



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/31/2018 **VisitType:** Monitoring Visit **Arrival:** 11:20 AM **Departure:** 3:00 PM

CCLC-12983

Fountain Park Academy

2209 Old Norcross Rd. Lawrenceville, GA 30044 Gwinnett County
 (678) 225-4002 dan@fpacademy.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/31/2018	Monitoring Visit	Good Standing	
03/28/2018	Licensing Study	Good Standing	
10/13/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	Infants and One Year Olds	1	5	C	14	C	NA	NA	Nap,Feeding
Main	2R	One Year Olds	2	8	C	17	C	NA	NA	Nap
Main	3R	Two Year Olds	2	10	C	22	C	NA	NA	Transitioning,Lunch
Main	4R		0	0	C	20	C	NA	NA	
Main	5R		0	0	C	34	C	NA	NA	
Main	6R		0	0	C	23	C	NA	NA	
Main	7R	Three Year Olds and Four Year Olds and Five Year Olds	2	25	C	31	C	NA	NA	Circle Time
Main	8R		0	0	C	31	C	NA	NA	
Main	9R	Five Year Olds and Six Year Olds and Over	2	23	C	31	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 223			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 71			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	29	C
Main	pre-school	79	C
Main	School age	71	C
Main	WATER PARK	29	C

Comments

The purpose of the visit was to conduct a monitoring visit.

Plan of Improvement: Developed This Date 07/31/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Mildred Sullivan, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 7/31/2018 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center. Equipment was observed to be appropriately secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 3/28/2018

Corrected on 7/31/2018

.25(13) - Previous citation has been corrected in that hazards were observed to be inaccessible on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Correction Deadline: 4/7/2018

Corrected on 7/31/2018

.26(6) - Previous citation has been corrected in that swing hooks were observed to be free of rust on this date.

Technical Assistance

Consultant discussed with the director to please ensure that gate/fence prongs are not exposed. Also please ensure that mats beneath swings are flush with the ground so as not to pose a tripping hazard.

Correction Deadline: 7/31/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Defer

Defer

591-1-1-.21(3)-The consultant observed a completed emergency response plan on file. Provider has a lockdown and tornado drill scheduled for the month of August. The consultant will check the drill log during the next visit.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years. The consultant printed DECAL emergency documentation form for the provider on this date.

Correction Deadline: 4/2/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed. Current vehicle inspections were observed. The consultant observed appropriate transportation field trip procedures to be followed on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 4

Staff # 1

Met

Date of Hire: 06/15/2018

Staff # 2	Met
Date of Hire: 11/16/2009	
Staff # 3	Met
Date of Hire: 04/19/2017	
Staff # 4	Met
Date of Hire: 12/16/2006	
Staff # 5	Met
Date of Hire: 07/30/2018	
Staff # 6	Met
Date of Hire: 11/06/2013	
Staff # 7	Met
Date of Hire: 07/09/2018	
Staff # 8	Met
Date of Hire: 07/18/2018	
Staff # 9	Met
Date of Hire: 10/11/2010	
Staff # 10	Not Met
Date of Hire: 05/22/2017	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 11	Met
Date of Hire: 02/16/2015	
Staff # 12	Met
Date of Hire: 03/24/2016	
Staff # 13	Not Met
Date of Hire: 08/14/2017	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 14	Not Met
Date of Hire: 08/07/2017	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	

Records Reviewed: 19**Records with Missing/Incomplete Components: 4**

Staff # 15 Date of Hire: 09/30/2004	Met
Staff # 16 Date of Hire: 07/31/2017	Met
Staff # 17 Date of Hire: 06/06/2016 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 18 Date of Hire: 08/03/2015	Met
Staff # 19 Date of Hire: 09/01/2009	Met

Staff Credentials Reviewed: 19

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete. The consultant discussed with the director to ensure that all staff have a comprehensive background check on file by October 1, 2018. As of October 1, 2018, local background checks will no longer be permitted. Also, staff solely supervising a classroom must have a comprehensive background check on file.

591-1-1-.14 First Aid & CPR**Met****Comment**

Please ensure that all staff complete first and CPR within 90 days of hire.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined, based on review of files, that four staff members did not have current health and safety orientation training on file within 90 days of hire.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 8/30/2018**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)**Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.