



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/3/2020 **VisitType:** Monitoring Visit **Arrival:** 11:30 AM **Departure:** 1:30 PM

CCLC-131

Sheltering Arms - Oakley Township

7210 Oakley Terrace Union City, GA 30291 Fulton County
 (770) 964-0578 snovack@shelteringarmsforkids.com

Regional Consultant

Princess Walton

Phone: (770) 357-7030
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 princess.walton@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/03/2020	Monitoring Visit	Good Standing	
02/12/2020	Incident Investigation Closure	Good Standing	
01/21/2020	Incident Investigation & Follow Up	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1- Infants		0	0	C	19	C	NA	NA	
Main	10- Pre-K	PreK	2	8	C	27	C	NA	NA	Lunch
Main	11- Pre-K		0	0	C	27	C	NA	NA	
Main	12- Pre-K		0	0	C	27	C	NA	NA	
Main	13- Preschool	Three Year Olds	1	9	C	27	C	NA	NA	Transitioning, Lunch, Nap
Main	14- Preschool	Three Year Olds	1	7	C	27	C	NA	NA	Nap
Main	15- Preschool		0	0	C	27	C	NA	NA	
Main	16- Preschool	Three Year Olds	1	7	C	27	C	NA	NA	Transitioning, Nap, Lunch
Main	2- Infants	Infants	2	8	C	19	C	NA	NA	Lunch
Main	3- Toddlers	One Year Olds	2	6	C	18	C	NA	NA	Lunch
Main	4- Toddlers	One Year Olds	1	5	C	18	C	NA	NA	Lunch
Main	5- Toddlers	Two Year Olds	2	9	C	18	C	NA	NA	Nap
Main	6- Toddlers	Two Year Olds	2	5	C	18	C	NA	NA	Lunch
Main	7- Pre-K	PreK	1	6	C	27	C	NA	NA	Lunch
Main	8- Pre-K	PreK	1	9	C	27	C	NA	NA	Circle Time
Main	9- Pre-K	PreK	2	12	C	27	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 380

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 91

Total Capacity @35 sq. ft.: 380

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	19	C
Main	Pre-K	114	C
Main	Preschol	80	C
Main	Toddler	50	C

Comments

A virtual inspection was conducted on November 3, 2020 with the director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Shannon Johnson-Novack, Program Official

Date

Princess Walton, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through the diapering was observed and the provider displayed proper knowledge of the rules and regulations

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 64**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 10/08/2019	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Date of Hire: 07/21/2019	

Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Date of Hire: 03/28/2019	
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Date of Hire: 09/28/2020	
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Date of Hire: 11/27/2018	
Staff # 22	Met
Staff # 23	Met
Date of Hire: 01/13/2020	
Staff # 24	Met
Staff # 25	Met
Date of Hire: 08/17/2020	
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Date of Hire: 04/16/2019	
Staff # 29	Met
Date of Hire: 03/21/2018	

Staff # 30	Met
Staff # 31	Met
Staff # 32	Met
Staff # 33	Met
Staff # 34	Met
Staff # 35 Date of Hire: 03/26/2018	Met
Staff # 36	Met
Staff # 37	Met
Staff # 38 Date of Hire: 09/18/2006	Met
Staff # 39 Date of Hire: 12/17/2019	Met
Staff # 40 Date of Hire: 08/18/2014	Met
Staff # 41	Met
Staff # 42	Met
Staff # 43	Met
Staff # 44 Date of Hire: 08/01/1999	Met
Staff # 45 Date of Hire: 08/17/2015	Met
Staff # 46	Met
Staff # 47 Date of Hire: 01/13/2020	Met
Staff # 48	Met
Staff # 49	Met
Staff # 50	Met

Records Reviewed: 64

Records with Missing/Incomplete Components: 0

Staff # 51 Date of Hire: 11/27/2018	Met
Staff # 52 Date of Hire: 07/29/2018	Met
Staff # 53	Met
Staff # 54 Date of Hire: 08/14/2015	Met
Staff # 55 Date of Hire: 06/25/2018	Met
Staff # 56	Met
Staff # 57	Met
Staff # 58 Date of Hire: 09/26/2020	Met
Staff # 59	Met
Staff # 60	Met
Staff # 61	Met
Staff # 62 Date of Hire: 08/14/2017	Met
Staff # 63 Date of Hire: 08/27/2018	Met
Staff # 64	Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.