



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/9/2018    **VisitType:** Monitoring Visit    **Arrival:** 12:40 PM    **Departure:** 4:35 PM

**CCLC-128**

**Sheltering Arms - Longview Drive Center**

3833 Longview Drive Douglasville, GA 30135 Douglas County  
 (770) 949-3717 cbanks@shelteringarmsforkids.com

**Regional Consultant**

Maranda Powell

Phone: (770) 357-9953  
 Fax: (678) 302-2432  
 laura.davis@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/09/2018	Complaint Investigation & Monitoring Visit	Good Standing	
10/27/2017	Complaint Investigation Follow Up	Good Standing	
10/27/2017	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	#1	Infants	2	6	C	12	C	NA	NA	Nap, Floor Play
Main	#2	Infants	2	6	C	13	C	NA	NA	Floor Play, Nap
Main	#3	One Year Olds	2	5	C	19	C	NA	NA	Nap
Main	#4	One Year Olds	2	9	C	20	C	NA	NA	Nap
Main	#5	Two Year Olds	2	7	C	19	C	NA	NA	Nap
Main	#6	Two Year Olds	2	11	C	20	C	NA	NA	Nap
Main	#7	PreK	2	20	C	26	C	NA	NA	Snack, Nap
Main	#8	PreK	2	16	C	27	C	NA	NA	Nap
Main	#9	Three Year Olds and Four Year Olds	2	17	C	27	C	NA	NA	Nap
Main	1A	Infants	2	3	C	6	C	NA	NA	Nap
Main	2A		0	0	C	6	C	NA	NA	
Total Capacity @35 sq. ft.: 195						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 100			Total Capacity @35 sq. ft.: 195			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back	26	C
Main	Infant/Toddler	22	C
Main	Middle	41	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Crystal Banks, Program Official

Date

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Maranda Powell, Consultant

Date



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### Findings Report

**Date:** 2/9/2018    **VisitType:** Monitoring Visit    **Arrival:** 12:40 PM    **Departure:** 4:35 PM

#### CCLC-128

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#### Mailing Address

Same

The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Center appears clean and well maintained.

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Playground observed to be clean and in good repair.

### Food Service

#### 591-1-1-.15 Food Service & Nutrition

Met

**Correction Deadline: 8/24/2017**

**Corrected on 2/9/2018**

**Citation observed corrected on this date.**

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff were observed to remind children to wash hands.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

N/A

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Pleasant naptime environment observed.

## Staff Records

Records Reviewed: 37

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 08/22/2016

Staff # 2 Met

Date of Hire: 09/21/2015

Staff # 3 Met

Staff # 4 Met

Date of Hire: 02/03/2015

Staff # 5 Met

Date of Hire: 07/22/2016

Staff # 6 Met

Date of Hire: 07/25/2017

Staff # 7 Date of Hire: 07/12/2004	Met
Staff # 8 Date of Hire: 02/02/2015	Met
Staff # 9 Date of Hire: 07/11/2016	Met
Staff # 10 Date of Hire: 09/14/2016	Met
Staff # 11 Date of Hire: 11/29/2017	Met
Staff # 12 Date of Hire: 09/09/2013	Met
Staff # 13 Date of Hire: 09/14/2016	Met
Staff # 14 Date of Hire: 12/06/2017	Met
Staff # 15 Date of Hire: 01/31/2000	Met
Staff # 16 Date of Hire: 07/29/2013	Met
Staff # 17 Date of Hire: 07/14/2017	Met
Staff # 18 Date of Hire: 01/22/2018	Met
Staff # 19 Date of Hire: 01/21/1991	Met
Staff # 20 Date of Hire: 06/26/2017	Met
Staff # 21 Date of Hire: 06/20/2016	Met

Staff # 22 Date of Hire: 12/18/2017	Met
Staff # 23 Date of Hire: 10/23/2017	Met
Staff # 24 Date of Hire: 08/01/2017	Met
Staff # 25 Date of Hire: 08/08/2001	Met
Staff # 26 Date of Hire: 11/01/2017	Met
Staff # 27 Date of Hire: 02/20/2017	Met
Staff # 28 Date of Hire: 08/07/2017	Met
Staff # 29	Met
Staff # 30 Date of Hire: 07/24/2017	Met
Staff # 31 Date of Hire: 07/02/1997	Met
Staff # 32 Date of Hire: 12/19/2016	Met
Staff # 33 Date of Hire: 11/17/2016	Met
Staff # 34 Date of Hire: 09/26/2016	Met
Staff # 35 Date of Hire: 06/26/2017	Met
Staff # 36	Met
Staff # 37 Date of Hire: 06/26/2000	Met

591-1-1-.09 Criminal Records Check(CR)

Met

**Comment**

Criminal records checks were observed to be complete.

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591-1-1-.31 Staff(CR)

Met

**Comment**

Lead staff requirements met.

<b>Staffing and Supervision</b>
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.