



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/26/2020 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 1:00 PM

**CCLC-1197**

**R. Kirk Landon Learning Center**

1015 Tumlin Street Atlanta, GA 30318 Fulton County  
 (404) 249-1500 clory.walker@brighthorizons.com

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@dec.al.gov

Joint with: Marsha Ruiz-Crosby

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/26/2020	Licensing Study	Good Standing	
08/29/2019	Monitoring Visit	Good Standing	
04/01/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A: C1	Two Year Olds and Three Year Olds	3	20	C	20	C	NA	NA	Centers,Story
Main	Room B: C2	Three Year Olds	2	17	C	20	C	NA	NA	Clean Up,Story
Main	Room C:C3	Four Year Olds and Five Year Olds	2	20	C	25	C	NA	NA	Art,Centers
Main	Room D: A2	Two Year Olds	10	7	C	12	C	NA	NA	Centers
Main	Room E: A1	One Year Olds and Two Year Olds	1	8	C	12	C	NA	NA	Floor Play
Main	Room F: B2	Infants	2	7	C	9	C	NA	NA	Floor Play
Main	Room G: B1	Infants	2	4	C	10	C	NA	NA	Floor Play,Nap
Main	Room H: B3	One Year Olds	1	6	C	16	C	NA	NA	Centers,Free Play
Main	Room I: B4	One Year Olds	1	7	C	13	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 137						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 137			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	48	C
Main	Playground B	24	C

### Comments

The purpose of this visit was to conduct a licensing study and follow up to the previous visit on August 29, 2019. Consultant criminal record checks and portability with the director on this date.

Plan of Improvement: Developed This Date 02/26/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Clory Walker, Program Official

Date

---

Emma Smith, Consultant

Date

---

Marsha Ruiz-Crosby, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 2/26/2020 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 1:00 PM

#### CCLC-1197

#### R. Kirk Landon Learning Center

1015 Tumlin Street Atlanta, GA 30318 Fulton County  
(404) 249-1500 clory.walker@brighthorizons.com

**Mailing Address**  
Same

#### Regional Consultant

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@decal.ga.gov

Joint with: Marsha Ruiz-Crosby

The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

#### Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that in Room C a fish tank was observed to be on top of the children's play equipment in the back of the classroom that was not secured.

#### POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

**Correction Deadline: 2/26/2020**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Child # 6

Met

---

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent authorizations obtained/completed.

**Comment**

Records were observed to be complete and well organized.

**Facility**

---

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25(13) - Please ensure that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children.

**Correction Deadline: 2/26/2020**

---

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

---

**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

---

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

---

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

---

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Documentation for medication dispensing observed complete for emergency medications. No daily medications are currently being dispensed.

**Policies and Procedures**

---

**591-1-1-.21 Operational Policies & Procedures**

**Met**

**Comment**

Program observed complete emergency drills with last fire drill conducted on January 23, 2020 and last tornado drill conducted on December 19, 2019.

<b>Safety</b>
---------------

**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

<b>Staff Records</b>
----------------------

**Records Reviewed: 13****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/09/2014	
Staff # 2	Met
Date of Hire: 03/02/2015	
Staff # 3	Met
Date of Hire: 07/28/2008	
Staff # 4	Met
Date of Hire: 07/24/2015	
Staff # 5	Met
Date of Hire: 11/28/2016	
Staff # 6	Met
Date of Hire: 05/15/2006	

**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 0**

Staff # 7 Date of Hire: 07/18/2016	Met
Staff # 8 Date of Hire: 09/08/2009	Met
Staff # 9 Date of Hire: 10/22/2012	Met
Staff # 10 Date of Hire: 06/04/2015	Met
Staff # 11 Date of Hire: 01/18/2007	Met
Staff # 12 Date of Hire: 10/17/2013	Met
Staff # 13 Date of Hire: 03/09/2016	Met

**Staff Credentials Reviewed: 10**

---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 3 file for employees hired since last visit.

---

**591-1-1-.14 First Aid & CPR** **Technical Assistance**

**Technical Assistance**

591-1-1-.14 - Please replace expired First Aid Antiseptic Cream in first aid kit(s).

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

---

**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training complete for fiscal year 2019.

---

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Technical Assistance**

591-1-1-.32(7) - Consultant discussed with director supervision plan for diapered areas and supervision in the classroom on this date.

**Correction Deadline: 2/26/2020**