



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/21/2020 **VisitType:** Monitoring Visit **Arrival:** 9:40 AM **Departure:** 12:00 PM

CCLC-1030

Friendship House

1300 S. Hamilton St. Dalton, GA 30720 Whitfield County
 (706) 278-8012 marythelmanorris@optilink.us

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.ga.gov

Mailing Address

PO Box 794
 Dalton, GA 30722

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/21/2020	Monitoring Visit	Good Standing	
01/13/2020	Monitoring Visit	Good Standing	
07/17/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st RT	Infants	2	4	C	15	C	NA	NA	Floor Play
Main	2 RT Back		0	0	C	10	C	NA	NA	
Main	2 RT Front	One Year Olds	3	5	C	17	C	NA	NA	Free Play
Main	3 RT	Three Year Olds and Four Year Olds	2	9	C	32	C	NA	NA	Centers
Main	4 RT	Four Year Olds and Five Year Olds	2	10	C	32	C	NA	NA	Outside
Main	5 RT	Two Year Olds	3	9	C	26	C	NA	NA	Free Play
Main	6 RT	Three Year Olds and Four Year Olds	3	8	C	26	C	NA	NA	Centers
Main	Left Side		0	0	C	46	C	NA	NA	
Total Capacity @35 sq. ft.: 204			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 45			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	175	C

Comments

A virtual inspection was conducted on July 21, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on July 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Mary Norris, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on July 21, 2020.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A virtual walk through of the center was conducted on July 21, 2020 due to the COVID-19 pandemic. No hazards were observed accessible to children during the virtual visit on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A virtual walk through of the playground was conducted on July 21, 2020 due to the COVID-19 pandemic. The playground was observed to be clean and in good repair. The consultant discussed monitoring and maintaining the resilient surface.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing of children and staff was discussed with the Director. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during the virtual walk through. Hand washing was observed on this date.

591-1-1-.20 Medications(CR)	Met
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Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)	Technical Assistance
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Technical Assistance

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)	N/A
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Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Date of Hire: 03/28/2008

Staff # 2	Met
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Date of Hire: 10/07/1996

Staff # 3	Met
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Date of Hire: 06/22/2020

Staff # 4	Met
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Date of Hire: 07/29/2019

Staff # 5	Met
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Date of Hire: 12/16/2019

Staff # 6	Met
Date of Hire: 10/14/1991	
Staff # 7	Met
Date of Hire: 08/07/2017	
Staff # 8	Met
Date of Hire: 04/16/2018	
Staff # 9	Met
Date of Hire: 08/20/2018	
Staff # 10	Met
Date of Hire: 08/10/2018	
Staff # 11	Met
Date of Hire: 08/10/2018	
Staff # 12	Met
Date of Hire: 12/15/2018	
Staff # 13	Met
Date of Hire: 11/12/2018	
Staff # 14	Met
Date of Hire: 10/30/2015	
Staff # 15	Met
Date of Hire: 05/01/1985	
Staff # 16	Met
Date of Hire: 01/28/2020	
Staff # 17	Met
Date of Hire: 08/10/2015	
Staff # 18	Met
Date of Hire: 03/28/2007	
Staff # 19	Met
Date of Hire: 07/31/2000	
Staff # 20	Met
Date of Hire: 08/16/2019	

Staff # 21	Met
Date of Hire: 04/14/2016	
Staff # 22	Met
Date of Hire: 01/04/1999	
Staff # 23	Met
Date of Hire: 08/08/2019	
Staff # 24	Met
Date of Hire: 03/18/2019	
Staff # 25	Met
Date of Hire: 12/02/2019	
Staff # 26	Met
Date of Hire: 07/21/2009	
Staff # 27	Met
Date of Hire: 07/09/2012	

Staff Credentials Reviewed: 19**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete for all twenty seven staff members employed on this date. The Director provided three files for staff hired since the previous visit was conducted on January 13, 2020.

591-1-1-.31 Staff(CR) Met**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June 15, 2020.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.