



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/23/2019    **VisitType:** Incident Investigation & Follow Up    **Arrival:** 9:30 AM    **Departure:** 1:00 PM

**CCLC-11072**

**Kids Time Academy**

9562 Bells Ferry Road Canton, GA 30114 Cherokee County  
 (770) 345-0636 doris@kidztimeacademy.com

**Regional Consultant**

Leslie Pettis

Phone: (770) 357-7022

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leslie.pettis@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
05/23/2019	Incident Investigation & Follow Up	Good Standing
12/17/2018	Monitoring Visit	Good Standing
06/06/2018	Incident Investigation Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1L Turtles	One Year Olds and Two Year Olds	1	6	C	15	C	NA	NA	Floor Play
Building 1	1R Cuddle Bugs/Infants	Infants and One Year Olds	1	3	C	24	C	NA	NA	Floor Play
Building 1	2L Turtles	Two Year Olds	1	5	C	16	C	NA	NA	Story
Building 1	2R Butterfly I	Four Year Olds and Five Year Olds	1	10	C	19	C	NA	NA	Art
Building 1	3L Bumble Bees I	Three Year Olds	1	11	C	18	C	NA	NA	Outside
Building 1	3R Pre-k		0	0	C	20	C	NA	NA	
Building 1	4L Bumble bees II		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.:			131				Total Capacity @25 sq. ft.:			0
Main	Back first left Butterfly 4 PreK3		0	0	C	21	C	NA	NA	
Main	Back Left Middle Butterfly 3 PreK2		0	0	C	21	C	NA	NA	
Main	Back Right Private PReK Dolphins	Four Year Olds	2	18	C	20	C	NA	NA	Outside
Main	Capterpillars II 2nd Left	Two Year Olds	1	8	C	18	C	NA	NA	Free Play
Main	Main 1st Left Caterpillars I	Two Year Olds and Three Year Olds	1	7	C	17	C	NA	NA	Free Play

	Total Capacity @35 sq. ft.: 97	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 68	Total Capacity @35 sq. ft.: 228	Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Playground Back Middle	74	C
Building 1	Playground Patio	9	C
Building 1	Playground Toddler Right	18	C
Main	Playground Back Right	43	C

**Comments**

May 23, 2019 - The purpose of this visit was to conduct an Incident Investigation and follow from previous visit conducted on December 17, 2018. Investigative findings were not concluded on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Lynda Mull, Program Official

Date

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Leslie Pettis, Consultant

Date



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### Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

#### Health and Hygiene

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 12/17/2018

Corrected on 5/23/2019

.20(3) - Previous citation corrected in that the medication log was completed and accurate with medications currently in the center on this date.

#### Safety

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 12/17/2018

Corrected on 5/23/2019

.36(7)(d)2. - Previous citation corrected in that the second checks were documented for all three bus routes. Consultant checked the dates of January 2019 to May 22, 2019.

#### Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 12/17/2018

Corrected on 5/23/2019

.30(2)(c) - Previous citation corrected in that no infants were observed to be asleep on this date.

#### Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 03/14/2019

Staff # 2 Met

Staff # 3 Met

Date of Hire: 07/27/2017

Staff # 4 Met

Date of Hire: 07/25/2017

Staff # 5 Met

Date of Hire: 07/15/2017

Staff # 6 Met

Staff # 7 Met

Date of Hire: 08/28/2005

Staff # 8 Met

Staff # 9 Met

Date of Hire: 02/06/2012

Staff # 10 Met

Date of Hire: 07/25/2017

Staff # 11 Met

Date of Hire: 11/01/2017

Staff # 12 Met

Date of Hire: 07/28/2014

Staff # 13 Met

Date of Hire: 09/25/2017

Staff # 14 Met

Date of Hire: 07/25/2017

Staff # 15 Met

Date of Hire: 04/23/2012

Staff # 16 Met

Staff # 17 Met

Staff # 18 Met

Date of Hire: 02/25/2008

**Records Reviewed: 19**

**Records with Missing/Incomplete Components: 0**

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Staff # 19

Met

Date of Hire: 04/07/2016

**Staff Credentials Reviewed: 19**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Correction Deadline: 12/17/2018**

**Corrected on 5/23/2019**

**.09(1)(d) - Previous citation corrected in that all staff present had comprehensive records check determinations on file.**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 12/17/2018**

**Corrected on 5/23/2019**

**.32(7) - Previous citation corrected in that adequate supervision was provided on this date.**