



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/13/2017 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 12:55 PM

CCLC-1187

Community Ministries Learning Center

1217 E. McIntosh Rd Griffin, GA 30223 Spalding County
(770) 467-9680 jeromengarland@hotmail.com

Regional Consultant

Katrina Maddox

Phone: (706) 434-4412

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katrina.maddox@decal.ga.gov

Mailing Address

PO Box 825
Griffin, GA 30224

Compliance Zone Designation		
10/13/2017	Licensing Study	Good Standing
06/15/2017	Monitoring Visit	Good Standing
03/02/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st left		0	0	C	24	C	NA	NA	Not In Use
Main	2nd Left		0	0	C	23	C	NA	NA	Not In Use
Main	A		0	0	C	13	C	NA	NA	Not In Use
Main	B		0	0	C	0	C	17	C	Not In Use
Main	C		0	0	C	12	C	NA	NA	Not In Use
Main	Pre-K A		0	0	C	28	C	39	C	Not In Use
Main	Pre-K B		0	0	C	24	C	34	C	Not In Use
Total Capacity @35 sq. ft.: 124						Total Capacity @25 sq. ft.: 150				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 124			Total Capacity @25 sq. ft.: 150				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jerome Garland, Program Official

Date

Katrina Maddox, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Observed-Pool Not in Use-Gates Locked

Children's Records

Records Reviewed: 1

Records with Missing/Incomplete Components: 0

Child # 1

Met

591-1-1-.08 Children's Records

Met

Comment

No children currently enrolled.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)

Met

Comment

No children are enrolled at this time.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

No children are currently enrolled.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

No children enrolled

591-1-1-.17 Hygiene(CR) **Met**

Comment

No children enrolled - hand washing discussed

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed-Documentation/Procedures

Organization

591-1-1-.16 Governing Body & License **Met**

Comment

591-1-1-.16(d) - Current 2017 license.

Correction Deadline: 10/20/2017

Policies and Procedures

591-1-1-.27 Posted Notices **Met**

Comment

Observed-All Notices Posted

591-1-1-.29 Required Reporting **Met**

Comment

Discussed-Reporting Requirements

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

No children enrolled - discipline discussed

591-1-1-.13 Field Trips(CR) **Met**

Comment

No children enrolled - proper documentation discussed

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed-SIDS/Infant Sleeping Position. No children currently enrolled.

Staff Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Staff # 2 Met

Date of Hire: 08/01/1997

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

No new hires

591-1-1-.14 First Aid & CPR **Met**

Comment

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training **Met**

Comment

Discussed - Obtain Documentation

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

No children enrolled; proper ratios discussed

591-1-1-.32 Supervision(CR)

Met

Comment

No children enrolled;proper supervision discussed