



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/26/2021 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 2:00 PM

CCLC-11775

Little Caterpillars Development Center, Inc.

141 Chase Court Milledgeville, GA 31061 Baldwin County
 (478) 452-1800 little_caterpillars@yahoo.com

Regional Consultant

Rebekah Mullinax

Phone: (770) 357-7056

Fax: (770) 357-7055

rebekah.mullinax@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/26/2021	Licensing Study	Good Standing	
01/14/2021	Monitoring Visit	Good Standing	
07/23/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A(210)-6wks-12m		0	0	C	11	C	NA	NA	
Main	B (208)6wks-7m	Infants	1	5	C	11	C	NA	NA	Feeding,Floor Play
Main	C(207) 7M-12m	Infants	2	8	C	11	C	NA	NA	Floor Play
Main	D(206) 12M-18M	One Year Olds	2	9	C	17	C	NA	NA	Nap
Main	E(204) 12M-24M	One Year Olds	2	7	C	19	C	NA	NA	Nap
Main	F(205) 18M-35M	Two Year Olds	2	18	C	23	C	NA	NA	Nap
Main	G (209)18M-35 M	Two Year Olds	2	10	C	22	C	NA	NA	Nap
Main	H (211)3yrs	Three Year Olds	2	15	C	22	C	NA	NA	Nap
Main	I (213) 3 & 4yrs	Four Year Olds	1	15	C	23	C	NA	NA	Nap
Main	J(212) 4yrs		0	0	C	18	C	NA	NA	
Main	K(214) 4yrs	Four Year Olds	1	9	C	21	C	NA	NA	Nap
Main	L (215) 8-12yrs	Six Year Olds and Over	1	15	C	26	C	NA	NA	Free Play
Main	L(215) 5-7 yrs	Six Year Olds and Over	1	15	C	24	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 248						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 126			Total Capacity @35 sq. ft.: 248			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Infants Toddlers	17	C
Main	B Toddler/Preschool	66	C

Main	C Preschool/School age	152	C
Main	D School age	171	C

Comments


An Administrative Review was conducted on July 26, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on July 26, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

On this date consultant discussed rule changes effective October 1, 2020.

Consultant requested to review all Criminal Record checks for all employees hired after last visit. Director provided seven files for employees hired since last visit.

Plan of Improvement: Developed This Date 07/26/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Yvonne Council, Program Official

Date

Rebekah Mullinax, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)**

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming rules discussed.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Correction Deadline: 2/7/2020

Corrected on 7/26/2021

.26(6) - Previous citation corrected in that the Consultant observed that the portable green and tan climber was removed from the playground on this date.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

591-1-1-.15(2) - Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Correction Deadline: 7/26/2021

Comment

591-1-1-.15(7) - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 7/26/2021

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Hand washing were discussed with the Director on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills as of July 20, 2021 on this date.

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Staff # 1 Date of Hire: 07/09/2013	Met
Staff # 2 Date of Hire: 06/01/2021	Met
Staff # 3 Date of Hire: 08/31/2020	Met
Staff # 4 Date of Hire: 06/28/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5 Date of Hire: 06/28/2018	Met
Staff # 6 Date of Hire: 02/20/2019	Met
Staff # 7 Date of Hire: 10/27/2013	Met
Staff # 8 Date of Hire: 08/18/2008	Met
Staff # 9 Date of Hire: 05/24/2021	Met
Staff # 10 Date of Hire: 08/14/2004	Met
Staff # 11 Date of Hire: 08/14/2004	Met
Staff # 12 Date of Hire: 08/13/2020	Met
Staff # 13 Date of Hire: 08/14/2004	Met
Staff # 14 Date of Hire: 10/14/2020	Met
Staff # 15 Date of Hire: 06/07/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff # 16 Date of Hire: 01/25/2021	Met
Staff # 17 Date of Hire: 06/04/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 18 Date of Hire: 07/24/2019	Met
Staff # 19 Date of Hire: 08/14/2004	Met
Staff # 20 Date of Hire: 01/08/2007	Met
Staff # 21 Date of Hire: 01/23/2009	Met
Staff # 22 Date of Hire: 01/02/2018	Met
Staff # 23 Date of Hire: 02/01/2010	Met
Staff # 24 Date of Hire: 03/06/2018	Met
Staff # 25 Date of Hire: 06/22/2016	Met
Staff # 26 Date of Hire: 02/20/2019	Met
Staff # 27 Date of Hire: 08/19/2019	Met
Staff # 28 Date of Hire: 05/03/2021	Met
Staff # 29 Date of Hire: 05/24/2021	Met
Staff # 30 Date of Hire: 08/10/2020	Met

Staff # 31 Met
Date of Hire: 06/02/2020

Staff # 32 Met
Date of Hire: 08/14/2020

Staff # 33 Met
Date of Hire: 10/17/2011

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided seven files for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.

Comment

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.