



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/13/2019 **VisitType:** Licensing Study

Arrival: 10:30 AM

Departure: 3:45 PM

CCLC-10764

ABC, Another Bright Creation, Early Learning and Daycare Center

409 Carlton Road Palmetto, GA 30268 Fulton County
 (770) 463-6881 abc_creation@bellsouth.net

Mailing Address
 Same

Regional Consultant

Princess Walton

Phone: (770) 357-7030

Fax: (770) 357-7029

princess.walton@decal.ga.gov

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/13/2019	Licensing Study	Support	
09/11/2018	Monitoring Visit	Good Standing	
05/21/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A(Infants)	Infants	2	10	C	12	C	NA	NA	Nap,Free Play
Main	C (Toddler 1)	One Year Olds	1	8	C	8	C	NA	NA	Nap
Main	D (Toddler 1)		0	0	C	8	C	NA	NA	
Main	E- Two's	One Year Olds	1	8	C	10	C	NA	NA	Nap
Main	F- Two's	Two Year Olds	1	10	C	10	C	NA	NA	Nap
Main	G- GA Pre-K	PreK	2	18	C	30	C	42	C	Story
Main	H- Three's	Three Year Olds	1	14	C	19	C	27	C	Nap
Main	I- (1st Right)	Three Year Olds	1	11	C	20	C	NA	NA	Nap
Main	J (Back Left)	Six Year Olds and Over	1	13	C	26	C	36	C	Nap
Main	K- (Last on Right)	Six Year Olds and Over	1	14	C	16	C	22	C	Free Play
Main	L (Last on Left)		0	0	C	19	C	27	C	
Main	Media		0	0	C	7	C	NA	NA	

Total Capacity @35 sq. ft.: 185

Total Capacity @25 sq. ft.: 229

Total # Children this Date: 106

Total Capacity @35 sq. ft.: 185

Total Capacity @25 sq. ft.: 229

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	20	C
Main	B	31	C
Main	C	15	C
Main	D	34	C

Comments

The purpose of this visit is to conduct a license study visit and to follow-up to previous visit. A comprehensive letter was left with the owner and director.

Plan of Improvement: Developed This Date 03/13/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Brenda Robinson, Program Official

Date

Princess Walton, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

No hazards observed accessible to children on this date.

Technical Assistance

591-1-1-.25(11) - Consultant observed classrooms J and K floors to have black stains and dirt on them.

Correction Deadline: 4/12/2019

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(4) - Please ensure that the gates on the playground are closed at all times.

Correction Deadline: 3/13/2019

Technical Assistance

591-1-1-.26(8) - Please ensure all climbing equipment have the required 6 inch resilient surface beneath the equipment and the fall zone.

Correction Deadline: 3/23/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(5) - Please ensure when meals are change that the menu is updated before the meals are serve.

Correction Deadline: 3/13/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices

Not Met

Finding

591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent license evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined based on consultant observation that the center still had 2018 license posted.

POI (Plan of Improvement)

The Center will post the notices as required and ensure they remain posted.

Correction Deadline: 3/13/2019

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on consultant's review of staff records that one of the staff persons responsible for routine transportation of children had a transportation certificate that expired in 2018.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 3/23/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 22	Records with Missing/Incomplete Components: 7
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Staff # 1

Met

Date of Hire: 02/28/2017

Staff # 2

Not Met

Date of Hire: 08/13/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 3

Met

Date of Hire: 10/18/2017

Staff # 4

Met

Date of Hire: 08/24/2009

Staff # 5

Met

Date of Hire: 08/01/2006

Staff # 6

Met

Date of Hire: 01/27/2019

Staff # 7

Met

Date of Hire: 08/07/2018

Staff # 8

Met

Date of Hire: 08/13/2018

Staff # 9

Not Met

Date of Hire: 02/25/2008

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Not Met

Date of Hire: 04/15/2010

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 11

Met

Date of Hire: 12/02/2006

Staff # 12

Not Met

Date of Hire: 11/06/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 13

Met

Date of Hire: 08/17/2010

Staff # 14

Met

Date of Hire: 05/26/2004

Staff # 15

Met

Date of Hire: 01/05/2017

Staff # 16

Not Met

Date of Hire: 05/01/2015

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 17

Met

Date of Hire: 08/14/2014

Staff # 18

Not Met

Date of Hire: 12/04/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 19

Not Met

Date of Hire: 07/20/2016

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 20 Met
Date of Hire: 03/16/2018

Staff # 21 Met
Date of Hire: 08/25/2014

Staff # 22 Met
Date of Hire: 03/05/2018

Staff Credentials Reviewed: 22**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1.) (b) requires the Center to ensure that every Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on consultant's review of staff files that the director with a hire date of April 5, 2010, did not have a Comprehensive Records Check Determination as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review the CRC video and sign the affidavit within a week to ensure that the Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will review the CRC video and sign the affidavit within a week to ensure the CRC rules are maintained.

Correction Deadline: 3/13/2019**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on consultant's review of staff files that a staff person with a hire date of May 1, 2015, did not have a Comprehensive Records Check Determination letter as required. It was further determined that this staff person was conducting transportation without a Comprehensive Records Check Determination letter as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review and complete the CRC video and sign the affidavit to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will review comprehensive records check rules to ensure the CRC rules are maintained.

Correction Deadline: 3/13/2019

Technical Assistance

591-1-1-.09(1)(d) - Please ensure that every staff present has a Comprehensive Record Check Determination.

Correction Deadline: 3/13/2019

591-1-1-.09 Criminal Records Check(CR)**Met**

Correction Deadline: 9/11/2018

Corrected on 3/13/2019

.09(1)(a) - Previous citation was corrected.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on consultant observation that vehicle 103 is missing protective eye wear, face mask, scissors and thermometer.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 3/23/2019

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on consultant review of staff files that two staff with a hire dates of December 4, 2018 and November 6, 2018 did not have the required health and safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 4/12/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.