



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/9/2017    **VisitType:** Licensing Study    **Arrival:** 11:45 AM    **Departure:** 3:30 PM

**CCLC-11822**

**Nip & Tuck Nursery and Kindergarten**

231 West Liberty Avenue Lyons, GA 30436 Toombs County  
 (912) 526-6774 ttab@bellsouth.net

**Regional Consultant**

Kesha McNeal

Phone: (866) 359-1672

Fax: (866) 359-7490

kesha.mcneal@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/09/2017	Licensing Study	Good Standing	
04/05/2017	Monitoring Visit	Good Standing	
10/05/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Left Back	One Year Olds	1	7	C	15	C	NA	NA	Transitioning, Nap, Free Play
Main	B - Right Back		0	0	C	4	C	6	C	
Main	C - Left Middle		0	0	C	7	C	NA	NA	
Main	D - Right Middle	Two Year Olds	1	9	C	9	C	NA	NA	Free Play, Transitioning, Snack
Main	E - Left Front		0	0	C	4	C	6	C	
Total Capacity @35 sq. ft.: 39						Total Capacity @25 sq. ft.: 76				
Moblie 2	Building II		0	0	C	12	C	15	C	
Total Capacity @35 sq. ft.: 12						Total Capacity @25 sq. ft.: 76				
Moblie 3	Building III	Three Year Olds	1	12	C	25	C	30	C	Nap, Transitioning, Snack, Free Play
Total Capacity @35 sq. ft.: 25						Total Capacity @25 sq. ft.: 76				
Total # Children this Date: 28			Total Capacity @35 sq. ft.: 76			Total Capacity @25 sq. ft.: 76				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - Large	32	C

**Comments**

The center director provided four files for employees hired since the last visit on this date. The facility does conduct transportation and field trips. The consultant observed the center conducting afternoon transportation route from Toombs Central. The consultant and director discussed the following items:

\* The center must develop an updated emergency procedures plan. The consultant left a template of the emergency procedure plan for the facility on this date.

Plan of Improvement: Developed This Date 11/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Amy Brown, Program Official

Date

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Kesha McNeal, Consultant

Date



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**Findings Report**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 1**

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Allergies and Disabilities,.08(1)(a)-Special Care Procedures	
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Comment**

Parent Agreements Obtained/Completed

**Technical Assistance**

Please ensure that all children's records include a description of any special procedures to be followed in caring for the child, including any special services which the Center agrees to provide to a Child with Special Needs.

**Correction Deadline: 11/9/2017**

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Reminder-Keep Hazards Inaccessible. This includes brooms and dust pans and a vacuum cleaner accessible.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Correction Deadline: 4/5/2017**

**Corrected on 11/9/2017**

It wa determined based on the consultant's observation that the center covered the hole and covered the concrete slab on this date.

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Menu Meets USDA Guidelines

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen Appears Clean/Well Organized

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Observed-Proper Diapering

**Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Observed-Complete Documentation

<b>Policies and Procedures</b>
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**Technical Assistance**

Please ensure that the center has an updated written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals.

**Correction Deadline: 11/14/2017**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Positive Learning Environment

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Observed-Complete Documentation

**591-1-1-.36 Transportation(CR)****Met****Comment**

Observed-Complete Documentation

**Comment**

Vehicle had fire extinguisher and first aid kit

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Correct number of mats; disinfecting discussed

**Comment**

Observed-Pleasant Naptime Environment

<b>Staff Records</b>
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**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete

**Correction Deadline: 4/5/2017**

**Corrected on 11/9/2017**

**It was determined based on the consultant's review of records that all employees had evidence of a satisfactory criminal records check.**

**591-1-1-.14 First Aid & CPR****Met****Comment**

Observed-Center/Vehicle Kits Complete

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Observed - Documentation Of Training

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Lead staff education requirements

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 4/5/2017**

**Corrected on 11/9/2017**

It was determined based on the consultant's observation that appropriate ratios were observed on this date.

**Correction Deadline: 4/5/2017**

**Corrected on 11/9/2017**

It was determined based on the consultant's observation that the center maintain separation of ages on this date.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision

**Correction Deadline: 4/5/2017**

**Corrected on 11/9/2017**

It was determined based on the consultant's observation that adequate supervision on this date.