



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/24/2018 **VisitType:** Monitoring Visit **Arrival:** 10:25 AM **Departure:** 1:40 PM

CCLC-103

Sheltering Arms - International Village Center

3375 Chamblee Dunwoody Road Atlanta, GA 30341 DeKalb County
 (770) 454-6220 jaedwards@shelteringarmsforkids.com

Regional Consultant

Chrische Walker

Phone: (770) 359-5166
 Fax: (678) 891-5618
 chrische.walker@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/24/2018	Monitoring Visit	Good Standing	
03/22/2018	Licensing Study	Good Standing	
07/20/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	10th Rt- 4 y/o	PreK	2	20	C	30	C	NA	NA	Outside
Main	1st Rt- 0-12 mos	Infants	2	7	C	17	C	NA	NA	Nap,Floor Play
Main	2nd Rt- 0-12 mos	Infants	2	4	C	17	C	NA	NA	Floor Play
Main	3rd Rt- 3 y/o	Two Year Olds	2	7	C	17	C	NA	NA	Lunch,Transitioning
Main	4th Rt- 2 y/o	One Year Olds	2	7	C	20	C	NA	NA	Lunch
Main	5th Rt- 2-3 y/o	Two Year Olds	2	9	C	21	C	NA	NA	Lunch,Transitioning
Main	6th Rt-1-2 y/o	One Year Olds	3	10	C	24	C	NA	NA	Lunch
Main	7th Rt- 3-4 y/o	Three Year Olds	2	18	C	30	C	NA	NA	Circle Time
Main	8th Rt- 3 8 y/o	PreK	2	18	C	30	C	NA	NA	Outside
Main	9th Rt- 4-5 y/o	PreK	3	17	C	30	C	NA	NA	Centers
Main	A-1st Right		0	0	C	0	C	NA	NA	Not In Use
Main	B-2nd Right		0	0	C	0	C	NA	NA	Not In Use
Main	C-3rd Right		0	0	C	0	C	NA	NA	Not In Use
Main	D-4th Right		0	0	C	0	C	NA	NA	Not In Use
Main	E-5th Right		0	0	C	0	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 236			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 117			Total Capacity @35 sq. ft.: 236							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	0-1 y/o	21	C
Main	1-2 y/o	38	C

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up from the previous visit on March 22, 2018. The consultant discussed the upcoming changes to the background check requirements that will be effective October 1, 2018.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Janice Edwards, Program Official

Date

Chrische Walker, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to the children in the drawers in the right 9th classroom.

Correction Deadline: 3/29/2018

Corrected on 8/24/2018

.25(3) - The previous citation has been corrected on this date. The consultant observed the hole on the bathroom floor behind the toilet in the second bathroom in the 7th right classroom to be repaired.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Correction Deadline: 3/29/2018

Corrected on 8/24/2018

.26(4) - The previous citation has been corrected on this date. The consultant observed the gap on the left side of the gate on the far left playground near the front parking lot to measure less than three inches. The director will continue to monitor the gap on the gate.

Correction Deadline: 3/29/2018

Corrected on 8/24/2018

.26(6) - The previous citation has been corrected on this date. The consultant observed the chipped red paint on the step's rails on the play structure on the middle playground to be repaired. The center will continue to monitor the step rails.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.29 Required Reporting

Met

Comment

Discussed the new online required reporting requirements.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 4/1/2018

Corrected on 8/24/2018

.36(3)(a-b) - The previous citation has been corrected on this date. The consultant observed the director to have completed the transportation training certificate.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Correction Deadline: 3/22/2018

Corrected on 8/24/2018

.30(2) - The previous citation has been corrected on this date. The consultant observed infants in the crib with no stuffed animals and or objects attached to the pacifier in the 2nd Right Classroom.

Staff Records

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 01/26/2009	
Staff # 2	Met
Date of Hire: 08/24/1999	
Staff # 3	Met
Date of Hire: 09/22/2014	
Staff # 4	Met
Date of Hire: 08/08/2006	
Staff # 5	Met
Date of Hire: 09/21/2001	
Staff # 6	Met
Date of Hire: 08/25/2014	
Staff # 7	Met
Date of Hire: 05/26/2000	
Staff # 8	Met
Date of Hire: 09/25/1995	
Staff # 9	Met
Date of Hire: 04/15/2010	
Staff # 10	Met
Date of Hire: 09/08/2009	
Staff # 11	Met
Date of Hire: 09/07/1999	
Staff # 12	Met
Date of Hire: 08/18/2016	
Staff # 13	Met
Date of Hire: 10/04/1999	
Staff # 14	Met

Date of Hire: 08/18/2014

Staff # 15 Met

Date of Hire: 06/15/1978

Staff # 16 Met

Date of Hire: 12/10/1984

Staff # 17 Met

Date of Hire: 09/21/1999

Staff # 18 Met

Date of Hire: 05/27/2016

Staff # 19 Met

Date of Hire: 11/15/2004

Staff # 20 Met

Date of Hire: 10/19/2009

Staff # 21 Met

Date of Hire: 11/09/2015

Staff # 22 Met

Date of Hire: 07/20/2016

Staff # 23 Met

Date of Hire: 10/19/2009

Staff # 24 Met

Date of Hire: 08/10/2015

Staff # 25 Met

Date of Hire: 08/10/2015

Staff # 26 Met

Date of Hire: 07/24/2017

Staff # 27 Met

Date of Hire: 04/23/2018

Staff # 28 Met

Date of Hire: 11/02/2006

Staff # 29 Met

Date of Hire: 03/13/2000

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 30

Met

Date of Hire: 10/25/1999

Staff # 31

Met

Date of Hire: 02/01/2010

Staff Credentials Reviewed: 31

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Director provided one file for employee hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 4/21/2018

Corrected on 8/24/2018

.14(2) - The previous citation has been corrected on this date. The previous employee is no longer employed at the facility.

591-1-1-.33 Staff Training

Met

Comment

Discussed staff training. Please obtain required documentation for the 2018 calendar year.

Correction Deadline: 4/21/2018

Corrected on 8/24/2018

.33(3) - The previous citation has been corrected on this date. The previous employee is no longer employed at the facility.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.