



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/24/2019    **VisitType:** Licensing Study    **Arrival:** 8:50 AM    **Departure:** 12:30 PM

**CCLC-12983**

**Fountain Park Academy**

2209 Old Norcross Rd. Lawrenceville, GA 30044 Gwinnett County  
 (678) 225-4002 dan@fpacademy.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/24/2019	Licensing Study	Good Standing	
07/31/2018	Monitoring Visit	Good Standing	
03/28/2018	Licensing Study	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.
			<b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.
			<b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	Infants and One Year Olds	1	5	C	14	C	NA	NA	Floor Play
Main	2R	One Year Olds	1	5	C	17	C	NA	NA	Free Play
Main	3R	Two Year Olds	2	14	C	22	C	NA	NA	Story, Transitioning
Main	4R		0	0	C	20	C	NA	NA	
Main	5R		0	0	C	34	C	NA	NA	
Main	6R		0	0	C	23	C	NA	NA	
Main	7R	Three Year Olds and Four Year Olds and Five Year Olds	1	11	C	31	C	NA	NA	Centers
Main	8R	Six Year Olds and Over	1	18	C	31	C	NA	NA	Centers
Main	9R	Three Year Olds and Four Year Olds	1	10	C	31	C	NA	NA	Circle Time

Total Capacity @35 sq. ft.: 223

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 63

Total Capacity @35 sq. ft.: 223

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	29	C
Main	pre-school	79	C
Main	School age	71	C
Main	WATER PARK	29	C

## Comments

The purpose of today's visit is to conduct a Licensing Study.

Plan of Improvement: Developed This Date 06/24/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Mildred Sullivan, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

**Date:** 6/24/2019 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 12:30 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12(4) - Consultant discussed with provider to ensure furniture is secured so it does not pose a tipping hazard.

**Correction Deadline: 6/24/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation the following areas are not in good repair:  
Classrooms throughout the building contain areas of peeling paint and holes where drywall is exposed.  
Rooms 3,5, and 6: The cabinet doors contain water damage, causing areas of peeling paint.  
Room 8: The carpet is frayed and torn exposing a trip hazard.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that three tricycles were not in good repair as one pedal was missing off of each tricycle, exposing sharp metal.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 7/4/2019****Technical Assistance**

591-1-1-.26(8) - Consultant discussed with provider to ensure the swings on the upper area of the school age playground are not used until the new mulch, which is already present near the swings, has been spread under fall zones.

**Correction Deadline: 7/4/2019****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that active ant beds were observed on the school age playground.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 6/24/2019****Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Please ensure that bottles are covered and fully labeled with child's full name.

**591-1-1-.18 Kitchen Operations****Not Met****Comment**

Kitchen appears clean and well organized.

**Finding**

591-1-1-.18(6) requires that non-disposable dishes, glasses and silverware are properly cleaned by pre-rinsing, or scraping, washing, sanitizing and air drying. A three (3) compartment sink or a dishwasher with a sani-cycle or capability of maintaining a rinse water temperature of a minimum of one hundred fifty (150) degrees Fahrenheit and a two (2) compartment sink shall be available. Dishes, glasses and silverware shall be rinsed in the approved dishwasher or rinsed in a chemical sanitizer and air dried. It was determined based on observation that the sippy cups and plates used in rooms 1,2, and 3 are being washed in the classroom sinks and not properly sanitized.

**POI (Plan of Improvement)**

The Center will train Staff in the required dishwashing methods, will repair or replace any equipment that cannot meet the standards, and will routinely check equipment and monitor dishwashing.

**Correction Deadline: 6/24/2019****Health and Hygiene**

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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff state proper knowledge of diapering procedures.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Staff were observed to remind children to wash hands.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Not Met</b>
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**Finding**

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation that one tube of Polysporin Antibiotic ointment and one tube of prescription Nyastatin Cream were stored in a child's cubby, accessible to children.

**POI (Plan of Improvement)**

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

**Correction Deadline: 6/24/2019**

<b>Policies and Procedures</b>
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<b>591-1-1-.21 Operational Policies &amp; Procedures</b>	<b>Not Met</b>
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**Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records the provider had not conducted a lockdown drill since September of 2018.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years. The consultant printed DECAL emergency documentation form for the provider on this date.

**Correction Deadline: 6/24/2019**

**Recited on 6/24/2019**

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<b>591-1-1-.29 Required Reporting</b>	<b>Met</b>
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**Comment**

Discussed reporting requirements.

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<b>Safety</b>
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<b>591-1-1-.05 Animals</b>	<b>Met</b>
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**Comment**

Center does not keep animals on premises.

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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Staff were observed to maintain a positive learning environment on this date.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Technical Assistance</b>
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**Technical Assistance**

591-1-1-.36(7)(b) - Consultant discussed with provider to ensure that emergency medical information is on file for every child enrolled Summer Camp who will attend weekly field trips.

**Correction Deadline: 6/25/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Please ensure that cribs/cots are labeled for individual use.

**Staff Records**

**Records Reviewed: 22**

**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 05/07/2019	
Staff # 2	Met
Date of Hire: 06/04/2019	
Staff # 3	Met
Date of Hire: 11/16/2009	
Staff # 4	Met
Date of Hire: 12/16/2006	
Staff # 5	Met
Date of Hire: 04/24/2019	
Staff # 6	Met
Date of Hire: 07/30/2018	
Staff # 7	Met
Date of Hire: 11/06/2013	
Staff # 8	Met
Date of Hire: 02/07/2019	
Staff # 9	Met
Date of Hire: 07/09/2018	
Staff # 10	Met
Date of Hire: 08/06/2018	
Staff # 11	Met
Date of Hire: 10/11/2010	

**Records Reviewed: 22****Records with Missing/Incomplete Components: 1**

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Staff # 12 Date of Hire: 02/16/2015	Met
Staff # 13 Date of Hire: 03/24/2016	Met
Staff # 14 Date of Hire: 08/07/2017	Met
Staff # 15 Date of Hire: 09/30/2004	Met
Staff # 16 Date of Hire: 09/24/2018	Met
Staff # 17 Date of Hire: 07/31/2017	Met
Staff # 18 Date of Hire: 06/06/2016	Met
Staff # 19 Date of Hire: 08/03/2015	Met
Staff # 20 Date of Hire: 01/14/2019 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 21 Date of Hire: 09/01/2009	Met
Staff # 22 Date of Hire: 10/31/2018	Met

**Staff Credentials Reviewed: 22**

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<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
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**Comment**

Criminal record checks were observed to be complete.

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<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Not Met</b>
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**Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that one staff member past their 90 days of employment did not possess CPR and First Aid training.

**POI (Plan of Improvement)**

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

**Correction Deadline: 7/24/2019**

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 8/30/2018**

**Corrected on 6/24/2019**

**.33(3) - Previous citation was corrected on this date as Health and Safety training was present for new employees which have passed their 90 days of employment.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.