



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/17/2020 **VisitType:** Monitoring Visit **Arrival:** 11:05 AM **Departure:** 12:00 PM

CCLC-11072

Kids Time Academy

9562 Bells Ferry Road Canton, GA 30114 Cherokee County
 (770) 345-0636 doris@kidztimeacademy.com

Regional Consultant

Rachael Brown

Phone: (770) 342-7795

Fax: (678) 891-5887

rachael.brown@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/17/2020	Monitoring Visit	Good Standing	
05/21/2020	Licensing Study	Good Standing	
12/30/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1L Turtles	One Year Olds	1	6	C	15	C	NA	NA	Free Play
Building 1	1R Cuddle Bugs/Infants	Infants	1	4	C	24	C	NA	NA	Floor Play
Building 1	2L Turtles		0	0	C	16	C	NA	NA	Not In Use
Building 1	2R Butterfly I		0	0	C	19	C	NA	NA	Not In Use
Building 1	3L Bumble Bees I		0	0	C	18	C	NA	NA	Not In Use
Building 1	3R Pre-k	PreK	2	19	C	20	C	NA	NA	Free Play
Building 1	4L Bumble bees II		0	0	C	19	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 131						Total Capacity @25 sq. ft.: 0				
Main	Back first left Butterfly 4 PreK3	PreK	2	20	C	21	C	NA	NA	Centers
Main	Back Left Middle Butterfly 3 PreK2	PreK	2	17	C	21	C	NA	NA	Centers
Main	Back Right Private PReK Dolphins	Four Year Olds	1	10	C	20	C	NA	NA	Centers
Main	Capterpillars II 2nd Left	Two Year Olds	1	10	C	18	C	NA	NA	Transitioning,Snack
Main	Main 1st Left Caterpillars I	Two Year Olds	1	8	C	17	C	NA	NA	Snack

	Total Capacity @35 sq. ft.: 97	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 94	Total Capacity @35 sq. ft.: 228	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Playground Back Middle	74	C
Building 1	Playground Patio	9	C
Building 1	Playground Toddler Right	18	C
Main	Playground Back Right	43	C

Comments

A virtual inspection was conducted on September 17, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection. Proposed rule revisions were discussed with the Director on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Lynda Mull, Program Official

Date

Rachael Brown, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. One classroom was unable to be observed due to connectivity issues. All other equipment observed to be secure on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Per the provider no swimming activities were provided.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be met by center during the virtual walk through.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. One classroom was unable to be observed due to connectivity issues. All other classrooms were observed to have no hazards accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Not Evaluated

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground not observed on this date due to connectivity issues. This rule will be evaluated on the next regulatory visit.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through the diapering was discussed and the provider displayed proper knowledge of the rules and regulations.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Liquid soap and paper towels were observed accessible in the restroom area.

591-1-1-.20 Medications(CR)

N/A

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider medication was not dispensed.

Safety

591-1-1-.11 Discipline(CR)

Technical Assistance

Technical Assistance

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date. Redirection and discussion were stated to be used throughout the center.

591-1-1-.36 Transportation(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The vehicle was observed and appeared to be in good repair. A Current vehicle inspection and complete transportation logs were observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed. Infants were stated to be placed to sleep on their backs with no items in the crib with the sleeping infant. Cots were observed and appeared to be in good repair. Sheets and blankets were observed to be stored separately.

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 12/17/2019

Staff # 2

Met

Date of Hire: 07/25/2017

Staff # 3

Met

Date of Hire: 07/25/2017

Staff # 4 Met

Date of Hire: 12/04/2019

Staff # 5 Met

Date of Hire: 04/23/2012

Staff # 6 Met

Date of Hire: 08/04/2020

Staff # 7 Met

Staff # 8 Met

Staff # 9 Met

Staff # 10 Met

Staff # 11 Met

Staff # 12 Met

Date of Hire: 01/28/2015

Staff # 13 Met

Date of Hire: 07/25/2017

Staff # 14 Met

Staff # 15 Met

Date of Hire: 04/07/2008

Staff # 16 Met

Staff # 17 Met

Date of Hire: 02/06/2016

Staff # 18 Met

Date of Hire: 02/25/2008

Staff # 19 Met

Date of Hire: 07/27/2017

Staff # 20 Met

Date of Hire: 07/19/2016

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Director provided four files for employees hired since last visit. Criminal background checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio was observed.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.