



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/14/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:30 AM **Departure:** 2:00 PM

CCLC-11174

St Thomas Day School

2100 Hilton Avenue Columbus, GA 31906 Muscogee County
(706) 324-1268 jodi@stthomascolga.com

Regional Consultant

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/14/2018	Complaint Investigation & Monitoring Visit	Good Standing	
11/07/2017	Complaint Closure	Good Standing	
10/26/2017	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	3rd Left	Three Year Olds	2	11	C	24	C	NA	NA	Circle Time
Main	A 1st right	Two Year Olds and Three Year Olds	2	11	C	18	C	NA	NA	Transitioning
Main	B - 2nd right	Three Year Olds and Four Year Olds	2	9	C	18	C	NA	NA	Transitioning
Main	C - 3rd Right	Four Year Olds and Five Year Olds	2	9	C	24	C	NA	NA	Transitioning, Circle Time
Main	D - 1st Left	Three Year Olds	2	9	C	18	C	NA	NA	Circle Time
Main	E - 2nd Left		0	0	C	12	C	NA	NA	

Total Capacity @35 sq. ft.: 114

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 49

Total Capacity @35 sq. ft.: 114

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The consultant issued and discussed the compliance determination worksheet on this date.

Plan of Improvement: Developed This Date 03/14/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Jodi Saunders, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there were many exposed tree roots which posed a tripping hazard.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. Tree roots will be painted with a bright paint color. Ant beds will be treated.

Correction Deadline: 3/23/2018

Recited on 3/14/2018

Health and Hygiene

591-1-1-.07 Children's Health Met

Correction Deadline: 10/26/2017

Corrected on 3/14/2018
Correction was observed on this date.

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Correction Deadline: 10/26/2017

Corrected on 3/14/2018
Correction was observed on this date.

591-1-1-.20 Medications(CR) Met

Comment
The director stated that no medications have been administered since the last regulatory visit.

Safety

591-1-1-.05 Animals Met

Comment
Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) Met

Comment
Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Met

Comment
Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment
Day program from 9:00 a.m. to 1:00 p.m.

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 10/26/2017

Staff # 2 Met
Date of Hire: 08/08/2016

Staff # 3 Met
Date of Hire: 08/22/2017

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 4	Met
Date of Hire: 09/10/2015	
Staff # 5	Met
Date of Hire: 12/19/2016	
Staff # 6	Met
Date of Hire: 10/02/2017	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 08/03/2016	
Staff # 9	Met
Date of Hire: 08/25/2015	
Staff # 10	Met
Date of Hire: 08/18/2015	
Staff # 11	Met
Date of Hire: 07/05/2014	
Staff # 12	Met
Date of Hire: 09/15/2016	
Staff # 13	Met
Date of Hire: 10/19/2015	
Staff # 14	Met
Date of Hire: 08/01/1999	
Staff # 15	Met
Date of Hire: 08/08/2017	

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 10/26/2017

Corrected on 3/14/2018

Correction was observed on this date.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

The following information is associated with a Complaint Investigation Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 10/26/2017

Corrected on 3/14/2018

Correction was observed on this date. The previous washer was replaced.