



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/21/2019 **VisitType:** Monitoring Visit

Arrival: 10:25 AM

Departure: 1:30 PM

CCLC-1123

Happy Kids Learning Center

7139 Highway 29 South Hull, GA 30646 Madison County
 (706) 546-8611 justingillespie@bellsouth.net

Regional Consultant

Malissa Champion

Phone: (770) 357-4925

Fax: (770) 357-4924

malissa.champion@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/21/2019	Monitoring Visit	Good Standing	
12/20/2018	Licensing Study	Good Standing	
05/09/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	Three Year Olds and Four Year Olds	1	15	C	23	C	NA	NA	Centers
Main	2L	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	19	C	18	NC	NA	NA	Centers
Main	2R		0	0	C	8	C	NA	NA	
Main	3L	Infants and One Year Olds	1	5	C	12	C	NA	NA	Free Play,Nap,Feeding
Main	3R		0	0	C	10	C	NA	NA	
Main	4L	One Year Olds	1	7	C	10	C	NA	NA	Free Play,Diapering
Main	4R		0	0	C	16	C	NA	NA	
Main	5L	Two Year Olds	1	9	C	19	C	NA	NA	Free Play
Main	A-1L		0	0	C	21	C	NA	NA	
Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Health Department Limitations					
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 132		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	back	107	C
Main	left playground	27	C
Main	right	16	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit conducted on December 20, 2018.

Plan of Improvement: Developed This Date 06/21/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Justin Gillespie, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

Date: 6/21/2019 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 12/31/2018

Corrected on 6/21/2019

.03(2) - The previous citation was observed to be corrected on this date. Consultant observed lesson plans to be current and posted on this date.

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12 - Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 12/20/2018

Corrected on 6/21/2019

.08(1) - The previous citation was observed to be corrected on this date. Consultant observed facility to have complete children's records for all children enrolled on this date.

Facility

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on an observation that 19 children were housed in the 2L classroom, which has a capacity of 18, on this date.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 6/21/2019**Recited on 6/21/2019**

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25(3) - Consultant discussed monitoring the walls and floors throughout the center for chipping paint, dust, and dirt build-up.

Correction Deadline: 6/21/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26(3) - Consultant discussed adding additional shade to the right playground on this date.

Correction Deadline: 7/21/2019**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on an observation that the following items on the back playground contained chipping paint and rust on this date:

- The yellow metal bus.
- The red car with the red tunnel.
- The blue tunnel.
- The two seesaws.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 7/5/2019**Recited on 6/21/2019****Correction Deadline: 5/19/2018****Corrected on 6/21/2019**

.26(8) - The previous citation was observed to be corrected on this date. Consultant observed monkey bars to have been removed on this date.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were observed on the playground on this date:

Back Playground

- Exposed tree roots posing a potential tripping hazard.
- Exposed sharp edges of concrete posing a potential tripping hazard.

Right Playground

- Exposed sharp edges of concrete posing a potential tripping hazard.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 7/5/2019

Food Service**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(2)(a) requires Center Personnel to hold and feed infants less than six months of age and older children who cannot hold their own bottles or sit alone. Baby bottles shall never be propped; the infant's head shall be elevated while feeding. It was determined based on observation that an infant in classroom 3L was laid flat with a bottle in a crib.

POI (Plan of Improvement)

The Center will train Staff to hold infants less than six months old or who can not hold their own bottle, to never prop bottles and to elevate infant's heads during feeding. The director will monitor Staff to ensure appropriate feeding procedures are followed.

Correction Deadline: 6/21/2019

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met**

Correction Deadline: 12/31/2018

Corrected on 6/21/2019

.21(3) - The previous citation was observed to be corrected on this date. Consultant observed complete emergency drill logs for 2018 and 2019 on this date.

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 4

Staff # 1	Not Met
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Date of Hire: 03/13/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 2	Met
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Date of Hire: 06/04/2019

Staff # 3	Not Met
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Date of Hire: 02/01/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 4	Met
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Date of Hire: 05/09/2019

Staff # 5	Met
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Date of Hire: 06/04/2019

Staff # 6	Met
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Date of Hire: 07/01/2016

Staff # 7	Not Met
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Date of Hire: 12/03/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 8	Met
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Date of Hire: 05/01/2001

Records Reviewed: 16**Records with Missing/Incomplete Components: 4**

Staff # 9	Not Met
Date of Hire: 03/19/2019	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 10	Met
Date of Hire: 11/01/1990	
Staff # 11	Met
Date of Hire: 10/16/2017	
Staff # 12	Met
Date of Hire: 04/25/2019	
Staff # 13	Met
Date of Hire: 09/10/2018	
Staff # 14	Met
Date of Hire: 05/09/2019	
Staff # 15	Met
Date of Hire: 01/06/2015	
Staff # 16	Met
Date of Hire: 04/25/2019	

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 10 files for employees hired since last visit on December 20, 2018.

Correction Deadline: 12/21/2018**Corrected on 6/21/2019****.09(1)(a) - The previous citation was observed to be corrected on this date. Consultant observed all staff members to have a satisfactory comprehensive background check on this date.**

591-1-1-.14 First Aid & CPR**Not Met**

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that 50% of the staff did not have evidence of CPR completed.

POI (Plan of Improvement)

Director stated that center staff are scheduled to complete CPR/First Aid on February 12, 2019.

Correction Deadline: 7/5/2019

Recited on 6/21/2019

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that three staff lacked evidence of CPR certificate.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 7/5/2019

Recited on 6/21/2019

591-1-1-.24 Personnel Records**Met**

Correction Deadline: 12/31/2018

Corrected on 6/21/2019

.24(1) - The previous citation was observed to be corrected on this date. Consultant observed there to be personnel records for all employees on this date.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of records that 6 employees lacked evidence of having completed orientation.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 6/28/2019

Recited on 6/21/2019

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that four staff members did not have evidence of Health and Safety Orientation Training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 7/5/2019

Recited on 6/21/2019

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that one staff did not complete ten hours of annual training for 2018.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 6/28/2019

Recited on 6/21/2019

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Technical Assistance
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Technical Assistance

591-1-1-.32 - Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.