



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/16/2017 **VisitType:** Monitoring Visit

**Arrival:** 10:15 AM

**Departure:** 12:00 PM

**CCLC-1110**

**Windy's Preschool**

425 Tattnall St. Savannah, GA 31401 Chatham County  
 (912) 234-0575 rbrewton@greenbriarchildrenscenter.org

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/16/2017	Monitoring Visit	Good Standing	
05/23/2017	Licensing Study	Good Standing	
10/18/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Left Down	Two Year Olds	1	6	C	19	C	NA	NA	Free Play
Main	Right Down	One Year Olds	1	4	C	9	C	NA	NA	Free Play
Main	Up Left	PreK	2	16	C	21	C	NA	NA	Music, Transitioning
Main	Up Right	Three Year Olds	1	10	C	17	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 36			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: Developed This Date 10/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Regina Brewton, Program Official

Date

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Stacey Foston, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Correction Deadline:** 5/23/2017

**Corrected on** 10/16/2017

**.03(2) - The previous citation has been corrected. Observed lesson plans in all classroomms.**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. The following areas/items were found to be noncompliant: It was determined based on observation that the vent fan in the bathroom between the downstairs classrooms was not in working order as required. In addition the vent cover on the wall in the Pre-k writing area was dirty.

**POI (Plan of Improvement)**

To ensure the cleanliness, sanitation and safety of the environment, the center will ensure the vent fan in the bathroom is fixed or either replaced. The center will clean vent covers.

**Correction Deadline:** 10/31/2017

Recited on 10/16/2017

**Finding**

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on observation that there were no doors leading from the upper classrooms into the kitchen area. The children in these rooms have access to kitchen and the exit doors off the kitchen area.

**POI (Plan of Improvement)**

The center will replace the doors or add gates to make the area inaccessible to the children.

**Correction Deadline: 10/27/2017**

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 5/23/2017**

**Corrected on 10/16/2017**

**.26(8) - There were no hazards observed on the playgorund area.**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The director states that the center has not dispensed any medication since the last visit.

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures**

**Technical Assistance**

**Correction Deadline: 5/28/2017**

**Corrected on 10/16/2017**

**.21(3) - Observed documentaion that the center has conducted fire drills as required.**

**Technical Assistance**

591-1-1-.21(3) - Discussed the new emergency drill log with the director and explained where to find forms on the Bright from the Start Webster.

**Correction Deadline: 10/21/2017**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Observed-Discussion/Redirection

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**591-1-1-.13 Field Trips(CR)****Technical Assistance****Technical Assistance**

591-1-1-.13 - Discussed with the director that each child should have parent permission to walk to nearby playground for out door play.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

There are no infants or cribs in this center. Children mats were observed to be stored as required.

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**Staff Records**

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**Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 09/21/2001	
Staff # 2	Met
Date of Hire: 11/14/2014	
Staff # 3	Met
Date of Hire: 07/28/2017	
Staff # 4	Met
Date of Hire: 01/03/1991	
Staff # 5	Met
Date of Hire: 08/27/2014	
Staff # 6	Met

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**Staff Credentials Reviewed: 6**

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**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

One new hire since the last visit. Criminal record checks complete.

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**591-1-1-.33 Staff Training****Defer****Defer**

591-1-1-.33(5)-Annual training was evaluated on May 23, 2017. Annual training for 2017 will be evaluated on the next visit in 2018.

**POI (Plan of Improvement)**

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

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591-1-1-.31 Staff(CR)	Met
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**Comment**

Lead staff education requirements

Staffing and Supervision
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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**Comment**

Observed-Appropriate Staff:Child Ratios

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591-1-1-.32 Supervision(CR)	Met
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**Comment**

Observed-Adequate Supervision