



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/30/2020 **VisitType:** Monitoring Visit **Arrival:** 11:00 AM **Departure:** 1:45 PM

**CCLC-129**

**Sheltering Arms - Elaine P. Draeger Model Teaching Center**

385 Centennial Olympic Park Drive Atlanta, GA 30313 Fulton County  
 (404) 523-4831 fhurst@shelteringarmsforkids.com

**Mailing Address**  
 Same

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

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lajuana.williams@decal.ga.gov

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/30/2020	Monitoring Visit	Good Standing	
03/04/2020	Licensing Study	Good Standing	
07/24/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1		0	0	C	18	C	NA	NA	Not In Use
Main	Room 10	Four Year Olds	1	5	C	28	C	NA	NA	Transitioning, Story
Main	Room 2		0	0	C	18	C	NA	NA	Not In Use
Main	Room 3	One Year Olds	1	1	C	17	C	NA	NA	Lunch
Main	Room 4	One Year Olds	3	1	C	17	C	NA	NA	Nap
Main	Room 5	Two Year Olds	2	5	C	17	C	NA	NA	Lunch
Main	Room 6	Two Year Olds	1	2	NC	17	C	NA	NA	Nap
Main	Room 7	Three Year Olds and Four Year Olds	3	5	C	28	C	NA	NA	Circle Time, Transitioning
Main	Room 8	Three Year Olds and Four Year Olds	3	3	C	28	C	NA	NA	Nap
Main	Room 9		0	0	C	28	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 216

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 22

Total Capacity @35 sq. ft.: 216

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	14	C
Main	Pre-school Playground	72	C
Main	Toddler Playground	28	C

## Comments

A virtual inspection was conducted on July 30, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 07/30/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

## Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



## Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Felicia Hurst, Program Official

Date

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Lajuana Williams, Consultant

Date



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### Findings Report

Date: 7/30/2020 VisitType: Monitoring Visit

Arrival: 11:00 AM

Departure: 1:45 PM

#### CCLC-129

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1.12 Equipment & Toys(CR)

Technical Assistance

##### Technical Assistance

591-1-1.12 - A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

#### 591-1-1.35 Swimming Pools & Water-related Activities(CR)

Technical Assistance

##### Technical Assistance

591-1-1.35 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. No swimming activities were provided.

### Facility

#### 591-1-1.19 License Capacity(CR)

Technical Assistance

##### Technical Assistance

591-1-1.19 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to have been in compliance with the licensed capacity.

#### 591-1-1.25 Physical Plant - Safe Environment(CR)

Technical Assistance

##### Technical Assistance

591-1-1.25 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

#### 591-1-1.26 Playgrounds(CR)

Technical Assistance

##### Technical Assistance

591-1-1.26 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair.

### Food Service

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**591-1-1-.18 Kitchen Operations****Technical Assistance****Technical Assistance**

591-1-1-.18(9) - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through food storage was observed. Food was observed to be stored on shelving, separately from cleaning products.

**Correction Deadline: 7/30/2020**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date. During the virtual walk through the diapering areas were observed and the provider displayed proper knowledge of the rules and regulations. The center will ensure diapering steps are reviewed with staff regularly.

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**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date. Liquid soap and paper towels were observed accessible in the classroom as well as hand sanitizer outside of each classroom.

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**591-1-1-.20 Medications(CR)****Technical Assistance****Technical Assistance**

591-1-1-.20 - A Virtual Visit was conducted due to the COVID-19 pandemic. Medication was not observed this date and will be evaluated on the next in person regulatory visit.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through discipline was not observed, however, discipline techniques were discussed with the Director this date and staff displayed proper knowledge of the rules.

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**591-1-1-.36 Transportation(CR)****Technical Assistance****Technical Assistance**

591-1-1-.36 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through it was discussed that there was no routine transportation provided.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

591-1-1-.30 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk there were no infant children observed in care, however SIDS sleep position was discussed with the Director.

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**Staff Records**

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**Records Reviewed: 39****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 02/01/1988

Staff # 2 Met

Date of Hire: 04/18/1988

Staff # 3 Met

Date of Hire: 09/01/1999

Staff # 4 Met

Date of Hire: 11/01/2006

Staff # 5 Met

Date of Hire: 02/22/2016

Staff # 6 Met

Staff # 7 Met

Staff # 8 Met

Date of Hire: 06/08/2019

Staff # 9 Met

Date of Hire: 07/29/2019

Staff # 10 Met

Staff # 11 Met

Date of Hire: 02/17/2020

Staff # 12 Met

Date of Hire: 02/03/2020

Staff # 13 Met

Date of Hire: 02/17/2020

Staff # 14 Met

Date of Hire: 02/19/2020

Staff # 15 Met

Date of Hire: 01/22/2019

Staff # 16 Met

Date of Hire: 10/20/2005

Staff # 17 Met

Date of Hire: 07/30/2013

Staff # 18 Date of Hire: 09/18/2017	Met
Staff # 19 Date of Hire: 06/21/2010	Met
Staff # 20 Date of Hire: 06/25/2020	Met
Staff # 21 Date of Hire: 08/08/2014	Met
Staff # 22 Date of Hire: 01/08/2019	Met
Staff # 23 Date of Hire: 08/27/2018	Met
Staff # 24 Date of Hire: 01/14/1980	Met
Staff # 25	Met
Staff # 26 Date of Hire: 01/27/2003	Met
Staff # 27 Date of Hire: 10/23/2018	Met
Staff # 28 Date of Hire: 01/27/2020	Met
Staff # 29 Date of Hire: 05/07/2019	Met
Staff # 30 Date of Hire: 03/09/2020	Met
Staff # 31	Met
Staff # 32	Met
Staff # 33 Date of Hire: 07/22/2019	Met
Staff # 34	Met

**Records Reviewed: 39****Records with Missing/Incomplete Components: 0**

Date of Hire: 10/23/2018

Staff # 35

Met

Date of Hire: 06/29/2020

Staff # 36

Met

Date of Hire: 01/23/1995

Staff # 37

Met

Date of Hire: 02/27/1998

Staff # 38

Met

Date of Hire: 04/29/2019

Staff # 39

Met

Date of Hire: 04/29/2019

**Staff Credentials Reviewed: 14****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Correction Deadline: 3/4/2020****Corrected on 7/30/2020**

.09(1)(c) - Previous cite corrected. A current background check was observed on file for staff #24. A virtual inspection was conducted this date. The Director provided a staff profile and current staff list. Criminal Records Checks were verified in Koala Outback. Four new staff had been hired since the last visit.

**Correction Deadline: 3/4/2020****Corrected on 7/30/2020**

.09(1)(l)3. - Previous cite corrected. A virtual inspection was conducted this date. The Director provided a staff profile and current staff list. Criminal Records Checks were verified in Koala Outback.

**591-1-1-.31 Staff(CR)****Technical Assistance****Technical Assistance**

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

**Correction Deadline: 7/30/2020****Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Technical Assistance****Technical Assistance**

591-1-1-.32 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through age appropriate ratios were observed.

**591-1-1-.32 Supervision(CR)****Technical Assistance**



**Technical Assistance**

591-1-1-.32 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.