



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/9/2020 **VisitType:** Licensing Study **Arrival:** 2:30 PM **Departure:** 6:10 PM

**CCLC-12983**

**Fountain Park Academy**

2209 Old Norcross Rd. Lawrenceville, GA 30044 Gwinnett County  
 (678) 225-4002 dan@fpacademy.com

**Regional Consultant**

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
12/09/2020	Licensing Study	Good Standing	
01/21/2020	Monitoring Visit	Good Standing	
09/24/2019	Licensing Study	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.
			<b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.
			<b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	Infants and One Year Olds	1	4	C	14	C	NA	NA	Floor Play
Main	2R		0	0	C	17	C	NA	NA	
Main	3R	Two Year Olds	2	11	C	22	C	NA	NA	Nap
Main	4R		0	0	C	20	C	NA	NA	
Main	5R	PreK	1	12	C	34	C	NA	NA	Lunch
Main	6R	PreK	2	10	C	23	C	NA	NA	Centers
Main	7R	Three Year Olds and Four Year Olds	1	10	C	31	C	NA	NA	Outside
Main	8R	PreK	2	10	C	31	C	NA	NA	Centers
Main	9R	Six Year Olds and Over	1	3	C	31	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 223			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 60			Total Capacity @35 sq. ft.: 223							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	29	C
Main	pre-school	79	C
Main	School age	71	C
Main	WATER PARK	29	C

### Comments

An initial administrative review was completed on December 9, 2020. A virtual visit is scheduled for December 10, 2020. Staff file, training, and background checks were all reviewed. A virtual inspection was conducted on December 10, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Mildred Sullivan, Program Official

Date

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Margarita Collier, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent authorizations obtained/completed.

**Comment**

Records were observed to be complete and well organized.

Facility	
<b>591-1-1-.06 Bathrooms</b>	<b>Met</b>
<b>Comment</b> Bathrooms observed to be clean and well maintained.	
<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
<b>Comment</b> Licensed capacity observed to be routinely met by center.	
<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
<b>Correction Deadline: 10/23/2019</b>	
<b>Corrected on 12/9/2020</b> <b>The previous citation was observed to be corrected. During the virtual visit the consultant observed the center to be clean and in good repair.</b>	
<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Technical Assistance</b>
<b>Technical Assistance</b> Please ensure to monitor the playground areas for the following hazards: <ul style="list-style-type: none"> <li>- Normal wear and tear of playground equipment and toys.</li> <li>- Potential entrapment hazards in the fence surrounding the playground area.</li> <li>- Biting and/or stinging insects (i.e. ants, bees, etc.)</li> <li>- Loose and/or weak tree branches surrounding the playground area.</li> <li>- Standing water in and around playground equipment after inclement weather.</li> <li>- Refluff resilient surface as needed.</li> </ul>	
Food Service	
<b>591-1-1-.15 Food Service &amp; Nutrition</b>	<b>Met</b>
<b>Comment</b> Center menu meets USDA guidelines.	
<b>591-1-1-.18 Kitchen Operations</b>	<b>Met</b>
<b>Comment</b> Kitchen appears clean and well organized.	
Health and Hygiene	
<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
<b>Comment</b> Staff state proper knowledge of diapering procedures.	
<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
<b>Comment</b> Staff stated the proper handwashing procedures for children and staff members.	
<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
<b>Comment</b> The Provider currently does not dispense/administer medication.	
Policies and Procedures	

**Technical Assistance**

The consultant discussed required reporting requirements via DECAL KOALA.

**Safety****591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

A virtual visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the director on this date.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/09/2018

Staff # 2

Met

Date of Hire: 03/09/2020

Staff # 3

Met

Date of Hire: 02/07/2019

Staff # 4

Met

Date of Hire: 08/03/2015

Staff # 5

Met

Date of Hire: 02/11/2015

Staff # 6	Met
Date of Hire: 01/08/2020	
Staff # 7	Met
Date of Hire: 08/11/2020	
Staff # 8	Met
Date of Hire: 09/24/2018	
Staff # 9	Met
Date of Hire: 02/16/2006	
Staff # 10	Met
Date of Hire: 09/29/2020	
Staff # 11	Met
Date of Hire: 02/07/2019	
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Date of Hire: 01/08/2009	
Staff # 15	Met
Date of Hire: 04/24/2019	
Staff # 16	Met
Date of Hire: 10/07/2019	

**Staff Credentials Reviewed: 7****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Technical Assistance**

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members' criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all staff members currently on leave and/or seasonal staff members with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services (including staff members on leave of absence).

**Comment**

The consultant observed 18 of 18 staff members to have evidence of a satisfactory comprehensive criminal record check letter on file.

**Comment**

The director provided three files for staff members hired since the previous visit was conducted on January 21, 2020. The consultant observed three of three newly hired staff members to have evidence of a satisfactory comprehensive criminal record check letter on file.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Please be mindful of training expiration dates.

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**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020. Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date. A supervision plan was created on this date.