



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/26/2017 **VisitType:** Monitoring Visit

**Arrival:** 9:15 AM

**Departure:** 11:45 AM

**CCLC-13161**

**Brooklet United Methodist Church Preschool and Learning Center**

201 Parker Avenue Brooklet, GA 30415 Bulloch County  
 (912) 842-2922 preschool@brookletumc.org

**Mailing Address**

P.O. Box 884  
 Brooklet, GA 30415

**Regional Consultant**

Haley Carwile

Phone: (229) 317-9868

Fax: (229) 317-9865

haley.carwile@decal.ga.gov

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/26/2017	Monitoring Visit	Good Standing	
04/18/2017	Monitoring Visit	Good Standing	
12/16/2016	Incident Investigation/Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 007	Two Year Olds	2	11	C	14	C	NA	NA	Free Play, Art
Main	Room 110		0	0	C	19	C	NA	NA	
Main	Room 111	Two Year Olds and Three Year Olds and Four Year Olds	2	13	C	16	C	NA	NA	Outside, Diapering, Transitioning
Main	Room 122	One Year Olds	2	4	C	13	C	NA	NA	Free Play
Main	Room 125		0	0	C	13	C	NA	NA	
Main	Room 126		0	0	C	13	C	NA	NA	
Main	Room 129	Infants	2	3	C	13	C	NA	NA	Nap
Main	Room 208	Three Year Olds and Four Year Olds and Five Year Olds	2	15	C	18	C	NA	NA	Circle Time

Total Capacity @35 sq. ft.: 119

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 46

Total Capacity @35 sq. ft.: 119

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Only	46	C

**Comments**

Plan of Improvement: Developed This Date 10/26/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Ruth Rushing, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Haley Carwile, Consultant

\_\_\_\_\_  
Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-Center Clean/Well Maintained

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Observation-Clean/Good Repair

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Observed-Proper Diapering

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Observed-Complete Documentation

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

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**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**

No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position. No SIDS hazards observed.

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**Staff Records**

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**Records Reviewed: 33**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 08/14/2017	
Staff # 2	Met
Date of Hire: 07/14/2005	
Staff # 3	Met
Date of Hire: 01/17/2017	
Staff # 4	Met
Date of Hire: 03/21/2011	
Staff # 5	Met
Date of Hire: 07/23/2014	
Staff # 6	Met
Date of Hire: 01/12/2017	
Staff # 7	Met
Date of Hire: 07/14/2005	

Staff # 8 Date of Hire: 01/09/2017	Met
Staff # 9 Date of Hire: 07/18/2016	Met
Staff # 10 Date of Hire: 01/05/2016	Met
Staff # 11 Date of Hire: 08/15/2016	Met
Staff # 12 Date of Hire: 01/05/2016	Met
Staff # 13 Date of Hire: 08/28/2017	Met
Staff # 14 Date of Hire: 07/01/2012	Met
Staff # 15 Date of Hire: 08/22/2014	Met
Staff # 16 Date of Hire: 08/10/2017	Met
Staff # 17 Date of Hire: 08/10/2016	Met
Staff # 18 Date of Hire: 08/15/2016	Met
Staff # 19 Date of Hire: 01/17/2017	Met
Staff # 20 Date of Hire: 07/22/2016	Met
Staff # 21 Date of Hire: 12/17/2015	Met
Staff # 22 Date of Hire: 08/18/2008	Met

**Records Reviewed: 33**

**Records with Missing/Incomplete Components: 0**

Staff # 23 Date of Hire: 08/06/2013	Met
Staff # 24 Date of Hire: 06/06/2017	Met
Staff # 25 Date of Hire: 09/12/2016	Met
Staff # 26 Date of Hire: 01/12/2017	Met
Staff # 27 Date of Hire: 07/20/2010	Met
Staff # 28 Date of Hire: 07/22/2015	Met
Staff # 29 Date of Hire: 07/20/2016	Met
Staff # 30 Date of Hire: 12/12/2016	Met
Staff # 31 Date of Hire: 01/01/2016	Met
Staff # 32 Date of Hire: 08/01/2011	Met
Staff # 33 Date of Hire: 08/29/2012	Met

**Staff Credentials Reviewed: 33**

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<b>591-1-1-.09 Criminal Records Check(CR)</b>	<b>Met</b>
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**Comment**

Four staff hired since last visit.

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

Lead staff education requirements

<b>Staffing and Supervision</b>
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**Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that in Room 111 there was two two-year-old children housed with a four-year-old child.

**POI (Plan of Improvement)**

The Center will maintain separation of these children under three years old.

**Correction Deadline: 10/26/2017**

**Comment**

Observed-Adequate Supervision