



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/25/2020 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 11:30 AM

CCLC-103

Sheltering Arms - International Village Center

3375 Chamblee Dunwoody Road Atlanta, GA 30341 DeKalb County
 (770) 454-6220 jaedwards@shelteringarmsforkids.com

Regional Consultant

Elim Tekie

Phone: (404) 478-8088

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
08/25/2020	Monitoring Visit	Good Standing
03/10/2020	Licensing Study	Good Standing
08/13/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	10th Rt- 4 y/o	Four Year Olds	2	7	C	30	C	NA	NA	Centers
Main	1st Rt- 0-12 mos	Infants	2	2	C	17	C	NA	NA	Floor Play
Main	2nd Rt- 0-12 mos		0	0	C	17	C	NA	NA	
Main	3rd Rt- 3 y/o	Two Year Olds	2	4	C	17	C	NA	NA	Centers
Main	4th Rt- 2 y/o	One Year Olds	2	5	C	20	C	NA	NA	Centers
Main	5th Rt- 2-3 y/o	Two Year Olds and Three Year Olds	1	3	C	21	C	NA	NA	Centers
Main	6th Rt-1-2 y/o	One Year Olds	2	4	C	24	C	NA	NA	Centers
Main	7th Rt- 3-4 y/o	Three Year Olds	3	6	C	30	C	NA	NA	Centers
Main	8th Rt- 3 8 y/o	PreK	2	6	C	30	C	NA	NA	Centers
Main	9th Rt- 4-5 y/o	Four Year Olds	2	2	C	30	C	NA	NA	Centers
Main	A-1st Right		0	0	C	0	C	NA	NA	
Main	B-2nd Right		0	0	C	0	C	NA	NA	
Main	C-3rd Right		0	0	C	0	C	NA	NA	
Main	D-4th Right		0	0	C	0	C	NA	NA	
Main	E-5th Right		0	0	C	0	C	NA	NA	

Total Capacity @35 sq. ft.: 236

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 39

Total Capacity @35 sq. ft.: 236

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	0-1 y/o	21	C

Comments

A virtual inspection was conducted on August 25, 2020 with the Director Janice Edwards. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 08/25/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Janice Edwards, Program Official

Date

Elim Tekie, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Correction Deadline: 3/10/2020

Corrected on 8/25/2020

.12(2) - Previous citation was corrected. The green couch has been replaced with a brand new couch.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms **Met**

Correction Deadline: 4/9/2020

Corrected on 8/25/2020

.06(4) - Previous citation was corrected. All bathrooms have working ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground not observed on this date due to inclement weather.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 3/10/2020

Corrected on 8/25/2020

.20(1) - Previous citation was corrected. All paperwork was correct and up-to date.

Correction Deadline: 3/10/2020

Corrected on 8/25/2020

.20(3) - Previous citation was corrected. All paperwork is accurate and up-to date.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 75

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Staff # 2

Met

Date of Hire: 03/25/2019

Staff # 3

Met

Date of Hire: 06/18/2019

Staff # 4 Date of Hire: 12/17/2019	Met
Staff # 5 Date of Hire: 12/18/2017	Met
Staff # 6 Date of Hire: 09/21/2018	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10 Date of Hire: 03/25/2019	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13 Date of Hire: 09/24/2019	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16 Date of Hire: 12/14/2019	Met
Staff # 17 Date of Hire: 06/06/2019	Met
Staff # 18 Date of Hire: 06/27/2018	Met
Staff # 19 Date of Hire: 01/23/2019	Met
Staff # 20	Met
Staff # 21 Date of Hire: 11/06/2018	Met
Staff # 22	Met

Date of Hire: 08/31/2019

Staff # 23 Met

Staff # 24 Met

Staff # 25 Met

Date of Hire: 11/26/2019

Staff # 26 Met

Staff # 27 Met

Date of Hire: 01/17/2020

Staff # 28 Met

Date of Hire: 02/22/2019

Staff # 29 Met

Date of Hire: 01/16/2019

Staff # 30 Met

Staff # 31 Met

Date of Hire: 04/03/2019

Staff # 32 Met

Staff # 33 Met

Date of Hire: 08/07/2019

Staff # 34 Met

Date of Hire: 02/20/2019

Staff # 35 Met

Date of Hire: 01/22/2020

Staff # 36 Met

Date of Hire: 02/05/2019

Staff # 37 Met

Staff # 38 Met

Date of Hire: 07/25/2019

Staff # 39 Met

Date of Hire: 12/03/2017

Staff # 40 Date of Hire: 08/06/2019	Met
Staff # 41 Date of Hire: 01/17/2020	Met
Staff # 42	Met
Staff # 43 Date of Hire: 06/08/2019	Met
Staff # 44 Date of Hire: 12/19/2019	Met
Staff # 45 Date of Hire: 02/19/2020	Met
Staff # 46 Date of Hire: 01/16/2019	Met
Staff # 47	Met
Staff # 48 Date of Hire: 11/06/2018	Met
Staff # 49 Date of Hire: 12/26/2018	Met
Staff # 50	Met
Staff # 51 Date of Hire: 01/21/2020	Met
Staff # 52	Met
Staff # 53 Date of Hire: 02/06/2019	Met
Staff # 54	Met
Staff # 55 Date of Hire: 01/02/2020	Met
Staff # 56	Met
Staff # 57	Met

Staff # 58	Met
Staff # 59	Met
Date of Hire: 08/22/2019	
Staff # 60	Met
Date of Hire: 12/23/2019	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 61	Met
Staff # 62	Met
Date of Hire: 02/28/2020	
Staff # 63	Met
Staff # 64	Met
Staff # 65	Met
Staff # 66	Met
Date of Hire: 09/04/2018	
Staff # 67	Met
Date of Hire: 11/06/2018	
Staff # 68	Met
Date of Hire: 01/04/2019	
Staff # 69	Met
Date of Hire: 12/14/2019	
Staff # 70	Met
Date of Hire: 01/10/2020	
Staff # 71	Met
Date of Hire: 12/26/2018	
Staff # 72	Met
Date of Hire: 02/19/2019	
Staff # 73	Met
Date of Hire: 12/16/2019	
Staff # 74	Met
Date of Hire: 08/03/2017	

Staff # 75

Met

Date of Hire: 12/18/2019

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on consultant's observation that employee #11, did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center. Employee's Satisfactory Comprehensive Records Check determination expired August 17, 2020.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 8/25/2020

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on review of records, that employee # 11 did not obtain a new Comprehensive Records Check Determination after five years. The Comprehensive Records Check Determination expired August 17, 2020.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 8/25/2020

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.