



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/7/2019 **VisitType:** Licensing Study **Arrival:** 11:15 AM **Departure:** 2:10 PM

CCLC-128

Sheltering Arms - Longview Drive Center

3833 Longview Drive Douglasville, GA 30135 Douglas County
(770) 949-3717 cbanks@shelteringarmsforkids.com

Regional Consultant

Maranda Powell

Phone: (770) 357-9953

Fax: (678) 302-2432

laura.davis@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/07/2019	Licensing Study	Good Standing	
08/16/2018	Monitoring Visit	Good Standing	
02/12/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	#1	Infants	3	5	C	12	C	NA	NA	Feeding, Diapering	
Main	#2	Infants	3	7	C	13	C	NA	NA	Nap, Diapering, Feeding	
Main	#3	One Year Olds	2	8	C	19	C	NA	NA	Lunch	
Main	#4	One Year Olds	2	8	C	20	C	NA	NA	Lunch	
Main	#5	Two Year Olds	2	7	C	19	C	NA	NA	Lunch	
Main	#6	Two Year Olds	2	12	C	20	C	NA	NA	Lunch	
Main	#7	PreK	2	16	C	26	C	NA	NA	Outside	
Main	#8	PreK	2	22	C	27	C	NA	NA	Outside	
Main	#9	Three Year Olds	2	18	C	27	C	NA	NA	Free Play	
Main	1A	Infants	2	4	C	6	C	NA	NA	Nap, Diapering	
Main	2A	Infants	2	6	C	6	C	NA	NA	Diapering, Nap	
Total Capacity @35 sq. ft.: 195						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 113						Total Capacity @35 sq. ft.: 195				Total Capacity @25 sq. ft.: 0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back	26	C
Main	Infant/Toddler	22	C
Main	Middle	41	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Crystal Banks, Program Official

Date

Maranda Powell, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Staff # 1 Date of Hire: 09/21/2015	Met
Staff # 2 Date of Hire: 02/03/2015	Met
Staff # 3 Date of Hire: 07/22/2016	Met
Staff # 4 Date of Hire: 08/17/2017	Met
Staff # 5 Date of Hire: 07/25/2017	Met
Staff # 6 Date of Hire: 07/12/2004	Met
Staff # 7 Date of Hire: 04/20/2018	Met
Staff # 8 Date of Hire: 02/02/2015	Met
Staff # 9 Date of Hire: 07/11/2016	Met
Staff # 10 Date of Hire: 09/14/2016	Met
Staff # 11 Date of Hire: 07/25/2018	Met
Staff # 12 Date of Hire: 11/29/2017	Met
Staff # 13 Date of Hire: 01/31/2000	Met
Staff # 14 Date of Hire: 07/29/2013	Met
Staff # 15 Date of Hire: 01/22/2018	Met

Staff # 16 Date of Hire: 03/26/2018	Met
Staff # 17 Date of Hire: 01/21/1991	Met
Staff # 18 Date of Hire: 06/26/2017	Met
Staff # 19 Date of Hire: 04/30/2018	Met
Staff # 20 Date of Hire: 03/20/2018	Met
Staff # 21 Date of Hire: 08/01/2017	Met
Staff # 22 Date of Hire: 11/01/2017	Met
Staff # 23 Date of Hire: 02/20/2017	Met
Staff # 24 Date of Hire: 08/07/2017	Met
Staff # 25 Date of Hire: 07/24/2017	Met
Staff # 26 Date of Hire: 07/02/1997	Met
Staff # 27 Date of Hire: 11/17/2016	Met
Staff # 28 Date of Hire: 10/29/2018	Met
Staff # 29 Date of Hire: 10/27/2017	Met
Staff # 30 Date of Hire: 10/29/2018	Met

Records Reviewed: 36

Records with Missing/Incomplete Components: 0

Staff # 31 Date of Hire: 09/26/2016	Met
Staff # 32 Date of Hire: 06/26/2017	Met
Staff # 33 Date of Hire: 06/26/2000	Met
Staff # 34 Date of Hire: 10/22/2018	Met
Staff # 35 Date of Hire: 11/16/2018	Met
Staff # 36 Date of Hire: 08/20/2018	Met

Staff Credentials Reviewed: 36

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Director provided six file(s) for employees hired since last visit. Criminal records check was complete on this day. One staff member awaiting results was observed supervised by two other staff members with a Comprehensive CRC.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.