



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/22/2019    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 11:10 AM    **Departure:** 4:30 PM

**CCLC-1093**

**Creekstone Academy**

475 South Deshon Rd. Lithonia, GA 30058 DeKalb County  
 (770) 879-9700 ysdrake1@bellsouth.net

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/22/2019	Complaint Closure	Good Standing	
07/22/2019	Complaint Investigation & Monitoring Visit	Good Standing	
03/06/2019	Complaint Investigation & Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Left	Infants	3	7	C	17	C	NA	NA	Floor Play,Nap
Main	B-2nd Left	One Year Olds	2	12	C	15	C	NA	NA	Nap
Main	C-3rd Left 150		0	0	C	15	C	NA	NA	Not In Use
Main	D- 1st Right 200	Two Year Olds	2	20	C	23	C	NA	NA	Nap
Main	E-2nd Right 250		0	0	C	22	C	NA	NA	Not In Use
Main	F-3rd Right 300	Three Year Olds and Four Year Olds	1	13	C	22	C	NA	NA	Nap
Main	G-4th Right 350		0	0	C	22	C	NA	NA	Not In Use
Main	H-5th Right(Rear) 400	Three Year Olds and Four Year Olds and Five Year Olds	1	15	C	23	C	NA	NA	Nap
Main	I-Center Rear 500		0	0	C	30	C	NA	NA	Not In Use
Main	J-Left Rear- GYM		0	0	C	28	C	NA	NA	Not In Use
Main	K-Center- Cafeteria	Six Year Olds and Over	2	26	C	23	NC	32	C	Lunch
Main	L- Bldg II 1st Rt		0	0	C	16	C	22	C	Not In Use
Main	M- 2nd Rt- 1st Grade		0	0	C	16	C	23	C	Not In Use
Main	N- 1st Left-1st Grade		0	0	C	16	C	22	C	Not In Use
Main	O- 2nd Left		0	0	C	16	C	23	C	Not In Use
Main	P - 1st Left Drake		0	0	C	12	C	NA	NA	Not In Use
Main	Q - next to gym		0	0	C	17	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 333

Total Capacity @25 sq. ft.: 368

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Total # Children this Date: 93

Total Capacity @35 sq. ft.: 333

Total Capacity @25 sq.  
ft.: 368

<b>Building</b>	<b>Playground</b>	<b>Playground Occupancy</b>	<b>Playground Compliance</b>
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**Comments**

The purpose of today's visit was to conduct a Monitoring Visit and to follow up from the previous visit on March 6, 2019. The consultant left a First Aid Checklist resource on this date. The consultant also left the director a copy of the Exemption Decision Letter for the Drake School on this date.

Plan of Improvement: Developed This Date 07/22/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Yvette Drake, Program Official

Date

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Chrische Walker, Consultant

Date



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### Findings Report

**Date:** 7/22/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 11:10 AM **Departure:** 4:30 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12(4) - Please monitor the computer screens for security in Room 250 and in Room 350.

**Correction Deadline: 7/22/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms**

**Technical Assistance**

**Technical Assistance**

591-1-1-.06(4) - Please ensure that the exhaust fans are in working condition in the girls bathroom in Room 250 and in Room 350.

**Correction Deadline: 8/21/2019**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Discussed movement of children to maintain capacities in the cafeteria for the summer group children.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that two holes were present on the wall below the dry erase board in the large room, J-Left Rear-GYM area next to the cafeteria.

**POI (Plan of Improvement)**

The Center will make repairs where needed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 7/22/2019**

**Correction Deadline: 3/6/2019**

**Corrected on 7/22/2019**

**.25(8) - The previous citation has been corrected on this date. The consultant observed the unused electrical outlets on a power cord to have protective caps in Room 500. The program will continue to monitor the power cord for protective covers.**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Correction Deadline: 3/16/2019**

**Corrected on 7/22/2019**

**.26(8) - The previous citation has been corrected on this date. The consultant observed adequate resilient surface beneath all fall zones on the playground areas.**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that a loose water hose was observed on back playground when the children were present.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 7/22/2019**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)**

**N/A**

**Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 21****Records with Missing/Incomplete Components: 1**

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Staff # 1	Met
Date of Hire: 10/17/2016	
Staff # 2	Met
Date of Hire: 01/08/2019	
Staff # 3	Met
Date of Hire: 07/09/2015	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 08/14/2012	
Staff # 6	Met
Date of Hire: 04/27/2017	
Staff # 7	Met
Date of Hire: 05/09/2017	
Staff # 8	Not Met
Date of Hire: 02/01/2016	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 9	Met
Date of Hire: 12/05/2016	
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met

**Records Reviewed: 21****Records with Missing/Incomplete Components: 1**

Date of Hire: 03/28/2016

Staff # 13 Met

Date of Hire: 11/01/2017

Staff # 14 Met

Date of Hire: 06/28/2019

Staff # 15 Met

Date of Hire: 10/19/2017

Staff # 16 Met

Date of Hire: 01/11/2019

Staff # 17 Met

Date of Hire: 05/15/2019

Staff # 18 Met

Date of Hire: 05/09/2018

Staff # 19 Met

Date of Hire: 08/20/2011

Staff # 20 Met

Date of Hire: 03/08/2019

Staff # 21 Met

Date of Hire: 02/20/2002

**Staff Credentials Reviewed: 4****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete for staff. The director provided five new staff files since the last visit in March 6, 2019.

**591-1-1-.14 First Aid & CPR Met****Comment**

Please replace and add missing items in the first aid with the vehicle with tag number DFT402. A first aid checklist was left on this date.

**Correction Deadline: 4/5/2019****Corrected on 7/22/2019****.14(2) - The previous citation has been corrected on this date. The consultant observed the staff member to no longer employed at the facility to complete first aid and CPR certification.****591-1-1-.33 Staff Training Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one employee hired on February 1, 2016 did not complete the health and safety training by December 29, 2016.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates. The owner and the director stated that staff will be completing the Health and Safety course on Saturday, September 29, 2018.

**Correction Deadline: 8/5/2019**

**Recited on 7/22/2019**

**Defer**

591-1-1-.33(6)-The consultant will review staff training at the next regulatory visit.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.