Hire: 08/27/2018

Staff # 43 Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.