



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/2/2019    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 1:10 PM

**CCLC-1193**

**Class Act Preschool & Childcare**

360 Old Mill Rd. Cartersville, GA 30120 Bartow County  
 (770) 386-8865 classactcc@gmail.com

**Mailing Address**  
 PO Box 2468  
 Cartersville, GA 30120

**Regional Consultant**

Rachael Brown

Phone: (770) 342-7795  
 Fax: (678) 891-5887  
 rachael.brown@dec.al.gov

Joint with: Twylah Tyner

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
05/02/2019	Licensing Study	Good Standing
07/16/2018	Complaint Closure	Good Standing
07/10/2018	Complaint Investigation & Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.


**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (Downstairs) 1st Classroom from Staircase-Pre-K		0	0	C	31	C	NA	NA	Not In Use
Main	A (Downstairs) 1st Classroom from Staircase-Pre-K	PreK	2	21	C	31	C	NA	NA	Outside
Main	B (Downstairs) 1st Left on Hallway		0	0	C	21	C	NA	NA	Not In Use
Main	B (Downstairs) 1st Left on Hallway	Three Year Olds and Four Year Olds	2	14	C	21	C	NA	NA	Outside
Main	C (Downstairs)		0	0	C	16	C	NA	NA	Not In Use
Main	D (Downstairs) 1st Right on Hallway	One Year Olds	1	5	C	9	C	NA	NA	Outside
Main	D (Downstairs) 1st Right on Hallway		0	0	C	9	C	NA	NA	Not In Use
Main	E (Upstairs) 1R	Infants	1	4	C	15	C	NA	NA	Diapering, Floor Play
Main	E (Upstairs) 1R		0	0	C	15	C	NA	NA	Not In Use
Main	F (Upstairs) 1L	Two Year Olds	1	5	C	16	C	NA	NA	Outside
Main	F (Upstairs) 1L		0	0	C	16	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 200						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 49			Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 0				

**Comments**

Plan of Improvement: Developed This Date 05/02/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Rita DiPenti, Program Official

Date

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Rachael Brown, Consultant

Date

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Twylah Tyner, Consultant

Date



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### Findings Report

**Date:** 5/2/2019    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 1:10 PM

#### CCLC-1193

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### Comment

Discussed keeping items on shelves secured.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Discussed Children's records.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be met on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

Ensure no hazards are accessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resilience. It was determined based on observation that the resilient surface measured approximately one half inch to two inches of resilient material beneath the yellow and green slide on the front right playground and two inches of resilient material beneath the swing on the front right playground.

**POI (Plan of Improvement)**

The Center has resilient surface available and will dispense to the fall zones where needed and check daily. The center will add resilient surface as needed to maintain adequate resilience.

**Correction Deadline: 5/15/2019**

**Recited on 5/2/2019**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Discussed proper hand washing.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 11****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 09/17/2018	
Staff # 2	Met
Date of Hire: 03/01/2018	
Staff # 3	Met
Date of Hire: 02/28/2019	
Staff # 4	Met
Date of Hire: 07/25/2018	
Staff # 5	Met
Date of Hire: 01/28/2019	
Staff # 6	Met
Date of Hire: 09/10/2018	
Staff # 7	Met
Date of Hire: 10/18/2018	
Staff # 8	Met
Date of Hire: 01/14/2019	
Staff # 9	Met
Date of Hire: 04/20/2013	
Staff # 10	Met
Date of Hire: 02/07/2005	
Staff # 11	Met
Date of Hire: 08/01/2016	

**Staff Credentials Reviewed: 11**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided seven files for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

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**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of staff files by consultant that five out of five staff that were required to complete annual training did not have documentation of completed annual training for 2018.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 6/1/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.