



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/11/2019 **VisitType:** Licensing Study **Arrival:** 8:15 AM **Departure:** 11:30 AM

CCLC-131

Sheltering Arms - Oakley Township

7210 Oakley Terrace Union City, GA 30291 Fulton County
 (770) 964-0578 snovack@shelteringarmsforkids.com

Regional Consultant

Princess Walton

Phone: (770) 357-7030

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princess.walton@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/11/2019	Licensing Study	Good Standing	
03/21/2019	Complaint Closure	Good Standing	
02/19/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1- Infants	One Year Olds	2	3	C	8	C	NA	NA	Free Play
Main	10- Pre-K		0	0	C	20	C	NA	NA	
Main	11- Pre-K	Three Year Olds	1	11	C	20	C	NA	NA	Story
Main	12- Pre-K	Three Year Olds and Four Year Olds	2	13	C	20	C	NA	NA	Transitioning
Main	13- Preschool	Three Year Olds	2	6	C	17	C	NA	NA	Circle Time
Main	14- Preschool		0	0	C	17	C	NA	NA	
Main	15- Preschool	Three Year Olds and Four Year Olds	2	13	C	17	C	NA	NA	Circle Time
Main	16- Preschool	Three Year Olds and Four Year Olds	2	15	C	17	C	NA	NA	Snack,Circle Time
Main	2- Infants	Infants and One Year Olds	2	8	C	8	C	NA	NA	Free Play,Story
Main	3- Toddlers	One Year Olds and Two Year Olds	2	9	C	8	NC	NA	NA	Story
Main	4- Toddlers	Two Year Olds	1	4	C	12	C	NA	NA	Breakfast
Main	5- Toddlers	Two Year Olds and Three Year Olds	2	6	C	12	C	NA	NA	Free Play
Main	6- Toddlers	Three Year Olds	2	6	C	12	C	NA	NA	Free Play
Main	7- Pre-K	Four Year Olds and Five Year Olds	2	9	C	20	C	NA	NA	Story
Main	8- Pre-K	Four Year Olds and Five Year Olds	2	15	C	20	C	NA	NA	Music
Main	9- Pre-K		0	0	C	20	C	NA	NA	

Total Capacity @35 sq. ft.: 248

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	19	C
Main	Pre-K	114	C
Main	Preschol	80	C
Main	Toddler	50	C

Comments

The purpose of this visit is to conduct a licensing study visit and to follow-up to previous visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shannon Johnson-Novack, Program Official

Date

Princess Walton, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06(4) - 591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. The center will ensure that the exhaust fans in the classrooms bathrooms are working.

Correction Deadline: 7/11/2019

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 38**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 02/25/2009

Staff # 2

Met

Date of Hire: 08/14/2014

Staff # 3

Met

Date of Hire: 08/02/2009

Staff # 4 Date of Hire: 03/13/2017	Met
Staff # 5 Date of Hire: 09/27/2000	Met
Staff # 6 Date of Hire: 10/23/2017	Met
Staff # 7 Date of Hire: 10/05/2016	Met
Staff # 8 Date of Hire: 04/23/2018	Met
Staff # 9 Date of Hire: 07/23/2015	Met
Staff # 10 Date of Hire: 11/08/2010	Met
Staff # 11 Date of Hire: 09/29/2015	Met
Staff # 12 Date of Hire: 03/03/2017	Met
Staff # 13 Date of Hire: 01/22/2019	Met
Staff # 14 Date of Hire: 08/23/1999	Met
Staff # 15 Date of Hire: 08/23/2016	Met
Staff # 16 Date of Hire: 08/23/1999	Met
Staff # 17 Date of Hire: 08/18/2014	Met
Staff # 18 Date of Hire: 02/19/2018	Met

Staff # 19 Date of Hire: 04/23/2018	Met
Staff # 20 Date of Hire: 06/25/2018	Met
Staff # 21 Date of Hire: 02/22/2016	Met
Staff # 22 Date of Hire: 02/18/2019	Met
Staff # 23 Date of Hire: 10/01/1984	Met
Staff # 24 Date of Hire: 09/18/2006	Met
Staff # 25 Date of Hire: 07/07/2017	Met
Staff # 26 Date of Hire: 07/29/2015	Met
Staff # 27 Date of Hire: 08/08/2016	Met
Staff # 28 Date of Hire: 09/18/1998	Met
Staff # 29 Date of Hire: 03/16/2015	Met
Staff # 30 Date of Hire: 08/27/2018	Met
Staff # 31 Date of Hire: 02/06/2017	Met
Staff # 32 Date of Hire: 01/22/2019	Met
Staff # 33 Date of Hire: 11/07/2016	Met

Records Reviewed: 38

Records with Missing/Incomplete Components: 0

Staff # 34 Date of Hire: 10/27/2017	Met
Staff # 35 Date of Hire: 12/20/2011	Met
Staff # 36 Date of Hire: 09/18/2006	Met
Staff # 37 Date of Hire: 11/13/2017	Met
Staff # 38 Date of Hire: 08/06/2008	Met

Staff Credentials Reviewed: 38

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.